



## MEETING MINUTES OF THE TOWN BOARD

Town Board Room  
807 Mountain Avenue  
Town of Berthoud, Colorado  
Tuesday, March 10, 2020 6:30 p.m.

### I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

### II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

### III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

Jeff Hindman, Mayor Pro-Tem  
Brian Laak, Trustee  
Tim Hardy, Trustee  
William Karspeck, Mayor  
Kelsey Byron, Trustee  
Paul Alaback, Trustee

The following Board Members were absent:

Maureen Dower, Trustee

The following were also present:

Chris Kirk, Town Administrator  
Christian Samora, Town Clerk  
Alicia Garcia, Town Attorney

### IV. CITIZEN PARTICIPATION

### V. SCHEDULED ITEMS

#### 1. Consent Agenda

**(Christian Samora)**

*Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.*

- a) March 10, 2020 Meeting Agenda
- b) February 25, 2020 Meeting Minutes
- c) March 3, 2020 Meeting Minutes
- d) Berthoud Library District Appointment
- e) Resolution 2020-06 Perpetual Water Contract and Temporary Use Permits.

Trustee Byron motioned to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. With all in favor, THE MOTION CARRIED.

#### 2. Youth Advisory Committee Survey Presentation

**(Youth Advisory Committee)**

Grazia Novak and Maggie Langer Presented. The Youth Advisory Commission circulated a survey to their peers and presented the results. They provided several highlights in the results of the survey.

Several Members of the Town Board offered supportive comments in response to the presentation.

### 3. Berthoud Public Library at Waggener Farm Park

(Chris Kirk)

Administrator Kirk gave an introduction. Kirk presented a proposed location for the Library that would be in compliance with the deed restrictions on the property.

Amie Pilla stated that the square footage for the new structure would be 16,000 square feet. She stated that the current building is about 5,500 square feet. Pilla stated that at Waggener Farm Park the building could be a single level, which would help to avoid additional cost.

Pilla stated that the location would help encourage more people to use the library and the recreation center.

**Mayor Pro-Tem Hindman Motioned to direct staff to draft lease and negotiate a land lease. Trustee Laak seconded the motion. With all in favor, THE MOTION CARRIED.**

Sergeant Anderson introduced Evan Brush, who is a new Corporal for the Larimer County Sheriff's office. Brush made a short introduction about his background and his family. He stated that he serves many different roles for the Larimer Sheriff's Office.

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### 4. Impact Fee Update

(Chris Kirk)

Administrator Kirk made an introduction and provided background information regarding the impact fee study.

**Mayor Pro-Tem Hindman motioned to instruct staff to prepare an ordinance for the March 24<sup>th</sup> Board Meeting to update the Town of Berthoud Impact Fees. Trustee Laak seconded the motion. With all in favor, THE MOTION CARRIED.**

## VI. ELECTED OFFICIAL REPORTS

1. Town Board – Jeff Hindman, Brian Laak, Maureen Dower, Tim Hardy, Paul Alaback, and Kelsey Byron
2. Mayor Pro Tem Hindman
3. Mayor – William Karspeck

Trustee Laak stated that he spent time in Heron Lakes and noticed that the dumpsters have caged lids on them. He stated that it would help the trash issues in other neighborhoods.

Trustee Laak stated that he was at the high school speaking with the bookkeeper regarding the Matthew Yannutz Fund. There was conversation regarding whether the funds could be used to assist with utilities. He stated that it would be up to the Youth Advisory Commission.

Trustee Byron thanked Administrator Kirk and staff for the invite to the Net Zero Cities Conference. Byron also attended the Berthoud Local fundraiser.

Administrator Kirk stated that on March 28<sup>th</sup> there would be a grand opening for the new Dog Park. Kirk also referenced the April 2<sup>nd</sup> groundbreaking at Waggener Farm Park.

Kirk stated that staff is working on a grant for a trail connected from Welch to Blue Bell. He stated that when that segment is complete, there will be a 3.5 mile continuous loop on the south side of Town.

Trustee Laak stated that Jeremy Olinger took a handful of people out on a parks tour. He stated that perhaps permission should be asked if Harley's Dream if the Dog Park could be named after Harley. Kirk stated that at a minimum the park could be dedicated to Harley. Kirk continued to state that his only concern was that the park was on property that is not owned by the Town.

The Board was supportive of dedicating the park as described.

Trustee Hardy stated that he had sent out an email regarding the pollinator policy. He stated that a letter of support would be needed from staff.

The Board was supportive of drafting a letter of support.

Mayor Pro-Tem Hindman stated that there was a meeting with the Main Street Board and the grant writer for the Four-Square Church. The meeting was regarding the grant process and what the best approach would be. Hindman asked the Board to add an agenda item on the March 24<sup>th</sup> meeting to discuss matching funds for the grant.

Trustee Laak asked if would help in obtaining future grants. Hindman stated that the grant would be for an assessment, which is the first step in the process.

Mayor Pro-Tem Hindman also spoke regarding the upcoming A. Day of Kindness and the history behind the event.

Mayor Karspeck stated that every Wednesday night, everybody can attend the Unity in the Community event at New Freedom Church.

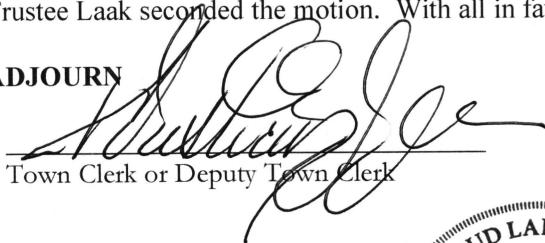
Mayor Karspeck stated that he would like to have an item on the March 24<sup>th</sup> meeting agenda regarding oil and gas wells in existing developments.

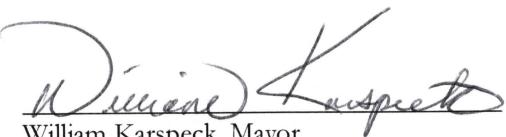
## VII. EXECUTIVE SESSION

Mayor Karspeck motioned to enter into executive session pursuant to C.R.S. § 24-6-402 (f)(I) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body of any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. And the following is provided for informational purposes: Town Administrator Annual Evaluation

Trustee Laak seconded the motion. With all in favor, THE MOTION CARRIED.

## VII. ADJOURN

  
Town Clerk or Deputy Town Clerk

  
William Karspeck, Mayor

