



## TOWN OF BERTHOUD MS4 COMPLIANCE AND ENFORCEMENT PROGRAM

Welcome to the Town of Berthoud's MS4 Compliance and Enforcement Program. This job aid is designed to help you navigate the documents and procedures essential for maintaining Town compliance with the State (CDPHE) MS4 permit. Here's an overview of the key components:

- **Engineering and Infrastructure Design Standards:** [2021-Berthoud-Design-and-Construction-Standards](#) These standards outline the specific requirements for erosion control and water quality measures within the Town. They provide the foundation for preventing pollution and managing stormwater effectively. This includes reference to Mile High Flood District Best Management Practices (BMPs)
- **Grading and Erosion Control Permit:** This permit is crucial for any construction or land-disturbing activities within the Town. It ensures that proper erosion control practices are implemented to prevent sediment runoff into stormwater systems.
- **Stormwater Management Plan Checklist:** This checklist serves as a guide to ensure that our Stormwater Management Plans align with the State's requirements. It covers various aspects of stormwater management, including pollution prevention, runoff control, and water quality preservation.
- **Inspection Reporting Form:** This form is used for documenting regular inspections of construction sites, development projects, and other activities that might impact stormwater systems. Inspections help identify any potential issues and ensure compliance with erosion control and water quality measures.

To successfully navigate the Town's MS4 compliance program:

### Step 1: Familiarize Yourself with the Standards

Review the Engineering and Stormwater Standards document to understand the specific requirements for erosion control and water quality in the Town. This will be your foundation for implementing effective stormwater management practices.

### Step 2: Obtain the Grading and Erosion Control Permit

For any construction or land-disturbing activities, ensure that the necessary Grading and Erosion Control Permit is obtained. This permit ensures that proper erosion control measures are in place to prevent sediment runoff into stormwater systems.

### Step 3: Develop and Review Stormwater Management Plans

Use the Stormwater Management Plan Checklist to develop comprehensive plans that address pollution prevention, runoff control, and water quality. Regularly review these plans to ensure alignment with State requirements. This plan should be kept on site by the contractor, updated, and available for inspection.

### Step 4: Conduct Inspections

Regularly conduct inspections using the Inspection Reporting Form. Inspections help identify any deviations from erosion control and water quality measures, allowing for timely corrective actions.

### Step 5: Maintain Records

Maintain accurate and up-to-date records of all permits, plans, inspections, and corrective actions taken. This documentation is vital for demonstrating compliance during any regulatory audits.

By following these steps and utilizing the provided documents, you will play a crucial role in helping the Town of Berthoud maintain its compliance with the State MS4 permit. If you have any questions or need assistance, don't hesitate to reach out to the appropriate department or supervisor.