

**TOWN OF BERTHOUD
RESOLUTION NO. 2023-27**

**A RESOLUTION OF THE TOWN OF BERTHOUD ADOPTING A FEE
SCHEDULE FOR ALL TOWN FEES AS PROVIDED IN THE BERTHOUD
MUNICIPAL CODE**

WHEREAS the Berthoud Municipal Code provides for adoption of a uniform schedule of fees for the Town by Resolution; and

WHEREAS after substantial study and review, the fee schedule attached hereto as Exhibit A and incorporated by reference herein has been promulgated by Staff and reviewed by the Town Board of Trustees; and

WHEREAS the Board of Trustees has determined that the attached fee schedule reasonably reflects appropriate amounts to be charged by the Town of Berthoud for its services and impacts to its infrastructure;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF BERTHOUD, COLORADO AS FOLLOWS:**

The Board of Trustees of the Town of Berthoud hereby resolve to adopt the attached fee schedule (Exhibit A) as the fee schedule for the Town, effective January 1, 2024.

PASSED, ADOPTED AND APPROVED THIS 12th day of December, 2023.

ATTEST:

Christian Samora, Town Clerk

TOWN OF BERTHOUD

BY:

William Karspeck, Mayor



TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

BERTHOUD AREA TRANSPORTATION

DESCRIPTION	2024
Senior - (age 60+)	donation only
In-town trip - one way	\$ 1.00
Out-of-town trip - one way	\$ 4.00

ELECTRIC VEHICLE CHARGERS

DESCRIPTION	2024
Level 2 EV (Electric Vehicle) charger	per hour for first 2 hours
Level 2 EV (Electric Vehicle) charger	per hour after first 2 hours
Level 3 EV (Electric Vehicle) charger	per Kwh

CEMETERY

DESCRIPTION	2024
<u>Lot Sales</u>	
Adult space	
In-town resident	\$ 1,550.00
Out-of-town resident	\$ 1,750.00
Infant space under age 2	
In-town resident	\$ 460.00
Out-of-town resident	\$ 500.00
Columbarium	
Columbarium - in-town resident	\$ 1,525.00
Columbarium - out-of-town resident	\$ 1,725.00
<u>Opening/closing</u>	
Upright marker section	\$ 1,275.00
Flat marker section	\$ 1,265.00
Columbarium	\$ 425.00
Infant space	\$ No Fee
Cremains	\$ 615.00
Regular Service	
Hours 8:00 a.m. - 2:30 p.m. Weekdays (Monday - Friday)	
Saturday Service	
8:00 a.m. - noon - in addition to all other charges	\$ 800.00
NO SERVICES ON SUNDAY, EVENINGS, HOLIDAYS OR DAY THE HOLIDAY IS OBSERVED	
<u>Markers</u>	
Flat marker sales	cost + 10%
Columbarium plaque	cost + 10%
<u>Other charges</u>	
Deed transfer	\$ 75.00
Disinterment supervision	\$ 250.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

ADMINISTRATIVE DEPARTMENT

DESCRIPTION	2024	2024
Municipal Court		
Jury Trial, per case		
Trial to the court, per case		
Request for Dismissal of No Proof of Insurance Fee, each	\$	statutory
Humane Society reimbursement		35.00
Warrant processing, per warrant		actual costs
Court Administrative Fee	\$	35.00
Daily jail inmate		75.65
MTC Fines & Surcharges		
Model Traffic Code	FINE	Surcharge
FINES DOUBLE IN SAFETY ZONE		
Traffic Regulations Generally		
109 (1)(a)		
1211	\$	15.00
1405	\$	30.00
Riding in trailers	\$	15.00
Equipment Violations		
201		
202	\$	35.00
204	\$	35.00
205	\$	15.00
206	\$	15.00
207	\$	15.00
208	\$	15.00
209	\$	15.00
210	\$	15.00
211	\$	15.00
212	\$	15.00
213	\$	15.00
214	\$	15.00
215	\$	15.00
216	\$	15.00
217	\$	15.00
218	\$	15.00
219	\$	15.00
220	\$	15.00
221	\$	15.00
222 (1)	\$	15.00
223	\$	15.00
224	\$	15.00
225 (1)	\$	15.00
226	\$	15.00
227 (1)	\$	50.00
227 (2)	\$	15.00
228 (1)(3)(5)(6)	\$	15.00
229	\$	15.00
230	\$	15.00
231	\$	15.00
232	\$	15.00
233	\$	15.00
234	\$	15.00
235	\$	75.00
236	\$	15.00
237	\$	65.00
238	\$	65.00
1411	\$	15.00
1412	\$	15.00
1901	\$	35.00
Size, weight, load violations		
502		
503	\$	75.00
504	\$	15.00
505	\$	75.00
506	\$	75.00
509	\$	15.00
106 (1)(3)	\$	50.00
512	\$	35.00
Signals, signs & marking violations		
603		
604	\$	100.00
605	\$	100.00
606	\$	70.00
607 (1)	\$	15.00
607 (2)(a)	\$	50.00
608 (1)	\$	100.00
608 (2)	\$	70.00
609	\$	15.00
610	\$	15.00
612	\$	70.00
613	\$	35.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

Model Traffic Code	Code	Description	2024 Fine	2024 Surcharge
Model Traffic Code continued				
		Rights-of-way violations		
701		Vehicles approaching or entering intersection	\$ 70.00	\$ 15.00
702		Vehicle turning left	\$ 70.00	\$ 15.00
703		Entering through highway-stop or yield intersection	\$ 70.00	\$ 15.00
704		Vehicle entering roadway	\$ 70.00	\$ 15.00
705		Operation of vehicle approached by emergency vehicle	\$ 70.00	\$ 15.00
706		Obedience to railroad signal	\$ 70.00	\$ 15.00
707		Certain vehicles must stop at RR crossing	\$ 70.00	\$ 15.00
708		Moving heavy equip at RR crossing	\$ 35.00	\$ 15.00
709		Stop when traffic constructed	\$ 70.00	\$ 15.00
710		Emerging from or entering alley, driveway or bldg	\$ 70.00	\$ 15.00
711		Driving on mountain highways	\$ 100.00	\$ 15.00
712		Driving in highway work area	\$ 70.00	\$ 15.00
		Pedestrian violations		
801		Obedience to traffic control devices & traffic reg's	\$ 15.00	\$ 15.00
802 (1)		Ped. right of way in crosswalks (vehicle yield)	\$ 30.00	\$ 15.00
802 (3)		Ped. right of way in crosswalks (leaving curb)	\$ 15.00	\$ 15.00
802 (4)		Ped. right of way in crosswalks (vehicle appr. rear)	\$ 30.00	\$ 15.00
802 (5)		Ped. right of way in crosswalks (signals)	\$ 30.00	\$ 15.00
803		Crossing at other than crosswalk	\$ 15.00	\$ 15.00
805		Pedestrian in wheelchair on highway	\$ 15.00	\$ 15.00
806		Driving through safety zone prohibited	\$ 70.00	\$ 15.00
807		Drivers to exercise due care	\$ 70.00	\$ 15.00
808		Driver & Pedestrian yield to person w/ disabilities	\$ 70.00	\$ 15.00
		Turning & stopping violations		
901		Required position and method of turning	\$ 70.00	\$ 15.00
902		Limitations on turning around	\$ 70.00	\$ 15.00
903		Turning movements % required signals	\$ 70.00	\$ 15.00
		Driving, overtaking & passing violations		
1001		Driving on right side	\$ 70.00	\$ 15.00
1002		Passing oncoming vehicles	\$ 100.00	\$ 15.00
1003		Overtaking a vehicle on the left	\$ 100.00	\$ 15.00
1004		When overtaking on the right is permitted	\$ 100.00	\$ 15.00
1005		Limitations on overtaking on the left	\$ 100.00	\$ 15.00
1006		One way roads & rotary traffic islands	\$ 70.00	\$ 15.00
1007		Driving on highway lined for traffic	\$ 100.00	\$ 15.00
1008		Following too close	\$ 100.00	\$ 15.00
1008.5		Crowding or threatening bicyclist	\$ 100.00	\$ 15.00
1009		Coasting prohibited	\$ 70.00	\$ 15.00
1010		Driving on divided/controlled access hwy	\$ 70.00	\$ 15.00
1011		Use of runaway vehicle ramps	\$ 200.00	\$ 15.00
1012 (3)(a)		HOV & HOT lanes	\$ 65.00	\$ 15.00
1012 (3)(b)		HOV & HOT lanes	\$ 125.00	\$ 15.00
1013		Passing lane (definition/penalty)	\$ 100.00	\$ 15.00
		Speeding		
1101 (1)		1 to 4 over limit	\$ 30.00	\$ 15.00
		5 to 9 over limit	\$ 70.00	\$ 15.00
		10 to 19 over limit	\$ 135.00	\$ 15.00
		20 to 24 over limit	\$ 200.00	\$ 15.00
		25 or more over limit	\$ 200.00	\$ 15.00
		Speeding - Low Power Scooters		
1101 (8)(g)		LP Scooter 1 to 4 over	\$ 50.00	\$ 15.00
		LP Scooter 5 to 9 over	\$ 75.00	\$ 15.00
		LP Scooter > 9 over	\$ 100.00	\$ 15.00
1101 (3)		Speeding (special hazards)	\$ 100.00	\$ 15.00
1103		Minimum speed regulation	\$ 50.00	\$ 15.00
1104		Speed limits on elevated structures	\$ 30.00	\$ 15.00
		Parking Violations		
1201		Starting parked vehicle	\$ 30.00	\$ 15.00
1202		Parking or abandonment of vehicles	\$ 30.00	\$ 15.00
1204		Stopping, standing, parking prohibited in specified places	\$ 15.00	\$ 15.00
1205		Parking at curb or edge of roadway	\$ 15.00	\$ 15.00
1206		Unattended motor vehicle	\$ 15.00	\$ 15.00
1207		Opening/closing vehicle doors	\$ 15.00	\$ 15.00
1208 (6) or (9)		Parking privileges for persons with disabilities	\$ 100.00	\$ 15.00
		Other offenses		
1402		Careless Driving	\$ 150.00	\$ 15.00
1403		Following fire apparatus prohibited	\$ 30.00	\$ 15.00
1404		Crossing fire hose	\$ 15.00	\$ 15.00
1406		Foreign matter on highway prohibited	\$ 35.00	\$ 15.00
1407 (3)(a)		Spilling loads	\$ 35.00	\$ 15.00
1407 (3)(b)		Spilling loads (no bodily injury)	\$ 100.00	\$ 15.00
1407 (3)(c)		Spilling loads (causing bodily injury)	\$ 500.00	\$UMMONED
1408		Operating vehicle on parks property	\$ 15.00	\$ 15.00
1414 (2)(a)		Use of dyed fuel on highways prohibited (1st off.)	\$ 500.00	\$ 15.00
1414 (2)(b)		Use of dyed fuel on highways prohibited (2nd off.)	\$ 1,000.00	\$ 15.00
1414 (2)(c)		Use of dyed fuel on highways prohibited (3rd off.)	\$ 5,000.00	\$ 15.00
		Motorcycle violations		
1502 (1) thru (4)		Riding on motorcycles (position)	\$ 30.00	\$ 15.00
1502 (4.5)		Riding on motorcycles (helmet requirements)	\$ 100.00	\$ 15.00
1503		Operating motorcycle on roads lined for traffic	\$ 30.00	\$ 15.00
1504		Clinging to other vehicles (motorcycle rider)	\$ 30.00	\$ 15.00
		Offenses by persons controlling vehicles		
239 (5)(a)		Misuse of wireless telephone (1st offense)	\$ 50.00	\$ 15.00
239 (5)(b)		Misuse of wireless telephone (2nd or subsequent)	\$ 100.00	\$ 15.00
1704		Offenses by persons controlling vehicles	\$ 15.00	\$ 15.00
		Excessive Weight - Pounds (MTC 507 and 508)		
		1 to 1,000	\$ 15.00	\$ 15.00
		1,001 - 3,000	\$ 25.00	\$ 15.00
		3,001 - 5,000	03 per pound overweight	\$ 15.00
		5,001 - 7,000	05 per pound overweight	\$ 15.00
		7,001 - 10,000	07 per pound overweight	\$ 15.00
		10,001 - 15,000	10 per pound overweight	\$ 15.00
		15,001 - 19,950	15 per pound overweight	\$ 15.00
		Over 19,750...	25 per pound overweight	\$ 15.00
Model Traffic Code	Code		2024 Fine	2024 Surcharge

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION		2024
TOWN CLERK		
Occupation Tax		
Liquor	\$	250.00
Marijuana	\$	250.00
Telephone, per account		\$12.00
Administrative Fees		
General Business License	\$	20.00
Building Contractor License	\$	100.00
Trash Hauler License - annual renewal required	\$	250.00
Milk Delivery License - annual renewal required	\$	25.00
Door-to-Door solicitor - annual renewal required	\$	250.00
Vendor - Jan 1 thru Dec. 31	\$	50.00
Second hand/antique store - annual renewal required	\$	25.00
Mobile Home Park - annual renewal required		\$5.00/spot
Tree Contractor's license - annual renewal required	\$	45.00
Pet License neutered/spayed	\$	10.00
Pet License intact	\$	20.00
Pet license for senior resident owner		no charge
Replacement Tag	\$	2.50
* Returned check		25.00
Late payment	\$	10.00
Notification of turn-off fee / door hanger		30.00
Non-residential TURN OFF fee - business hours Mon - Thurs 8am - 4pm	\$	based on customer request
Non-residential TURN ON fee - business hours Mon - Thurs 8am - 4pm	\$	based on customer request
Filing fee to certify accounts for non-payment	\$	30.00
Utility account transfer fee (charge to both buyer & seller)	\$	30.00
Berthoud Water Control Connection (WCCC) & Backflow Prevention Program NonCompliance Fees		20.00
WCCC - Backflow Prevention Noncompliance Fee / 1 - 30 Days Past Due	\$	No Fee
WCCC - Backflow Prevention Noncompliance Fee / 31 days past due	\$	100.00
WCCC - Backflow Prevention Noncompliance Fee / 61 days past due	\$	250.00
WCCC - Backflow Prevention Noncompliance Fee / 91 days past due	\$	500.00
Backflow Non Compliance Turn-ON Fee	\$	90.00
Municipal Fee (per month per residence in town limits)		\$9.02/month
Notary Fee	\$	5.00
Photocopy, per page, per side 8-1/2 x 11 black	\$	0.25
Photocopy, per page, per side 8 1/2 x 11 color	\$	0.50
Photocopy, per page, per side any larger size, black	\$	0.50
Photocopy per page, per side any larger size, color	\$	1.00
DVD copy, each	\$	5.00
Postage for mailing DVD	\$	2.00
Passport fee	\$	35.00
Passport photo, 2 photos per set	\$	10.00
Surcharge on use of credit card for building permit (over \$1000 purchase)		3% of purchase price over \$1000
Liquor License		
All local fees are statutory		statutory
New License	\$	1,000.00
New License with Concurrent Review	\$	1,000.00
Transfer of Ownership	\$	750.00
Art License	\$	41.21
Beer and Wine License	\$	148.75
Brew-Pub License	\$	175.00
Club License	\$	141.21
Hotel & Restaurant License	\$	175.00
Hotel & Restaurant License w/Optional Premises	\$	175.00
Liquor Licensed Drug Store	\$	122.50
Optional Premises License	\$	175.00
Risk-Free License	\$	175.00
Resort Complex License	\$	175.00
Retail Liquor Tavern License	\$	175.00
Retail Liquor Store License	\$	175.00
Tavern License	\$	175.00
Vinter's License	\$	175.00
Art Gallery Permit	\$	100.00
Bed & Breakfast Permit	\$	25.00
Change of Location	\$	75.00
Change in Corporation/LLC (per person)	\$	100.00
Manager Registration	\$	75.00
Special Events Liquor Permit - 3.2% and Liquor	\$	100.00
Marijuana		
New Application Fee (Plus annual license fee)	\$	3,200.00
Transfer Application Fee (Plus annual license fee)	\$	3,200.00
Center Business Type 1 (0 - 300)	\$	2,500.00
Center Business Type 2 (301 - 500)	\$	2,500.00
Center Business Type 3 (501 +)	\$	2,500.00
Optional Premises Cultivation	\$	2,200.00
Marijuana Infused Product Mfg.	\$	2,200.00
Occupational Key	\$	250.00
Support License	\$	75.00
Caregiver Registrations	\$	20.00
Change of Ownership	\$	500.00
Each Add'l new owner or Assoc. Person	\$	100.00
Corp/LLC Change (per person)	\$	100.00
Change of Trade Name	\$	50.00
Change of Location	\$	500.00
Modification of Premises	\$	250.00
Duplicate License	\$	50.00
Duplicate Occupational License	\$	50.00
Duplicate Registration	\$	30.00
Occupation Tax License	\$	250.00
Transaction Fee - per transaction	\$	3.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

POLICE DEPARTMENT

DESCRIPTION		2024
Reports		
Initial report	\$	3.00
supplemental reports, per page	\$	0.50
Fingerprints		
Resident, first card	\$	10.00
Resident, each additional card	\$	5.00
Non-resident, first card	\$	15.00
Non-resident, each additional card	\$	5.00
Background check		
Individual, each	\$	8.00
Sex offender		
Includes fingerprints and photo	\$	20.00
VIN inspection		
Resident, per vehicle	\$	20.00
Non-resident, per vehicle	\$	20.00
Bonding		
Per bond (misdemeanor, petty offense & municipal only)	\$	45.00

STREETS

DESCRIPTION		2024
Street cut, per cut minor - less than 50 square feet	\$	100.00
Street cut, per cut major - 50 square feet and over	\$	150.00
Street cut - drive/uro/gutter/sidewalk/encroachment/sidewalk	\$	50.00
Open cut-additional fees per square foot		\$2.50 x sq feet
Open cut-additional fees per square foot (paved within the last 5 years)		\$7.50 x sq feet

TOWN OF BERTHOUD
 SCHEDULE OF RATES, CHARGES AND FEES
 2024

WATER & WASTEWATER UTILITIES

DESCRIPTION		2024
WATER		
Line fee		
	In-town	
5/8 & 1/4 inch tap	\$	17.15
1 inch tap	\$	18.61
1 1/2 inch tap	\$	20.93
2 inch tap	\$	26.97
3 inch tap	\$	34.25
4 inch tap	\$	57.17
6 inch tap	\$	87.21
8 inch tap	\$	185.72
10 inch tap	\$	237.01
12 inch tap	\$	364.59
Non-potable	\$	12.69
	Berthoud Lake Ranchettes	
5/8 & 1/4 inch tap	\$	21.69
1 inch tap	\$	23.76
1 1/2 inch tap	\$	26.16
2 inch tap	\$	33.71
3 inch tap	\$	42.82
4 inch tap	\$	71.46
6 inch tap	\$	109.01
8 inch tap	\$	207.15
10 inch tap	\$	290.01
12 inch tap	\$	455.74
Non-potable	\$	12.69
	Out-of-town	
5/8 & 1/4 inch tap	\$	26.04
1 inch tap	\$	27.91
1 1/2 inch tap	\$	31.39
2 inch tap	\$	40.45
3 inch tap	\$	51.36
4 inch tap	\$	85.75
6 inch tap	\$	110.82
8 inch tap	\$	248.59
10 inch tap	\$	348.02
12 inch tap	\$	546.90
Non-potable	\$	12.69
Usage charges		
RESIDENTIAL		
	In-Town - per 1000 gallons	
5/8 & 1/4 inch tap, first 24,000 gallons	\$	4.41
1 inch tap, first 60,000 gallons	\$	4.41
2 inch tap, first 192,000 gallons	\$	4.41
	In-town - per 1000 gallons	
5/8 & 1/4 inch tap, over 24,000 gallons + first 24,000 gal. fee	\$	8.81
1 inch tap, over 60,000 gallons + first 60,000 gal. fee	\$	8.81
2 inch tap, over 192,000 gallons + first 192,000 gal. fee	\$	8.81
	Berthoud Lake Ranchettes - per 1000 gallons	
First 24,000 gallons	\$	4.41
Over 24,000 gallons	\$	11.04
	Out-of-Town, per 1000 gallons	
5/8 & 1/4 inch tap, first 24,000 gallons	\$	6.61
1 inch tap, first 60,000 gallons	\$	6.61
	Out-of-town, per 1000 gallons	
5/8 & 1/4 inch tap, over 24,000 gallons + first 24,000 gal. fee	\$	13.20
1 inch tap, over 60,000 gallons + first 60,000 gal. fee	\$	13.20

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

WATER continued

DESCRIPTION	2024
MULTI-FAMILY	
Per 1000 gallons	
5/8 & 1/2 inch tap, first 24,000 gallons	\$ 3.80
1 inch tap, first 60,000 gallons	\$ 3.80
1 1/2 inch tap, first 120,000 gallons	\$ 3.80
2 inch tap, first 192,000 gallons	\$ 3.80
4 inch tap, first 600,000 gallons	\$ 3.80
6 inch tap, first 1,200,000 gallons	\$ 3.80
Per 1000 gallons	
5/8 & 1/2 inch tap, over 24,000 gallons + first 24,000 gal. fee	\$ 7.60
1 inch tap, over 60,000 gallons + first 60,000 gallon fee	\$ 7.60
1 1/2 inch tap, over 120,000 gallons + first 120,000 gallon fee	\$ 7.60
2 inch tap, over 192,000 gallons + first 192,000 gallons fee	\$ 7.60
4 inch tap, over 600,000 gallons + first 600,000 gallon fee	\$ 7.60
6 inch tap, over 1,200,000 gallons + first 1,200,000 gallon	\$ 7.60
EDUCATIONAL	
Per 1000 gallons	
Up to 192,000 gallons	\$ 4.03
192,000+ gallons	\$ 8.07
COMMERCIAL	
In-Town - per 1000 gallons	
5/8 & 1/2 inch tap, first 24,000 gallons	\$ 3.53
1 inch tap, first 60,000 gallons	\$ 3.53
1 1/2 inch tap, first 120,000 gallons	\$ 3.53
1 1/2 inch tap, variance	\$ 3.53
2 inch tap, first 192,000 gallons	\$ 3.53
In-Town - per 1000 gallons	
5/8 & 1/2 inch tap, over 24,000 gallons + first 24,000 gal. fee	\$ 7.07
1 inch tap, over 60,000 gallons + first 60,000 gallon fee	\$ 7.07
1 1/2 inch tap, over 120,000 gallons + first 120,000 gallon fee	\$ 7.07
2 inch tap, over 192,000 gallons + first 192,000 gallons fee	\$ 7.07
Out-of-Town, per 1000 gallons	
5/8 & 1/2 inch tap, first 24,000 gallons	\$ 5.33
1 inch tap, first 60,000 gallons	\$ 5.33
Out-of-town, per 1000 gallons	
5/8 & 1/2 inch tap, over 24,000 gallons + first 24,000 gal. fee	\$ 10.67
1 inch tap, over 60,000 gallons + first 60,000 gal. fee	\$ 10.67
Non-potable system	
per 1000 gallons	
	\$ 4.76
Bulk	
Hydrant meter deposit	\$ 2,500.00
Usage, per 1000 gallons	\$ 12.11
Hydrant meter daily rental	\$ 5.00/day
Pump Station	
High Pressure Zone	\$ 5.00
Berthoud Water Cross Control Connection (WCCC) & Backflow Prevention Program NonCompliance Fees	
WCCC - Backflow Prevention Noncompliance Fee / 1 - 30 Days Past Due	No Fee
WCCC - Backflow Prevention Noncompliance Fee / 31 days past due (no waiver of fine allowed)	\$ 100.00
WCCC - Backflow Prevention Noncompliance Fee / 61 days past due (no waiver of fine allowed)	\$ 250.00
WCCC - Backflow Prevention Noncompliance Fee / 91 days past due (no waiver of fine allowed)	\$ 500.00
91 days past due results in disconnection of service	
Backflow Non Compliance Turn-ON Fee	\$ 90.00
Misc. water fees	
Late payment	\$ 10.00
Notification of turn-off fee / door hanger	\$ 30.00
Non-residential TURN OFF fee - business hours Mon - Thurs 8am - 4pm	\$ 30.00
Non-residential TURN ON fee - business hours Mon - Thurs 8am - 4pm	\$ 30.00
Filing fee to certify accounts for non-payment	\$ 30.00
Utility account transfer fee (charge to both buyer & seller)	\$ 20.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION		2024	
WASTEWATER			
	Line Fee - per month	\$	27.44
	Usage Fee, per 1000 gallons of water average in Jan & Feb	\$	6.62
Lift Station Fees			
	Campion	\$	4.47
	Bomar	\$	4.47
	Rivergen	\$	4.47
	Heron Lakes	\$	4.47

STORM WATER		2024	
DESCRIPTION			
	1000 square feet or less (base rate)	\$	6.00
	Over 1000 square feet (in 100 square foot increments)		\$.37/100 sq ft + base

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

PLANNING & BUILDING DEPARTMENTS		
DESCRIPTION	2024	
BUILDING PERMIT FEES		
* \$50 ADMINISTRATION AND \$50 TECHNOLOGY FEE WILL BE ADDED		
Residential Construction	Table 1-A, 1997 UBC	50% of Permit Fee
Non-Residential Construction	Table 1-A, 1997 UBC	65% of Permit Fee
Basement Finish	Table 1-A, 1997 UBC	\$ 100.00
Manufactured Homes	Table 1-A, 1997 UBC	50% of Permit Fee
Mobile Home Install	Table 1-A, 1997 UBC	50% of Permit Fee
Moved Buildings	Table 1-A, 1997 UBC	50% of Permit Fee
New Master Plan Review Only Permit	Table 1-A, 1997 UBC	50% of Permit Fee
Repeat Master Plan Review Fee	Table 1-A, 1997 UBC	\$ 100.00
Work not specifically listed-Residential	Table 1-A, 1997 UBC	50% of Permit Fee
Work not specifically listed-Commercial	Table 1-A, 1997 UBC	65% of Permit Fee
Temporary Certificate of Occupancy	\$600 / 30 days	
MS4 Permit-Berthoud Erosion Control permit	\$50	determined by MOU
MS4 Violation with building permit issuance	2x building permit fee	
MS4 Violation without building permit issuance	\$500 per day after 48 hours	
OVER THE COUNTER ONE-STOP FEES		
* \$25 ADMINISTRATION AND \$25 TECHNOLOGY FEE WILL BE ADDED TO ALL OVER THE COUNTER/ONE-STOP PERMITS		
Air Conditioning	\$ 100.00	
Dehumidifier	\$ 75.00	
Furnace Replacement	\$ 100.00	
Gas Piping	\$ 100.00	
Hot Water Boiler	\$ 100.00	
Hot Water Heater	\$ 100.00	
Roofing/Re-Roofing (Residential)	\$ 100.00	
Water Service Line Repair	\$ 100.00	
Wastewater Service Line Repair	\$ 100.00	
OTHER/MISC FEES		
Investigation Fee	2 x permit fee	
Re-inspection Fee	\$ 85.00	
RIGHT-OF-WAY PERMIT		
Right-of-Way Application	\$ 25.00	
Right-of-Way Permit extension/revision	\$ 25.00	
Right-of-Way Inspection Fee	\$ 132 per hour	
Street cut, per cut minor - less than 50 square feet	\$ 100.00	
Street cut, per cut major - 50 square feet and over	\$ 150.00	
Street cut - drive/curb/gutter/sidewalk/encroachment/alley	\$ 50.00	
Open cut-additional fees per square foot	\$ 2.50 x sq feet	
Open cut-additional fees per square foot (paved within the last 5 years)	\$ 7.50 x sq feet	
Berthoud Water Cross Control Connection (WCCC) & Backflow Prevention Program NonCompliance Fees		
WCCC - Backflow Prevention Noncompliance Fee / 1 - 30 Days Past Due	No Fee	
WCCC - Backflow Prevention Noncompliance Fee / 31 days past due (no waiver of fine allowed)	\$ 100.00	
WCCC - Backflow Prevention Noncompliance Fee / 61 days past due (no waiver of fine allowed)	\$ 250.00	
WCCC - Backflow Prevention Noncompliance Fee / 91 days past due (no waiver of fine allowed)	\$ 500.00	
91 days past due results in disconnection of service		
Backflow Non Compliance Turn-ON Fee	\$ 90.00	

TOWN OF BERTHOUD
 SCHEDULE OF RATES, CHARGES AND FEES
 2024

Planning & Building continued

DESCRIPTION	2024
ELECTRICAL PERMIT FEES	
* ELECTRICAL PERMIT FEES WILL BE ADDED TO ALL PERMITS WHERE ELECTRICAL WORK IS INVOLVED	
RESIDENTIAL CREATING NEW LIVING SPACE-BASED ON SQUARE FOOTAGE	
0 to 1000 square feet	\$ 100.00
1001 to 1500 square feet	\$ 150.00
1501 to 2000 square feet	\$ 200.00
Each additional 100 square feet (over 2000 sq feet)	\$ 10.00
	\$200 + \$10 for each add'l ft
ALL OTHER BASED ON VALUATION	Cost
\$1.00 TO \$2000.00	\$ 100.00
OVER \$2000	\$200 + \$10 for each additional \$1000 over \$2000
Residential Solar	\$ 500.00
Mobile Home/Travel Trailer	\$ 150 per space
Re-inspection Fee	\$ 85.00
Temporary Construction Meter	\$ 85.00
Permanent Meter Inspection	\$ 85.00
ELECTRICAL PLAN REVIEWS	
Residential	50% of Electrical Permit Fee
Non-Residential	65% of Electrical Permit Fee

USE TAX

Town of Berthoud Use Tax is 4% of construction materials and fixed equipment and is based upon 50% of the total project valuation unless a specific breakdown of materials and fixed equipment costs is provided to the Building Department. Larimer County has an additional .8% use tax.

Application fees are to reimburse the Town for staff and consultant costs associated with development review and the processing of development applications.	2024
APPLICATION FEES	
Neighborhood Master Plan	\$ 1,500.00
Administrative Plat Review & Action	\$ 300.00
Appeal to Administrative Decision	\$ 350.00
Com Plan Amendment	\$ 350.00
Telecommunications Tower	1050.00
Plat Amendment	\$ 300.00
Time Extension for Plat/Plan	\$ 150.00
Vacation of Plat	\$ 300.00
Lot Line Merger	\$ 300.00
Amendment to PUD – Text /Architecture	\$ 350.00
Amendment to PUD – Plan	\$ 550.00
Annexation	\$ 1,500.00
Preliminary Plat	\$ 1,400.00
Final Plat	\$ 800.00
Minor Subdivision	\$ 700.00
Preliminary Development Plan	\$ 800.00
Final Development Plan	\$ 800.00
Rezoning/Zoning	\$ 650.00
Site Plan	\$ 750.00
Special/Conditional Use Review	\$ 400.00
Oil & gas drilling and production	\$1000 per well
Historic Building Alteration/Demolition	\$ 100.00
Variance	\$ 200.00
Right of Way and Easement Vacation	\$ 300.00
Waiver	\$ 50.00
Sign Permit (new only)	\$ 150.00
Development Sign Deposit	\$ 350.00
2nd TRC Meeting	\$ 250.00
Flood Development Permit	\$ 750.00
Flood Development Variance	\$ 200.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

Planning & Building continued

DESCRIPTION	2024
<p>In addition to the Application Fees, the following development review deposits shall be provided to the Town at the time of submittal of a Development Review Application. At such time as expenses are in excess of the development review fee deposit, subsequent deposits shall be requested by the Town. The amount of the additional deposit will be based on the status of the project and outstanding issues. All final charges will be based on actual time spent and actual consultant charges.</p>	
DEVELOPMENT REVIEW DEPOSITS	
Neighborhood Master Plan	\$ 5,000.00
Annexation	\$ 5,000.00
Preliminary Subdivision Plat	\$1,000
Final Subdivision Plat	\$1,000
Minor Subdivision Plat	\$2,000.00
Zoning/Rezoning	\$2,500.00
Site Plan	\$3,000.00
Use by Special Review	\$ 2,500.00
Use by Special Review (oil and gas)	\$ 15,000.00
Variance - per variance	\$ 1,000.00
ROW and Easement Vacation - per vacation	\$ 500.00
Lot Line Merger	\$ 150.00
Comp Plan Amendment	\$ 750.00
Appeals of Administrative Decision	\$ 150.00
Vested Rights	\$ 150.00
Telecommunications: new facility	\$1,000.00
Prelim Plat Amendment	\$ 6,000.00
Final Plat Amendment	\$ 7,000.00
Waiver	\$ 100.00
Prelim Drainage Plan Review	
Less than 1 acre	\$ 250.00
1 to 19 acres	\$ 500.00
20 to 99 acres	\$ 1,000.00
100+ acres	\$ 1,500.00
Final Drainage Plan Review	
Less than 1 acre	\$ 500.00
1 to 19 acres	\$ 1,000.00
20 to 99 acres	\$ 2,000.00
100+ acres	\$ 2,500.00
Flood Development Permit Review	\$ 5,000.00
Flood Development Variance Review	\$ 3,500.00
Review of Preliminary TIS	
Less than 1 acre	\$ 250.00
1 - 19 acres	\$ 500.00
20 - 99 acres	\$ 1,000.00
100+ acres	\$ 1,500.00
Review of Final TIS	
Less than 1 acre	\$ 500.00
1 - 19 acres	\$ 1,000.00
20 - 99 acres	\$ 2,000.00
100+ acres	\$ 2,500.00
Metro District	\$ 2,500.00
DEVELOPMENT REVIEW FEES	
Staff	Per Hour Rate
Code Enforcement	\$ 65.00
Forester/Arborist	\$ 65.00
Planning Technician	\$ 65.00
Senior Planner	\$ 80.00
Planning Director	\$ 105.00
Engineer	\$ 105.00
Building Official	\$ 100.00
Parks and Recreation Director	\$ 85.00
Streets Department Supervisor	\$ 85.00
Public Works Director	\$ 100.00
Town Administrator	\$ 120.00
Consultant	as billed by consultant

TOWN OF BERTHOUD
 SCHEDULE OF RATES, CHARGES AND FEES
 2024

Planning & Building continued

DESCRIPTION	2024
IMPACT FEES	
ROAD IMPACT FEES	
Land Use	
RESIDENTIAL (per housing unit)	
1,250 or less	\$ 2,083.00
1,251 - 2,700	\$ 2,973.00
2,701 or more	\$ 3,657.00
NONRESIDENTIAL	
Industrial	per 1000 sf building \$ 961.00
Retail/Restaurant	per 1000 sf building \$ 4,025.00
All Other	per 1000 sf building \$ 1,888.00
OTHER IMPACT FEES	
Park Land Dedication	Unit 7.5 acres of parkland per 1,000 residents Amount
	\$ 800.00
Parks & Recreation	
Residential (per housing unit) 1,250 or less	\$ 3,398.00
Residential (per housing unit) 1,251 - 2,700	\$ 4,806.00
Residential (per housing unit) 2,701 or more	\$ 5,892.00
Raw Water System Investment	SFE \$ 245.00
Water Plant Investment	Tap size
	3/4-inch \$ 6,900.00
	1-inch \$ 10,350.00
	1-1/2-inch \$ 34,500.00
	2-inch \$ 55,200.00
	over 2 inch based on project
Waste Water Plant Investment	Tap size
	3/4-inch \$ 5,995.00
	1-inch \$ 15,000.00
	1-1/2-inch \$ 23,980.00
	2-inch \$ 48,000.00
	over 2 inch based on project
Storm Water Investment	\$ 84 per impervious Sq foot based on project
Public Facilities	
Residential (per housing unit) 1,250 or less	\$ 581.00
Residential (per housing unit) 1,251 - 2,700	\$ 822.00
Residential (per housing unit) 2,701 or more	\$ 1,007.00
Nonresidential	
Industrial	per 1000 sf building \$ 3,263.00
Retail/Restaurant	per 1000 sf building \$ 4,684.00
All Other	per 1000 sf building \$ 5,945.00
School District	SFE Larimer = \$1,382.00, Weld = \$750.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

PARKS, RECREATION & RECREATION CENTER

DESCRIPTION	2024
PARKS	
Tier I Park Rentals (no shelters, basic service)	
Half day - resident < 50 people	\$ 20.00
Half day - nonresident < 50 people	\$ 27.00
Full day - resident 51-99 people	\$ 40.00
Full day - nonresident 51-99 people	\$ 55.00
Tier II Park Rentals (shelters, requests)	
Half day - resident < 50 people	\$ 40.00
Half day - nonresident < 50 people	\$ 55.00
Full day - resident 51-99 people	\$ 80.00
Full day - nonresident 51-99 people	\$ 95.00
Pioneer Park - all pavilions (8)	\$ 200.00
Banners - put up & take down	\$ 150.00
Mountain Ave	\$ 75.00
Other ground locations	
Orange Fence-put up & take down	Special Event permit \$200
Special Event Rental - Specific Criteria/Permit required	\$150 first day/\$65 each add'l
ATHLETIC FIELDS	
Athletic Field Per hour / Per field / Per day	
Athletic Field Season 11 week season / Per field / Per day - not to exceed 3 months	\$ 45.00
Baseball Field per hour / Per field / Per day	\$ 800.00
Baseball Field Lights per field / Per hour - 1/5 hour minimum	\$ 20.00
Athletic Field Lights per field / Per hour - 1/5 hour minimum	\$ 75.00
Athletic Field initial setup field, paint	\$ 150.00
Athletic Field subsequent painting (within 5 days)	\$ 60.00
Softball Fence install	\$ 100.00
Baseball Field prep	\$ 40.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION	2024
RECREATION	
Brochure full page ad	\$500.00
Brochure half page ad	\$250.00
Late Registration	\$15.00
Youth activity - resides within the town limits	
Little Sluggers (Ages 3-4)	\$68.00
T-Ball (Ages 5-6)	\$68.00
Baseball (Ages 7-8)	\$72.00
Baseball (Ages 9-12)	\$82.00
Baseball (Ages 13-14)	\$130.00
Little Dribblers (Ages 4-6)	\$68.00
Basketball (1st - 6th)	\$88.00
Little Lombardi's (Ages 4-5)	\$68.00
Flag Football (Ages 5-11)	\$78.00
Little Strikers (Ages 3 - 4)	\$68.00
Youth Soccer (Ages 5-8)	\$68.00
Youth Soccer (Ages 9-12)	\$78.00
Soccer (13 and up)	\$94.00
Futsal (4 week intro to sport)	\$45.00
Softball - Spring	
8 under Softball Spring	\$120.00
10 under Softball Spring	\$135.00
12 under Softball Spring	\$145.00
14 under Softball Spring	\$165.00
18 under Softball Spring	\$165.00
Softball - Fall	
8 under Softball Fall	\$110.00
10 under Softball Fall	\$125.00
12 under Softball Fall	\$125.00
14 under Softball Fall	\$145.00
18 under Softball Fall	\$145.00
Youth Volleyball	
Little Spikers	\$88.00
CARA Cross Country	\$68.00
CARA Tennis	\$83.00
CARA Track	\$115.00
Camps	\$115.00
Pickleball League (2 person team)	\$90.00
Summer Camps	\$65.00
\$125.00	
Youth activity - resides outside the town limits	
Little Sluggers (Ages 3-4)	\$78.00
T-Ball (Ages 5-6)	\$78.00
Baseball (Ages 7-8)	\$82.00
Baseball (Ages 9-12)	\$82.00
Baseball (Ages 13-14)	\$150.00
Little Dribblers (Ages 4-6)	\$78.00
Basketball (1st - 6th)	\$98.00
Little Lombardi's (Ages 4-5)	\$78.00
Flag Football (Ages 5-11)	\$88.00
Little Strikers (Ages 3 - 4)	\$78.00
Youth Soccer (Ages 5 - 8)	\$78.00
Youth Soccer (9 - 12)	\$88.00
Soccer (13 and up)	\$104.00
Softball - Spring	
8 under Softball Spring	\$130.00
10 under Softball Spring	\$145.00
12 under Softball Spring	\$155.00
14 under Softball Spring	\$175.00
18 under Softball Spring	\$195.00
Softball - Fall	
8 under Softball Fall	\$120.00
10 under Softball Fall	\$135.00
12 under Softball Fall	\$135.00
14 under Softball Fall	\$155.00
18 under Softball Fall	\$155.00
Youth Volleyball	
Little Spikers	\$98.00
CARA Cross Country	\$78.00
CARA Tennis	\$93.00
CARA Track	\$125.00
Pickleball League (2 person team)	\$125.00
Lacrosse	\$75.00
	\$140.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION	2024
RECREATION con't	
Adult and Family activity.	
Adult drop-in activity	
Pickleball Tournament	\$17 season/\$7 per
Softball - Co-ed - Summer (8 games + playoffs)	65.00
Softball - Co-ed - Spring (6 games)	475.00
Basketball 5v5 Men's league (8 weeks)	325.00
Basketball 5v3 league (8 weeks)	550.00
Volleyball - Women's	550.00
Volleyball - Co-ed	335.00
Kickball - Co-ed	335.00
Wiffleball Tournament	335.00
Adult Soccer (6v6)	125.00
Adult Flag Football (6v6)	550.00
	550.00
RECREATION CENTER	
2024	
Recreation Center Daily Admission	
General Admissions:	
Child (Under 5)	\$
Youth (6-15)	3.00
Adult (16-59)	5.50
Seniors (60+)	7.00
	5.50
Child Watch	
Punch Card (20)	\$
Per hour	126.00
	3.50
Recreation Center Memberships	
Application Fees	
Family (2 adults, up to 4 children)	\$
Individuals	60.00
	30.00
Monthly Subscription	
Family (2 adults, up to 4 children)	\$
Youth (6-18)	65.00
Adult (19-59)	27.00
Senior (60+)	45.00
	27.00
Annual	
Family (2 adults, up to 4 children)	\$
12th month free with annual membership paid upfront in full	780.00
Additional Family Members/person	\$
Youth (6-18)	90.00
Adult (19-59)	324.00
Seniors (60+)	540.00
Replacement Fob Fee	\$
	324.00
	10.00
Corporate Membership Rates	
Annual:	
1-5 Employees	Employee membership discount 20%
1-10 Employees	Employee membership discount 20%
1-15 Employees	Employee membership discount 20%
1-20 Employees	Employee membership discount 20%
	780.00
	1,560.00
	2,340.00
	3,120.00
Silver Sneaker Membership Rates	
Silver Sneaker Contract: reimbursement per visit non-prime, Outside contract	\$3.00/\$3.50
Facility Rentals	
After Hours: Add \$50 per Hour	50.00
Reservation Deposit:	
Parties of 100+	Consistent flat rate, will bill any additional damage, this is 100% refundable
Reservation Deposit (w/Alcohol)	\$
Party Room	100.00
Per Hour	200.00
	78.00
Full Day	\$
Gymnasium:	437.00
Per Hour, Sporting	\$
Per Hour, Court Sporting Event	110.00
	65.00
Full-Day, Sporting	\$
	1,040.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION		2024			
<u>RECREATION CENTER con't</u>					
Birthday Parties					
Package 1:					
10 children		Includes one hour in party room and admission with unlimited access, no cake or utensils	\$ 155.00		
Each additional child		covering the admission cost	\$ 5.50		
Each additional adult			\$ 7.00		
Additional 1/2 hr		Allows parents to extend their party room time	\$ 39.00		
Package 2:					
Nerf Party (6+)		Includes one hour in party room and one hour in gym on one court only, no cake or utensils	\$ 250.00		
20 children w/2 chaperones					
Each additional child			\$ 5.50		
Each additional adult			\$ 7.00		
Additional 1/2 hour			\$ 39.00		
Special Events					
Craft or Artisan Vendor Booth Fee - Per Booth/Day			\$ 55.00		
Food/Prepaked Merchandise Trucks - Per Day			\$ 75.00		
Farmer's Market		Single Date Half Season Full Season	\$ 35.00 \$ 240.00 \$ 400.00		
10x10 or Food Truck					
Other Event Space					
Waggener Farm Park Shelter	1/2 Day	Tier I	\$ 25.00		
	Full Day	Tier II	\$ 40.00		
Aquatics					
Pool Rentals Per Hour			\$ 80.00		
Pool Rentals, Per Hour (2 Hour Minimum):					
Up to 200 people			\$ 250.00		
Lessons					
Lifeguard Training					
Resident			\$ 203.00		
Non-Resident			\$ 213.00		
Swim Lessons – Four Weeks (Tues/Thurs)					
Resident		\$5 per lesson	\$ 40.00		
Non-Resident			\$ 50.00		
Swim Lessons – Four Weeks (Sat)					
Resident		\$5 per lesson	\$ 20.00		
Non-Resident			\$ 25.00		
Swim Lessons – Five Weeks (Tues/Thurs)					
Resident		\$5 per lesson	\$ 50.00		
Non-Resident			\$ 60.00		
Swim Lessons – Five Weeks (Sat)					
Resident		\$5 per lesson	\$ 25.00		
Non-Resident			\$ 35.00		
CARA swim team					
45 minute class		per class	\$ 5.50		
60 minute class		per class	\$ 5.75		
Private Swim Lessons (4 lessons):					
Resident		\$28 per lesson	\$ 112.00		
Non-Resident			\$ 112.00		
Private Swim Lessons (8 lessons):					
Resident		\$26 per lesson	\$ 208.00		
Non-Resident			\$ 218.00		
Sem-Private Lessons (4 Lessons)					
Resident		\$20 per lesson/person , for 2 people with same skill ability	\$ 160.00		
Non-Resident			\$ 170.00		

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION		2024
RECREATION CENTER cont'		
Fitness		
Group Fitness Classes		
Fitness Class w/membership		
Contracted Classes		
Specialty/Fee Based Classes	per class	
Personal Training (per hour-1 on 1)		
1 Session:	per 1 hour per session	
5 Sessions:	per 1 hour per session	
10 Sessions:	per 1 hour per session	
Buddy & Team Training		
1 Session:	per 1 hour per session	
5 Sessions:	per 1 hour per session	
10 Sessions:	per 1 hour per session	
Rec Center Programs		
Contract Classes		70/30 Split
Non-Contracted Classes		\$ 40.00
Gym Shuffleboard		\$25 session/\$5.50 per
Pickleball		\$ 55.00
Senior volleyball free agent		\$ 35.00
Senior volleyball league		\$ 325.00
Facility Sponsorships		
Recreation Center Sponsor		\$ 3,500.00
All Star Sponsor		\$ 2,200.00
Champion Sponsor		\$ 1,200.00
Special Event Sponsorships		
Title Sponsor		\$ 475.00
Partner Sponsor		\$ 1,000.00
Individual Sponsor		\$ 350.00
July 3rd Event Sponsorships		
Fireworks Sponsor		\$ 7,500.00
Entertainment Sponsor		\$ 3,000.00
Red, White, and Blue Sponsor		\$ 1,000.00
Stars and Stripes Sponsor		\$ 500.00