



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

Town Board Room

807 Mountain Avenue

Town of Berthoud, Colorado

Tuesday, August 22nd, 2023, 6:30 p.m.

8/22/2023 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board Members were present:

Tim Hardy, Trustee
Karl Ayers, Trustee
Sean Murphy, Trustee
May Albrecht, Trustee
Mike Grace, Mayor Pro-Tem
Will Karspeck, Mayor

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Weissman, Deputy Town Clerk
Keith Knoll, Director of Public Works
Paul Furnas, Town Forester
Cindy Leach, Director of Finance
Walt Elish, Director of Economic Development
Anne Johnson, Planning Director
Jeremy Olinger, Deputy Town Administrator

4. Citizen Participation

No one spoke during Citizen Participation.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

- a) August 22, 2023, Meeting Agenda
- b) August 8, 2023, Meeting Minutes
- c) Town of Berthoud Communications Plans
- d) August 2023 Board Report
- e) 328 Massachusetts Ave Request
- f) Newell Farm Proclamation

Trustee Ayers moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. In a 5-1 roll call vote, THE MOTION CARRIED, with Trustee Murphy abstaining.

5.II. Puppy Mill Awareness Proclamation

Mayor Karspeck read the Puppy Mill Awareness Day Proclamation.

5.III. Annual Committee Reports

Tim Grover, PORT Committee Chair, gave an annual report for the PORT Committee.

Lynn Larsen, Tree Advisory Committee member, gave an annual report for the Tree Advisory Committee.

5.IV. 2023 Supplemental Budget Appropriation - Public Hearing

Cindy Leach, Director of Finance, gave an introduction on the 2023 Supplemental Budget Appropriation.

Mayor Karspeck opened up Public Hearing.

Beverly Garmany and Jonah Beeken spoke during the Public Hearing. Chris Kirk, Town Administrator, addressed some of the citizen's concerns regarding flashing crosswalk lights and an adaptive playground. Mayor Karspeck closed the Public Hearing.

Trustee Ayers moved to approve Resolution 2023-18, a resolution making a supplemental appropriation of funds and adopting budget amendments to account for roll over and supplemental items, and making a supplemental appropriation. Mayor Pro-Tem Grace seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

5.V. Broadband Development Request For Qualifications

Walt Elish, Director of Economic Development, gave an introduction on the Town's Broadband Development.

Mayor Karspeck opened up Public Comment.

Lynn Larsen spoke during Public Comment.

Mayor Karspeck closed Public Comment.

Mayor Pro-Tem Grace moved to authorize staff to issue a Request for Qualifications to solicit information from interested parties. Trustee Murphy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

5.VI. Westside Crossing Commercial Preliminary Plat - Public Hearing

Anne Johnson, Planning Director, gave an introduction on the Westside Crossing Commercial Preliminary Plat.

Will Charles with Baseline Engineering gave background information on Westside Crossing.

The applicant, Scott Charpentier, gave a presentation.

Mayor Karspeck opened up the Public Hearing.

John Terrell spoke during the Public Hearing.

Mayor Karspeck closed the Public Hearing.

Mayor Pro-Tem Grace moved to approve Resolution 2023-17 with the condition that the applicant work to get a TransFort bus stop added to the development. Trustee Hardy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

5.VII. Tree Removals In Town Park

Jeremy Olinger, Deputy Town Administrator, gave an introduction on Town tree removals.

Paul Furnas, Town Forester, gave background information on the trees.

Trustee Murphy moved to continue the meeting past 9:30 pm to 10:30 pm. Mayor Pro-Tem Grace seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

Mayor Karspeck opened Public Comment.

John Goreski, Jason Roth, Linda Wilson, Pat Karspeck, Milan Karspeck, Allen Owen spoke during Public Comment.

Mayor Karspeck closed Public Comment.

The Board was supportive of removing the three recommended Cottonwood trees and keeping the Honey Locust tree by adjusting the park design if possible.

5.VIII. Discussion To Set Mosquito Policy Study Session

Chris Kirk, Town Administrator, gave an introduction on the Mosquito Policy Study Session.

The Board was supportive of having a Study Session to discuss Mosquito policy on Tuesday, August 29th, 2023.

Mayor Karspeck opened up Public Comment.

George Garmany and Jeff Hoskin spoke during Public Comment.

Mayor Karspeck closed Public Comment.

6. Elected Official Reports

Trustee Hardy:

Trustee Hardy had questions for staff regarding traffic and transportation at the Bike Park Grand Opening, a BATS and RAFT meeting, and the pesticides being sprayed around Town parks.

Trustee Ayers:

Trustee Ayers had questions for staff about sheriff presence at the Bike Park Grand Opening, as well as the new homes in the Vantage community.

Trustee Murphy:

Trustee Murphy wanted to discuss the landscape design deadlines.

Trustee Albrecht:

Trustee Albrecht thanked staff for completing the Town Communications Plan and including Town officials.

Mayor Pro-Tem Grace:

Mayor Pro-Tem Grace reported that the Farm Concert is this weekend. Mayor Pro-Tem Grace had questions for staff about the rock in tree lines and irrigation at Pyramid Peak in Fickel Farm, as well as the Railroad crossing at Mountain Avenue and review plans for Spartan and the light at 287.

7. Adjourn

The meeting was adjourned at 10:58 pm.

[Handwritten Signature]
Town Clerk or Deputy Town Clerk

[Handwritten Signature]
William Karspeck, Mayor

