



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, July 25, 2023, 6:30 p.m.**

7/25/2023 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 P.M.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board Members were present:

Will Karspeck, Mayor
Mike Grace, Mayor Pro-Tem
Tim Hardy, Trustee
May Albrecht, Trustee
Jeff Butler, Trustee

The following Board Members were absent:

Sean Murphy, Trustee
Karl Ayers, Trustee

The following staff members were present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Tawn Hillenbrand, Planner

4. Citizen Participation

Linda Wilson of Berthoud spoke regarding artwork at a storage facility and property maintenance.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Mayor Pro-Tem Grace moved to combine and approve the items on the Consent Agenda, except for item "f" and item "g". Trustee Albrecht seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

f. Sidewalk Cost Share Update

Trustee Hardy moved to approve the Sidewalk Cost Share Update. Trustee Albrecht seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

g. Mosquito Spray Plan for July 28-29

Trustee Albrecht moved to suspend mosquito spraying. Trustee Hardy seconded the motion. In a 3-2 roll call vote, THE MOTION CARRIED. Mayor Karspeck and Trustee Butler had the dissenting votes.

5.II. Ludlow Annexation Substantial Compliance

Hillenbrand gave an introduction and provided background information.

Mayor Pro-Tem Grace moved to approve Resolution 2023-16, a resolution regarding a petition for annexation filed by Ludlow Farms, LLC and setting the matter for a public hearing. Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.III. I-25 Interchange Improvements Project

Kirk gave an introduction and provided background information.

Mayor Pro-Tem Grace moved to award the I-25 Roundabout Improvements Project to Integrated Site Solutions in the amount of \$1,356,670 and authorize the Town Administrator to authorize any necessary change orders and direct the Town Administrator to include this expense in the 2023 mid-year budget update to increase total budgeted funds to \$1,745,000. Trustee Albrecht seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.IV. Business Licensing - Public Hearing

Samora gave an introduction and provided background information.

Mayor Karspeck opened the Public Hearing.

There was not any testimony.

Mayor Karspeck closed the Public Hearing

Trustee Albrecht moved to approve Ordinance 1320, an ordinance of the Town of Berthoud to repeal Local Sales Tax License requirement and require general licensing of businesses. Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

6. Elected Official Reports

Trustee Albrecht Reported:

Albrecht asked about the replacement of the welcome signage on 287. Kirk indicated that the replacement of the sign is a current project and is in progress.

Trustee Hardy Reported:

Hardy provided an update regarding Berthoud Mainstreet. Hardy asked about the timing at the Hwy 287/Hwy 56 intersection. Kirk indicated that staff can reach out to CDOT regarding the timing and the placement of an arrow on the pole.

Trustee Butler Reported:

Butler requested efforts to enhance the appearance of the entry corridors into Berthoud.

Butler indicated that he had sent a resignation notification to the Board and that it would be his last meeting. Butler stated that he would be relocating to Loveland and would no longer be able to serve on the Town Board.

Mayor Pro-Tem Grace Reported:

Grace is working with the Youth Advisory Commission, who will be presenting an update and follow up to the Board regarding Scorch Fest. Grace asked about the steel plate on 10E near Berthoud Parkway. Kirk indicated that the contractor has had delays and that the repair should be completed soon.

Mayor Karspeck Reported:

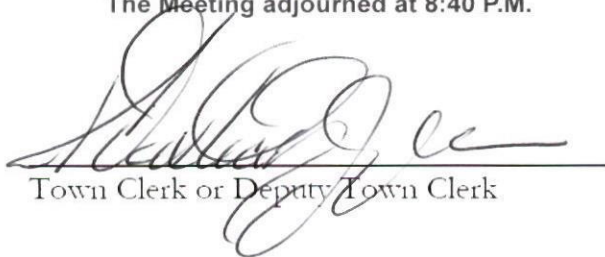
Karspeck referenced the upcoming MPO deadline. Karspeck asked for clarification regarding how the Board would fill the vacancy created by the resignation of Trustee Butler. Samora explained that statute requires the governing body to fill the vacancy within 60 day of such vacancy occurring. The vacancy will exist on August 1st, and the Board will have 60 days from that date to fill the vacancy. If not filled, there would need to be an election to fill the vacancy.

7. Executive Session

Trustee Butler moved to enter into Executive Session C.R.S. § 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following details are provided: Potential Water Purchase. Mayor Pro-Tem Grace seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

8. Adjourn

The Meeting adjourned at 8:40 P.M.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor

