



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, October 24, 2023, 6:30 p.m.**

10/24/2023 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Cub Scout Den Opening Flag Ceremony

3. Pledge Of Allegiance - Mayor William Karspeck

Color Guard led the Pledge of Allegiance.

4. Roll Call - Mayor William Karspeck

The following Board Members were present:

Sean Murphy, Trustee
Chris Kurtz, Trustee
Tim Hardy, Trustee
Karl Ayers, Trustee
Mike Grace, Mayor Pro-Tem
Will Karspeck, Mayor

The following Board Members were absent:

May Albrecht, Trustee

The following Staff Members were present:

Chris Kirk, Town Administrator
Alicia Garcia, Town Attorney
Christian Samora, Town Clerk
Lexi Weissman, Deputy Town Clerk
Anne Johnson, Planning Director

5. Citizen Participation

The following citizens spoke during Citizen Participation:

Stacy Evans, Sheri Watts, Warren Turner, Jon Evans, Ron Larsen, Deborah Light, Matthew Gawin spoke regarding short term rentals.

Jeanine Weinzierl spoke regarding short term rentals and speed limits.

Carolyn Hobson spoke regarding the Thompson School Board.

6. Scheduled Items And Estimated Time For Discussion

6.I. Consent Agenda

Items:

- A. October 24, 2023 Town Board Meeting Agenda
- B. October 10, 2023 Meeting Minutes
- C. Town Hall Roof Replacement Project Bid Award
- D. Resolution 2023-22 Oil and Gas Administrative Suspension
- E. October 2023 Board Report
- F. Colorado Open Lands Grant Letter of Support

Trustee Murphy moved to combine and approve the items on the Consent Agenda. Mayor Pro-Tem Grace seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

6.II. Bat Week Proclamation

Mayor Karspeck read the Bat Week Proclamation aloud, proclaiming October 24-31, 2023 as Bat Week in the Town of Berthoud.

6.III. Appointments To Various Volunteer Committees

Planning Commission:

Trustee Murphy moved to appoint Abigail Smith to the Planning Commission for a term of 3 years, and to appoint Joe Donnelly to fill the remainder of a vacant term ending on May 24, 2025. Trustee Kurtz seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

Historic Preservation Advisory Committee:

Trustee Hardy moved to appoint Fred Maine, Lee Hardies, Cheryl Szydlo, and Todd Duval to the Historic Preservation Advisory Committee, each for a term of 2 years. Trustee Grace seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

PORT Committee:

Trustee Ayers moved to appoint Lauren Roth, Carolyn Hobson, Sean Henry, Kristle White to the PORT Committee, each for a term of 2 years. Trustee Kurtz seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

Tree Advisory Committee:

Trustee Murphy moved to appoint Richard Kurcab, Lynn Larsen, and Amy Lentz to the Tree Advisory Committee, each for a term of 2 years. Mayor Karspeck seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

Youth Advisory Committee:

Mayor Pro-Tem Grace moved to appoint Joe Rohnke and Danyelle Strantz to the Youth Advisory Committee, each for a term of 2 years. Trustee Hardy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

6.IV. Habitat Fee Waiver Request

Planning Director, Anne Johnson, gave an introduction.

Mike Cook with Habitat for Humanity provided more information.

Mayor Karspeck opened up public comment.

No one spoke during public comment.

Mayor Karspeck closed public comment.

Trustee Kurtz moved to approve the request to waive fees for Berthoud Habitat for Humanity to waive fees for the home at 1766 North 4th Street, except for the water tap/plant investment fee (\$6,330) and the wastewater tap/plant investment fee (\$5,500). Trustee Hardy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

6.V. Landscape Guidelines - Introduction

Planning Director, Anne Johnson, gave an introduction.

Mayor Karspeck opened public comment.

No one spoke during public comment.

Mayor Karspeck closed public comment.

Mayor Pro-Tem Grace moved to schedule a Public Hearing on November 28, 2023 to consider the adoption of the Town of Berthoud Landscape Design Guidelines. Trustee Hardy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

7. Elected Official Reports

Trustee Ayers:
Trustee Ayers spoke regarding short term rentals.

Trustee Hardy:
Trustee Hardy spoke regarding short term rentals.

Trustee Kurtz:
Trustee Kurtz spoke regarding short term rentals.

Trustee Murphy:
Trustee Murphy spoke regarding short term rentals, planning commission, the Bat Week Proclamation and Ordinance 847.

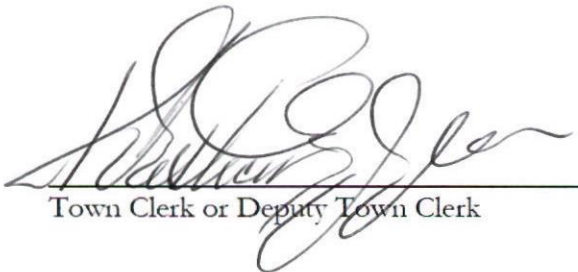
Mayor Pro-Tem Grace:
Mayor Pro-Tem Grace reported on the Youth Advisory meeting and Trunk or Treat. Grace inquired about a railroad update.

Mayor Karspeck:
Mayor Karspeck spoke regarding short term rentals. Karspeck reported on a Meeting between the Town and the School District. Karspeck spoke regarding the future passenger rail that will run through Berthoud.


Town Administrator:
Administrator Kirk reported on the Town Park Project.

8. Adjourn

The meeting was adjourned at 8:10 pm.



Town Clerk or Deputy Town Clerk



Mike Grace, Mayor Pro-Tem