



YOUTH ADVISORY COMMISSION AGENDA

YOUTH ADVISORY COMMISSION REGULAR MEETING May 19th, 2022 BEIN ROOM 6:30 PM

1. Call to Order/Roll Call
 - a. Grazia
 - b. Kenyan
 - c. Daniel
 - d. Scarlett
 - e. Mike
 - f. Angie

The meeting of the Berthoud Youth Advisory Commission was called to order on Thursday, May 19th, 2022 at 6:38 p.m. by the Chair, Grazia Novak.

2. Review previous meetings minutes, vote to confirm

The meeting minutes were read for the meeting of May 4th, 2022. With all in favor the minutes were approved.

3. Public Input - *There was no public input.*

4. Clean-Up Day

- a. How did it go? - *The clean-up day went well overall and had about a dozen people attend. The only issue was wind blowing over donuts.*

- i. How to improve for next year - *No suggestions were made.*

5. Event Plans - *The commission decided to just have one shift the first day to reduce the number of volunteers needed and hopefully make the whole day run more smoothly. Two three hour and thirty minutes shifts on the second day was suggested. It was discussed that it would be good to have supervisors who direct and help the other volunteers. It was agreed that it would be better if these supervisors were adult volunteers.*

a. Task spreadsheet

- i. Updates - *Grazia started gathering names and contact information of people interested in volunteering. The next step for volunteers is to make a signup genius for people to actually sign up and get the date on their calendars. For food trucks, both Dill's Maine Lobster truck and ShortD's truck have agreed to attend that event. Along with Cilantro and Lime, the event has three trucks in total, two of which are "dinner" trucks. Kenyan is working to get restrooms nailed down. It was decided that an extra bathroom cleaning between the two days will not be necessary.*

b. Brainstorm marketing - *Banner, fliers, posters at places like Hays, social media posts, word of mouth*

- i. Design ideas - *The Commission decided on a simple rough design with the name of the event, the BYAC logo, and the dates and times.*

c. Brainstorm equipment - *The commission brainstormed equipment needed for the event on a google doc.*

d. Event Permit - *Scarlett plans to fill out what she can.*

6. Other meeting reports

7. Agenda Planning

- a. Next meeting - *Wednesday June 1st, 8:00 a.m. at the rec center.*

The commission plans to discuss marketing, any updates, volunteers, cash, and blocking off parking.

8. Adjourn - *The meeting was adjourned by Grazia Novak at 8:16 p.m.*