



**Garden  
Spot of  
Colorado**

**MEETING MINUTES OF THE TOWN BOARD  
Town Board Room  
807 Mountain Avenue  
Town of Berthoud, Colorado  
Tuesday, September 26, 2023, 6:30 p.m.**

9/26/2023 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board Members were present:

Karl Ayers, Trustee  
Sean Murphy, Trustee  
May Albrecht, Trustee  
Tim Hardy, Trustee  
Mike Grace, Mayor Pro-Tem  
William Karspeck, Mayor

The following Staff Members were present:

Chris Kirk, Town Administrator  
Erin Smith, Town Attorney  
Christian Samora, Town Clerk  
Lexi Weissman, Deputy Town Clerk  
Anne Johnson, Planning Director  
Tawn Hillenbrand, Senior Planner

4. Citizen Participation

The following citizens spoke during Citizen Participation:

Kelly Macaulay spoke regarding 2nd St repairs.  
Tom Bellino spoke regarding the Bike Park opening and sidewalks.  
Katy and Chris Clopper, and Donald Blegen spoke regarding the Bike Park and bullying at parks.  
Lynsey Morgan, Ron Larsen, Matthew Gawin, Rochelle Schott, Aubrie Larsen, Deb Light, Weston Larsen, Elaine Decamp, and Judy Innes spoke regarding short term rentals.  
Jon Evans and Jeanine Weinzierl spoke regarding short term rentals and speed limit signs.

Administrator Kirk addressed some of the citizen concerns.

5. Scheduled Items And Estimated Time For Discussion

5.1. Consent Agenda

Items:

- a) September 26, 2023, Meeting Agenda
- b) August 22, 2023, Meeting Minutes
- c) July 2023 Financial Information
- d) September 2023 Board Report
- e) Library Appointments
- f) Downtown Development Authority Update
- g) LETA IGA Amendment Resolution

**Mayor Pro-Tem Grace moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.**

5.II. Trustee Vacancy Appointment

Clerk Samora gave an introduction.

Mayor Karspeck called for a 5 minute break.

The Board interviewed Commissioner Kurtz.  
The Board interviewed Commissioner Wing.

The Board of Trustees took an initial poll prior to making a motion with the following results:

Trustee Ayers - Kurtz  
Trustee Murphy - Kurtz  
Trustee Albrecht - Wing  
Trustee Grace - Kurtz  
Trustee Hardy - Kurtz  
Trustee Karspeck - Kurtz

**Trustee Hardy moved to appoint Chris Kurtz to the Town Board of Trustees to serve the remainder of the vacated term, which will expire in April of 2024. Trustee Ayers seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.**

**Clerk Samora swore in Chris Kurtz to the Board of Trustees.**

Mayor Karspeck called for a 5 minute break.

5.III. Flood Mitigation Code - Public Hearing

Planning Director, Anne Johnson, gave an introduction.

Mayor Karspeck opened the Public Hearing.  
No one spoke during the Public Hearing.  
Mayor Karspeck closed the Public Hearing.

**Trustee Ayers moved to approve Ordinance 1321, an ordinance of the Town of Berthoud adopting the Town of Berthoud Flood Damage Prevention Code, Municipal Code Chapter 30, Section 12. Trustee Murphy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.**

5.IV. Chapter 30 Code Amendments - Public Hearing

Planning Director, Anne Johnson, gave an introduction.

Mayor Karspeck opened the Public Hearing.  
No one spoke during the Public Hearing.  
Mayor Karspeck closed the Public Hearing.

**Trustee Murphy moved to approve Ordinance 1322, an ordinance of the Town of Berthoud amending sections of Chapter 18 and Chapter 30 of the Berthoud Municipal Code. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.**

#### 5.V. Ludlow Annexation And Zoning - Public Hearing

Senior Planner, Tawn Hillenbrand, gave an introduction and background information.

The applicant, Don Henson, provided some additional information.

Mayor Karspeck opened the Public Hearing.  
No one spoke during the Public Hearing.  
Mayor Karspeck closed the Public Hearing.

**Trustee Albrecht moved to approve Resolution 2023-19, setting forth findings of fact and determinations regarding the eligibility for annexation of the Ludlow Sliver Annexation pursuant to C.R.S. 31-12-110. Trustee Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.**

**Trustee Grace moved to approve Ordinance 1323, an ordinance of the Town of Berthoud annexing property known as the "Ludlow Sliver Annexation" to the Town of Berthoud. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.**

**Trustee Grace moved to approve Ordinance 1324, an ordinance of the Town of Berthoud amending the zoning map of the Town of Berthoud to establish the zoning of property known as the "Ludlow Sliver Annexation" newly annexed to the Town of Berthoud. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.**

#### 5.VI. Mosquito Spray Policy

Administrator Kirk gave an introduction.

Mayor Karspeck opened public comment.  
No one spoke during public comment.  
Mayor Karspeck closed public comment.

**Trustee Murphy moved to approve Resolution 2023-20, establishing an integrated Vector Management Program, with the amendment to add LETA notifications when mosquito spraying occurs. Mayor Pro-Tem Grace seconded the motion. In a 5-2 roll call vote, THE MOTION CARRIED, with Trustee Ayers voting no and Trustee Kurtz abstaining.**

**Trustee Grace moved to extend the meeting past 9:30 pm to 10:30 pm. Trustee Ayers seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.**

#### 6. Elected Official Reports

Trustee Hardy:

Hardy spoke regarding bike lanes and congratulated the Town on the Bike Park Opening. Hardy would like to see short-term rentals added as an agenda item and more education around the Town's golf cart policy.

Trustee Albrecht:

Albrecht expressed concern over children safety among the new parks and suggested a possible Youth Safety Commission or Ambassador.

Trustee Murphy:

Murphy expressed interest in having the PORT Committee create a bike path from downtown to the Bike Park. There was no Tree Committee meeting. Murphy was assigned to the Thompson School District Safety and Security Committee. Murphy attended a meeting with an Energy Cohort regarding issues with outdated codes.

Trustee Ayers:

Ayers reports that the PORT Committee reviewed the Berthoud Arboretum second draft as well as comments about Newell Farm. Ayers reports that the Waggener pickle ball court construction has been delayed and is now scheduled to be completed at the end of October. Ayers notes issues with 4 wheelers using the Bike Park when it is closed. Ayers also inquired about getting a cross-walk put in at County Rd 10e and Berthoud Pkwy into Hammond.