

**BERTHOUD TREE ADVISORY COMMITTEE**  
**October 2022 Meeting Minutes**

**1. Call to order:**

Toni Baker called the meeting to order at 5:02 P.M. on Monday, October 17<sup>th</sup>, 2022.

**2. Roll Call:**

1. Toni Baker – Chair – present
2. Amy Lentz – Vice Chair – present
3. Randy Niece – Secretary – attend via Zoom
4. Joe Nesvara – attend via Zoom
5. Lynn Larsen – present
6. Dale Freund – absent
7. Hannah Daniels – present

Quorum 6/7 in attendance

- Sean Murphy – Town Liaison – present
- Paul Furnas – Forester – present

**3. Approval of Minutes from September 2022 Meeting:**

- Motion for approval by Amy; seconded by Hannah. No changes; approved as-is.

**4. Public Comment – Non agenda items:**

1. Via Zoom: Linda Wilson (using Dave Wilson account)
  - No comments
2. Dale has reconsidered rejoining and his replacement will be interviewed.
3. Float in Berthoud Lighted Parade (Christmas, possibly Dec 2nd)
  - Question asked of Paul, can a tree be put on flatbed and committee walk behind?
    - Paul felt yes that would be possible.
    - Staff could put hay bales on trailer and members could sit on the trailer.
4. Sean said budget being discussed now and will be finalized by December
  - Send him idea list for coming year, prefer this week for next Tuesday's meeting.
  - This could fund signage, picnic, educational information, etc.
  - Clothing with BTAC could be purchased for committee
  - Individuals should send list to Hannah for compilation.

**5. Staff Report:**

- Paul update:
  - Fall tree plantings, the staff has planted close to 100 trees this year.
  - A broken tree at Pioneer Park (Josh's Tulip tree) was replaced by a stock tree, damage possibly done by kids pulling it over.
  - Fort Collins Wholesale Nursery, bought larger tree west on Mountain, Box Elder
  - Cottonwood at the reservoir near the bathrooms replaced with the same due to damage.
  - Heritage Oak was planted to replace tulip poplar at corner of 8<sup>th</sup> St & Welch
  - Bristlecone at Hillsdale xeriscape died from drought stress. Replaced with same.

- At the Recreation Center, dead trees were being removed and replaced
  - 30 London Plane trees and others were dead and replaced
  - Paul asked them to put sustainable trees in such as Tulip, Red Oak, Catalpa, Elms.
- Larch is first in Berthoud, along Nelson greenway
- Forestry staff will begin wrapping trees next week.

**6. Berthoud Tree Advisory Committee History Presentation:**

- Toni gave a presentation on Tree City USA.
  - Review Standard #3 – Community Forest Program requirement, requires \$2 per capita.
- Berthoud has population of 11,717; budget currently at \$78,000 = \$6.67 per capita.
  - Does not include the EAB funding which would increase the per capita commitment.
- Paul is going to file for the Growth Award for the 14<sup>th</sup> consecutive year.

**7. Discussion Items:**

- Tree Sale Draft - Windsor program emulated.
  - Orders would be placed through the Colo Tree Coalition. About \$75/ea.
  - Acceptance being reviewed by trustees. Payment method still under consideration.
  - May need to have QC of trees received from Colo Tree Coalition as they are often damaged.
  - Qualifier – Paul suggested residents would need street-tree work permit.
  - We would need to have tree planting instructions to go along with hand off to residents.
  - Amy concerned about recommended trees, she will send the Pioneer Park list to Paul for recommended trees to get. Focus on the top three.
  - Joe raised concerns about town liability during hand off process.
- Communications Plan - Approve Posts
  - Stephanie (town communication) has already put out the October update (on Instagram).
  - Paul wants to get the November update out on tree scald and tree wrap.
  - Amy suggested the Forest Service and PlantTalk video on winter watering.
  - December suggestion could be on how/why of the street tree permit (free process). Paul wants to stress it is principally for information collection.
  - Proposed posts: Lynn moved for approval and Hannah seconded. Both approved.
- November/December Break
  - Joe suggested the meeting be moved ahead one week as was done last year.
  - November meeting needed to plan for parade. December meeting will be discussed then.

**8. Adjourn:**

- Toni Baker adjourned the meeting at 6:31 P.M. on the 17<sup>th</sup> day of October 2022.

Next meeting is scheduled for **Monday, November 21st, 2022, at 5:00pm.**

---

Signature: