



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

Town Board Room

807 Mountain Avenue

Town of Berthoud, Colorado

Tuesday, May 9, 2023, 6:30 p.m.

5/9/2023 - Minutes

1. Regular Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Mike Grace, Mayor Pro-Tem
Sean Murphy, Trustee
Tim Hardy, Trustee
Karl Ayers, Trustee
Jeff Butler, Trustee

The following Board Members were absent:

May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator

Christian Samora, Town Clerk
Erin Smith, Town Attorney
Michelle Adams, Deputy Town Clerk

Anne Johnson, Community Development Director

Walt Elish, Business Development Director

4. Citizen Participation

Herb Hergott expressed gratitude for the new pickle ball courts and asked that the existing court not be immediately removed.

Teresa Rimsky spoke regarding the condition of the Greenlawn Cemetery.

Doug Carlander expressed gratitude for the changes on Mayo Court and indicated that the new road lines have made a noticeable difference. Carlander requested signage indicating that Mayo court is not a through street.

Chris Gage spoke regarding the preservation of flagstone sidewalks.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

1. May 9, 2023, Meeting Agenda
2. April 25, 2023, Meeting Minutes
3. Resolution 2023-10 Oil and Gas Administrative Suspension
4. Loveland Lake and Ditch Company Share Purchase
5. March 2023 Financial Information
6. Amendment to IGA with Larimer County Regarding CR 14 Improvements

Mayor Pro-Tem Grace moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

5.II. Harvest 47 Preliminary Plat - Public Hearing

Anne Johnson gave an introduction and provided background information.

Will Charles provided additional detail regarding the request.

Mike Cook provided additional detail with regard to how the development will integrate into the existing neighborhood.

Mayor Karspeck opened the Public Hearing.

There was not any public testimony.

Mayor Karspeck closed the Public Hearing.

Trustee Hardy moved to approve Resolution 2023-11, a resolution of the Town Board of the Town of Berthoud, approving the Harvest 47 Preliminary Plat. Trustee Murphy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

5.III. Broadband Project Update And Discussion

Walt Elish gave an introduction and provided background information.

Briana Reed-Harmel, City of Loveland Municipal Fiber Manager and Mark Pfaffinger, Larimer County Support Services Director provided a presentation detailing services provided by Loveland Pulse.

Eric Ryplewski briefly spoke regarding Hilltop Broadband.

The Town Board gave Direction to staff to move forward with developing and RFP for fiber internet services in the Town of Berthoud.

6. Elected Official Reports

Trustee Murphy Reported:

Murphy attended the Arbor Day event and indicated there was a good turn out.

Trustee Hardy Reported:

Hardy had concerns regarding sidewalks. Hardy requested the sidewalk cost-share program be scheduled as an agenda item. The Board was supportive of discussing the cost-share program, specifically to include resetting of flagstone as an alternative to replacing with concrete.

Trustee Ayers Reported:

Ayers attended the recent PORT meeting. There was a girl scout initiative to place new equipment at the dog park.

Mayor Karspeck reported:

Karspeck expressed gratitude for the Sheriff's Office open house.

Karspeck attended the Arbor Day event.

There will be a Business Appreciation breakfast on May 10th.

Karspeck participated in a tour of the Loveland Life Center with two County Commissioners.

Administrator Kirk Reported:

Town Park will have an adaptive and inclusive playground.

Attorney Smith Reported:

Smith indicated that Charles Norton will be retiring. At the next meeting there will be an agenda item to affirm Smith's transition to a different law firm. There will not be any changes, only that a different entity will be billing the Town.

7. Executive Session

Mayor Pro-Tem Grace move to enter into Executive Session Pursuant to C.R.S. Section 24-6-402 (f) (I) for discussion of a personnel matter not involving: any specific employees who have requested discussion of the matter in open session; any member of this body of any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

The following details are provided: Town Administrator Evaluation. Trustee Ayers seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

After Executive Session Concluded, the following motion was made:

Mayor Pro-Tem Grace moved to the Town Administrator Contract for a term of three years, 5% retention bonus in addition to the regular 3% cost of living in the existing contract, 6 months severance pay upon separation, and the annual performance review must be finalized by January 31st of each year. Trustee Murphy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

8. Adjourn

The meeting adjourned at 10:15 P.M.