



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, December 08, 2020 6:30 p.m.

This was a VIRTUAL MEETING hosted by Zoom

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

There was none.

V. SCHEDULED ITEMS

1. Consent Agenda

(Christian Samora)

Consent Agenda items are routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a) December 08, 2020 Meeting Agenda
- b) November 08, 2020 Meeting Minutes
- c) Library Board Appointment
- d) October 2020 Financial Information

Trustee Stevens moved to combine and approve the items on the Consent Agenda. Trustee Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Per staffs request Item 5 was moved ahead of Item 2 of the agenda to be continued.

2. Adoption of 2021 Budget, Mill Levy and Fee Schedule-Public Hearing (Chris Kirk)

Town Administrator Kirk stated that changes were made per the Boards request. We added some funds to the 2020 budget to finalize sidewalks downtown and to resurface the dog park and attorney fees for work that we have already planned.

For the 2021 budget they added funds for a new bathroom structure at Fickel Park and for the open space masterplan and then the road impact has been modified, which is a joint project with Larimer County and grant funds.

Mayor Karspeck opened up for public comment; there was none.

Mayor Pro Tem Dower motioned to approve Resolution 2020-18, a resolution of the Town of Berthoud summarizing expenditures and revenues for each fund and adopting a budget for the Town of Berthoud, Colorado, for the calendar year beginning on the first day of January 2021 and ending on the last day of December 2021. Trustee Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Trustee Hindman motioned to approve Resolution 2020-19, a resolution of the Town of Berthoud appropriating sums of money to various funds, in the amounts and for the purposes as set forth in the resolution, for the Town of Berthoud, Colorado, for the 2021 Budget Year. Trustee Stevens seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Trustee Stevens motioned to approve Resolution 2020-20, a resolution of the Town of Berthoud authorizing the expenditure of funds in excess of the 2020 Budget. Trustee Soricelli seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Trustee Grace motioned to approve Resolution 2020-21, a resolution of the Town of Berthoud adopting a fee schedule for all Town fees as provided in the Berthoud Municipal Code. Trustee Stevens seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Trustee Soricelli motioned to approve Ordinance 1286, an ordinance of the Town of Berthoud, Colorado, levying the taxes for the year 2021 to defray the costs of the municipal government of Berthoud, Colorado, for the fiscal year beginning January 1, 2021 and ending December 31, 2021. Trustee Stevens seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

3. PK Berthoud #1 and #2 Annexation

(Curt Freese)

This is a Petition for annexation for two properties (PK Berthoud #1, and PK Berthoud #2). PK #1 consist of 4.47 acres to the Northwest, and PK #2 consists of 35.82 acres and is to the Southeast.

Trustee Hindman motioned to approve Resolution 2020-17, a resolution of the Town of Berthoud finding a petition for annexation submitted by PK Berthoud #1 and PK Berthoud #2 to be in substantial compliance with C.R.S. § 31-12-107 and setting a hearing for January 12, 2021 pursuant to C.R.S. § 31-12-108. Trustee Grace seconded the motion. In a 6-1 roll call vote, THE MOTION CARRIED.

4. Removal of Hammond Rezoning Condition

(Curt Freese)

The developer of the Hammond subdivision has approached the Town about removing a 5- acre commercial use condition as approved with their rezoning on March 14, 2017. Since the condition was placed on the approval by the Board, it can only be removed after a public hearing with the Board.

Kristin Turner with TB Group spoke as well.

Mayor Karspeck opened it for public comment and the following spoke:

Ashley Chymy of Berthoud
Joe Nesvara of Berthoud
Marina Larson of Berthoud

The Board would like to have more information particularly about the on and off ramps being placed in that area.

There was no action taken on this item.

5. Heron Lakes Commons Master Plan

(Curt Freese)

Mayor Karspeck opened it for public comment; there was none.

Trustee Grace motioned to continue the Public Hearing on the Heron Lakes Commons Master Plan to January 12, 2021 at 6:30 p.m. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

6. **Berthoud Business Support Program/COVID Update** This is informational. (Walt Elish)

Melissa Feldbush from Berthoud Chamber also spoke.

Through Cares Act Funding and Funding from the Town of Berthoud Berthoud Recovery Fund 35 companies \$229,000 (includes Thompson School District)

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| Sales Tax Rebate | 34 companies | \$ 75,000 |
| Larimer County Loan Fund | *4 companies | \$ 50,000 |
| Berthoud Chamber | 50 companies | \$ 61,000 |
| (\$51,000 came from the Cares Act Funding and \$10,000 went to Berthoud Bucks Program.) | | |
| Jersey Barriers/fencing | | \$ 6,000 |
| Nine Patio Heaters | | \$ 4,000 |
| Total | | \$375,000 |

* 12 companies applied/inquired, four (4) were funded for \$155,000 (as of November 2020)

There was \$25,000.00 left the Town requested to use that to support the Berthoud Bucks program. The Berthoud Bucks Program has been very successful, and it supports our local businesses. The Board majority agreed with this request.

VI. ELECTED OFFICIALS REPORTS

Town Administrator Kirk: Next Tuesday December 15, 2020 at 6 p.m. Greg Piburn who was the facilitator for the Board retreat is coming to have a conversation about what the current strategic plan looks like, where we are at and any changes or modifications as we move forward. This will be a posted work session meeting.

He also stated if we have a meeting on December 22, 2020, he would like to do a look back at 2020 on all the projects the staff has completed or is working on. He feels that a lot has been accomplished and is going to have to find a creative way to present it to the Board to not take up a lot of time.

Trustee Hardy: Stated he would like RAFT and BATS transportation needs conversation to keep going and not to lose sight of that. This will be something for the Board Retreat to discuss.

He has been working on SnowFest and received approval from Larimer County. He also thanked Administrator Kirk for being the first big sponsor. The Event will open to the public Saturday December 12, 2020 from 10 a.m. to 5 p.m. They have five professional teams and three amateur teams. The amateur teams are two teams from Berthoud High School and one from Breckenridge with their adult chaperone team. The public will get to vote for their favorite sculpture. The winning team will receive a People Choice Award. Awards will be at 6 p.m. that night.

For the Main Street part of his efforts this year, when he was doing sponsorship funding, he was asking that the sponsorship money would be used to go buy meals for the teams, rather than donate them. They will be spending between \$1,500 to \$2,000 of Main Street money that they raised, for SnowFest sponsorships to go support Berthoud local restaurants, and they are going to be encouraging guests to do so as well, to definitely go downtown and put in a phone order and pick up something or shop. He hopes everyone enjoys the SnowFest and feels that it will be 100 % successful.

Mayor Karspeck gave Trustee Hardy recognition for all his efforts and behind the scenes work he put into SnowFest for free and for the community. He felt that SnowFest would not have happened without the work of Trustee Hardy.

Trustee Hindman: He is really glad to see the Waggener trail under construction on the west side of Waggener Park. He feels that it is really positive that people will be able to use the North and South Trails connecting to Downtown. He also stated in light COVID he would like to really urge everyone to just pay attention to the science and lets all wear masks and be smart for the next couple of months. Hopefully this vaccine will be able to be distributed and next summer we can get back to something close to normal. He stated looking at the dashboard this morning, Berthoud has the highest per capita incidence of COVID in the county. We have more cases per 1000 residents than anybody else. He really wants to encourage everybody to wear masks and only go out when you need to and support local businesses as much as possible.

Trustee Soricelli: Stated no report.

Trustees Stevens: Stated no report.

Trustees Grace: Stated he watched a webinar from the Council on Foreign Relations featuring Dr. Jennifer Nuzzo, from John Hopkins, she provided an update on the recent increase in coronavirus infections across the United States and the world and discussed best practices for developing public health strategies at the state, local, and federal levels. One of the bigger questions and this was one of the last one she took what you do when you come across somebody who is belligerent enough that they refuse to even think that it is real. What, how do you approach that how do you argue with somebody who refuses to even think that it is a problem. They said you respond with stories. You do not throw facts out, you do not throw facts of infection rates, you do not throw color coded anything, you respond to that with stories of your experience with that or people, you know, for example my kid got sick he came home, grandparents, got it. Now, one of them is fighting for their life. That is how you respond to people who refuse to essentially acknowledge the fact that the reality of what's going on right now. (The webinar can be found at <https://www.cfr.org/conference-calls/resetting-public-health-strategy-covid-19> that Trustee grace was referring to.)

Mayor Pro Tem Dower: Stated she had a meeting with the Berthoud Youth Advisory Commission, and they are looking for additional kids to join on for the spring. The terms end in December and new members are brought on in January. They have an advertisement out there on social media, various sites, and advertised it through the school. Youth Advisor made their own ads. They are really awesome kids. Youth Advisory stated, "That their mission is to empower young minds through local opportunities and community support to provide the Town of Berthoud insight and access to new ideas and voices currently unheard about important issues facing our community." The meetings are held the first Thursday of every month. Applications can be emailed to clerk@berthoud.org and the applications can be found online at Berthoud.org. The Applications must be submitted to the Town Clerk. Mayor Pro Tem Dower also stated she would encourage any parents that have children that complain about our local government or conditions for teens that there is nothing to do or the town does not listen to the younger generation, to get their children to join the Youth Advisory Commission, and make a difference.

Mayor Karspeck: He got approval from the Board for the Town Clerk to do research on what it would take to have an entertainment district in downtown.

The Tree advisory has openings and there were applications that were submitted. The committee interview will consist

of Trustee Soricelli and Mayor Karspeck.

He also mentioned that he is the Vice Chair of the MPO.

Attorney Smith: Had a reminder for the Board that they did continue the hearing on Heron Lakes Common Master Plan to January 12, 2021. Between now and then, they need to avoid having any conversations or having any emails, amongst themselves, with the applicant, with anybody in the public on that matter. If they have any questions about and want to know what that ex parte rule really consists of, they can contact her.

VII. ADJOURN

The meeting adjourned at 9:40 p.m.

Town Clerk or Deputy Town Clerk

William Karspeck, Mayor



