



Town of Berthoud  
807 Mountain Avenue  
P.O. Box 1229  
Berthoud, CO 80513  
970.532.2643

## **TOWN OF BERTHOUD PORT COMMITTEE MEETING**

**Wednesday, January 6, 2021  
6:00 P.M.**

**This is a VIRTUAL MEETING hosted by Zoom – You may join by:**

**Phone: 1-346-248-7799 or 301-715-8592**

**Web: [www.zoom.us/join](https://www.zoom.us/join)**

**Use this Meeting ID: 249 593 7954**

**1. Call to Order**

**2. Roll Call**

• Jose Cabrera – Chair	Present
• Phil Klein – Vice-Chair	Present
• Tim Grover	Present
• Karl Ayers – Secretary	Present
• Marc Millet	Present
• Chris Kurtz	Present
• Jill LeGault	Present
• Jeff Hindman, Trustee Liaison	Present
• Keith Knoll, Staff Representative	Present

A handwritten signature in black ink, appearing to read "XO" followed by a cursive signature.

**3. Approval of Minutes- Wednesday November 4, 2020**      Approved

**4. Public Comment**

There was one comment from the public regarding committee vacancies.

**5. Discussion**

There was general praise for the success of the dog park renovation.

**A. Development Review Process**

Staff Representative Knoll gave a presentation about the development review process, specifically Berthoud 160. The main concern with this development is the buffer between it and Hillsdale Park to the north. There was a discussion of the role that PORT plays in the review process. Each development, staff, and managers look to PORT master plans for guidance. Planning staff and commission keeps these plans in mind during planning.

Member Kurtz asked about the possibility of an agreement with the development to make the buffer larger. He suggested purchasing more lands around Berthoud parks and



Town of Berthoud  
807 Mountain Avenue  
P.O. Box 1229  
Berthoud, CO 80513  
970.532.2643

natural areas to make negotiations easier and less necessary. Member Klein suggested planting more trees in the buffer to help create sight boundaries.

There was then a discussion of what is the purview of PORT Committee concerning developments and the possibility of PORT being more involved if allowed by policy. This led to a general overview of the role that staff representative Knoll and liaison Hindman have in the PORT meetings. Their purpose at the meetings is to elicit ideas, comments, and provide prospective for the committee members.

#### **B. 2021 Projects List**

Staff representative Knoll gave a lengthy report of the upcoming projects for 2021. There were 19 projects listed from the areas of Parks (7), Open Space (1), Recreation (3), and Trails (6). There were also two miscellaneous projects slated for the year. There was an update that Berthoud Reservoir is “mostly” done, meaning that there are still delays with electric service. Wildlife is already using the facilities.

#### **C. Fickle Park Bathroom**

The committee was shown a few options for the public restroom slated for Fickle Park. Location, amenities, and design was discussed. Committee agreed on a basic location and design.

#### **6. Staff updates**

Christmas lights are getting “bigger and better” every year. Squirrels remain a problem as they chew on the wires.

Pictures of the Eagle Scout project to provide benches in the dog park were reviewed.

Snow fest was a success and brought recognition to Berthoud despite the problems with public gatherings.

Josh Embry, the town forester, is now also the Open Space manager.

Updates to the Roberts Lake Trail were provided.

Staff representative Knoll discussed his duties as Public Works Operational Manager.

#### **7. Committee updates**

#### **8. Adjourn**



Town of Berthoud  
807 Mountain Avenue  
P.O. Box 1229  
Berthoud, CO 80513  
970.532.2643

**Next meeting: February 3, 2021 @ 6pm**

If you require a special accommodation, please contact the Town Clerk 24 hours in advance at (970) 532-2643.