



**Garden  
Spot of  
Colorado**

## **PORT COMMITTEE MEETING**

**Town Board Room  
807 Mountain Avenue  
Town of Berthoud, Colorado  
Wednesday, October 6, 2021 6:00 p.m.**

**This is an IN-PERSON meeting at the location and time noted above**

**You may also join virtually using Zoom**

**Phone: 1-346-248-7799 or 301-715-8592**

**Web: [www.zoom.us/join](https://www.zoom.us/join)**

**Use this Meeting ID: 249 593 7954**

**1. Call to Order**

**2. Roll Call**

- Jose Cabrera – Chair-p
- Phil Klein – Vice-Chair-p
- Tim Grover-p
- Marc Millet-a
- Carolyn Hobson-p
- Colleen Dodge-p
- Lauren Roth-p
- Zoe Schoo-On zoom
- Jeff Hindman, Trustee Liaison-p
- Keith Knoll, Staff Representative-p

*Phil Klein*  
12-1-21

**3. Approval of Minutes - Wednesday, September 1, 2021**  
Minutes approved

**4. Public Comment**

None in-person

Letter sent to Tim about pickle ball courts requesting something similar to Osbourne

- Possibility of having pickle ball courts at Town Park and/or Richardson in the distant future

**5. Discussion**

- A. Phil proposed moving the meeting times to 6:15 moving forward
- i. PORT Committee agrees with this time
- B. Berthoud Recreation Center: Amanda Gustafson, Director of Recreation and Cultural Service
- i. 7 new full-time positions have started
  - ii. Hours of operation have been finalized, but the pool hours may not align with the hours of operation.
  - iii. Childcare hours will also be shorter than operation hours
  - iv. Reserving the gym past closing today is an option with a reservation
  - v. Pool will have different features open depending on the time of day
  - vi. Rec Center rates in range with other rec centers in Northern Colorado and includes child care
  - vii. Annual, monthly, daily rates available-Staff members will be offered a discounted rate and there are no residential rates with the exception of certain programs
  - viii. Berthoud in on the waiting list for Silver Sneakers
  - ix. Programming-Aquatics which includes swim lessons, fitness classes, and Lifeguard Training—Sports, 50+Programming, Special Events-Kids Night Out, Swim-in movies
  - x. Fitness Fees-free-or \$7-\$9 Fees, Personal fitness available for private or small group sessions
  - xi. Timeline-Soft opening November 17<sup>th</sup>, Nov. 20<sup>th</sup> Grand Opening (free admission day), 4 sessions for the pool on this day

#### PORT Input/Questions

- Goal is \$430,000 in membership fees
  - Need a year to know operating cost
  - Pool may be impacted by lifeguard shortage
- Courts will be occupied for recreational sports at times, but school facilities will still be used

- C. Robert's Lake Improvements – Keith Knoll
- i. Roberts Lake Park-considered adding a pavilion For Phase I, possible nature themed playground for phase II
  - ii. Trail material has been added
  - iii. Discussion for using a portion of the property for a tree farm/nursery on the east side of the property
  - iv. Keith is looking for input from PORT for the property
    1. Pavilion on the west side?
    2. Suggestions for the east side of the property

Current parking is on the west, so it makes sense to put the pavilion on the west side

Offset roofline for pavilion-most appealing design

Land south of Waggener possible location for tree farm?

ADA Accessibility?

Too close to the rec center playground?

Tree farm outline the east perimeter?

Signage to identify it as a public park

**6. Staff updates – Parks, Open Space, Recreation, Trails**

- A. Nov meeting at regular (6:15)
- B. Nov 10<sup>th</sup>-Committee walkthrough (Invite coming)
- C. Design teams have been interviewed for Richardson and Town Park
- D. Ornamental beds have been overhauled with grant funds from Northern Water. Partnered with Denver Botanical
- E. Senior day softball field chalking
- F. ADA Parking spot at pickle ball parks
- G. Berthoud Open Space Plan was adopted
- H. Berthoud Reservoir road getting paid-3 day closure will be necessary/ New signage, electricity being added
- I. Aerator pumps repaired are Roberts Lake, compressor needs to be replaced next
- J. Playground features are installed, turf going in, skate park in-progress
- K. Trail update-10E connection moving forward, connection for trail gap in progress

**7. Committee updates**

Phil nominated and PORT Chair  
Tim nominated as Vice Chair  
Colleen-Secretary

**8. Adjourn**

**Next meeting: November 3, 2021 @ 6pm**

If you require a special accommodation, please contact the Town Clerk 24 hours in advance at (970) 532-2643.