

TOWN OF BERTHOUD

RESOLUTION 1991.03

WHEREAS, the Town of Berthoud, Colorado has opportunities for investment of Town Funds;

WHEREAS, the Town of Berthoud Board of Trustees believe the primary concern of Town investments is to protect those funds while at the same time receiving a reasonable return on those funds, all to the benefit of the citizens of the Town of Berthoud;

WHEREAS, the Town of Berthoud Board of Trustees wish to provide a framework within which Town investments shall be administered;

NOW THEREFORE, BE IT RESOLVED that the Town of Berthoud Investment Policy attached hereto, incorporated herein, and marked as exhibit "A" is hereby adopted by this resolution as the Investment Policy for the Town of Berthoud, Colorado.

PASSED AND RESOLVED this 23rd day of July, 1991.

TOWN OF BERTHOUD, COLORADO



Mayor

ATTEST:


Danielle Patterson
Town Clerk

EXHIBIT "A"

TOWN OF BERTHOUD
INVESTMENT POLICIES

I. SCOPE

The purpose of this investment policy is to establish guidelines for the purchase and sale of investments for all funds of the Town of Berthoud.

II. OBJECTIVES

The objectives of this policy shall be that all available funds are invested with minimum risk to investment principal, at the highest possible rates obtainable at the time of investment, and maintaining sufficient liquidity to meet operating needs.

III. AUTHORIZED INVESTMENTS

The following are eligible investments and depositories:

1. U.S. Treasury obligations -- bills, notes, and bonds.
2. Time certificates of deposit or deposit accounts in state or national banks which are insured by the Federal Deposit Insurance Corporation (F.D.I.C.). Any bank within Colorado must be approved as a public depository by the State of Colorado Banking Commissioner.
Certificates of deposit and deposit accounts in Colorado banks which exceed the insured amount will be fully collateralized by *qualified U.S. government securities, as required by the Public Deposit Protection Act for commercial banks.
3. Time Certificates of deposit or deposit accounts in state or federally chartered savings and loan associations which are insured by the Federal Savings and Loan Insurance Corporation. Any savings and loan association within Colorado must be approved as a public depository by the State of Colorado or Loan Commissioner. Certificates of deposit accounts in Colorado savings and loan associations which exceed the insured amount will be fully collateralized by qualified U.S. government securities, as required by the Savings and Loan Association Public Deposit Protection Act.
4. U.S. Government Securities and/or Agencies which are backed by the full faith and credit of the U.S. Government.
5. Money market mutual funds consisting entirely of

*qualified U.S. government securities.

6. Any security that is a general obligation or revenue obligation of any state of the United States or political subdivision.
7. Any interest in any local government investment pool.
8. Any written and marketable repurchase agreement.

In addition to the above policies the Town of Berthoud will follow all investment policies required as per state statutes for public entities. CRS 31-20-303 1986
CRS 24-75-601 1988

*Qualified U.S. government securities are: Bonds, notes, certificates of indebtedness, treasury bills, or other securities now or hereafter issued, which are direct obligations of or unconditionally guaranteed by the full faith and credit of the United States of America as to principal and interest.

IV. TERMS

The term or length of investments for individual funds shall be five (5) years or less unless the Board of Trustees authorizes an investment in excess of five (5) years.

V. RESPONSIBILITY

The Town Clerk/Investment Treasurer is the Town's investment officer and is responsible for administering these Investment Policies. The Town Clerk/Investment Treasurer shall be responsible for authorizing investments, properly accounting for these investments, and maintaining proper internal controls of the investment function, with the concurrence of the Town Administrator.

VI. PRUDENCE

Investments shall be made with the same judgment and care, which persons of prudence, discretion and intelligence would exercise in the management of their own affairs, under circumstances then prevailing.

VII. REPORTING

The Town Clerk/Treasurer shall prepare an investment report summarizing the portfolio position at the end of each quarter.

VIII DAILY INVESTMENTS

The daily investments will be made in an institution that provides the service of "sweeping" from an interest bearing

account into a regular checking account, as funds are needed for payment of checks when presented to the institution for payment.

IX COMPETITIVE BIDDING

Before the Town invests any funds a competitive bid process will be completed. The Town Clerk will offer a bid package for investments for both long and short terms. A bid package will also be offered for daily banking needs which will be reviewed on an annual basis. The bids which provide the most security and best rate of return for the maturity required will be accepted by the Town. Records will be kept of all bids offered and accepted.

Whenever two or more bids are equal and diversification is not an issue; the Town will give preference to investing with a *local institution.

*Local meaning an institution in the immediate area.