



MEETING MINUTES OF THE TOWN BOARD

Town Board Room

807 Mountain Avenue

Town of Berthoud, Colorado

Tuesday, January 28, 2020 6:30 p.m.

The full discussion of the Agenda items can be found by going to the Video archives on

<https://www.berthoud.org/government/board-of-trustees/trustee-meeting-videos/archived-trustee-meeting-videos>

I. REGULAR MEETING CALLED TO ORDER – Mayor Karspeck called into session at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE – Mayor Karspeck lead the Pledge of Allegiance.

III. ROLL CALL –Town Clerk Samora called the roll.

The following were present:

Mayor Karspeck

Mayor Pro Tem Hindman

Trustees: Alaback, Dower, Hardy, Laak, Tomassi

The following were absent:

IV. CITIZEN PARTICIPATION

Sheriff Smith from Larimer County Sheriff Department came and spoke to the Board he talked to them about the Crisis Intervention Training (CIT) program that the deputies on patrol have gone through. The program helps give them the tools they need to better de-escalate a problem. They have also started a co-responder program where the deputy teams up with a mental health professional. They are currently teamed with Summit Stone and help those in crisis. Mental health programs are improving in the county. Currently drug addiction is a big issue in our county. He also talked about the Jail \$75 million expansion that the commissioners approved last year. The current jail was built in 1983. The Sheriff Department and staff will start wearing body cameras. He also talked about the Extreme Risk Protection Order (ERPO) and gave an example of how it was used in our county.

Lynn Larson of Berthoud spoke about the construction traffic at Mary's Farm.

V. SCHEDULED ITEMS

1. Consent Agenda

a) Approval of RAFT Service Agreement Amendment

Mayor Pro Tem Hindman Motioned to approve the consent agenda to only include raft service agreement. Trustee Hardy Seconded the Motion.

WITH ALL IN FAVOR THE MOTION PASSED.

2. Pollinator Resolution

Trustee Hardy introduced this item. He has been a beekeeper himself for the last 12 years. He is presently the President of Northern Colorado Beekeepers Association. Beekeepers worldwide are seeing extreme losses with beekeeping. He introduced Beth (Elizabeth) Conrey. She is past president of the Northern Colorado Beekeepers Association and The Colorado State Beekeepers Association.

Beth Conrey: She currently sits on the Board of several pollinator organizations. One of them being People in Pollinators Action Network, which she co-founded. This is their attempt to put information out to the community about pollinators and how to help pollinators. It is a proclamation (The proclamation was switched to a Resolution) that says pollinators are in trouble. We recognize that, we respect that, and these are the things we would like to do to help with that.

Trustee Hardy Motioned to approve Resolution 2020-01, a resolution of the Town Board, Town of Berthoud, recognizing and supporting pollinators in the Town of Berthoud with the edit to make pollinator month, the month of June.

Trustee Alaback Seconded the Motion.
WITH ALL IN FAVOR THE MOTION PASSES.

3. Waggener Farm Park Ordinance for Certificates of Participation

Town Administrator Kirk introduced. On December 17, 2019, the Town Board approved an underwriting engagement letter with D.A. Davidson to serve as the underwriter on an offering and issuance of Certificates of Participation (COP's) for the construction of Waggener Farm Park and Recreation center. Kyle Thomas representative from D.A. Davidson has been helping us through the process. He will be talking to the board about some of the infrastructure of COP's. In order for the COP to be issued the board has to adopt an ordinance. The ordinance authorizes a site lease and lease purchase agreement between the Town and UMB Bank, who will serve as trustee for the purpose of finance and construction of the Recreation Center at Waggener Farm Park and all the associated park improvements. It would authorize us to issue an amount not to exceed \$23 million dollars in principal. It also authorizes the Town Administrator to execute those documents and carry out all the other necessary actions to make it happen.

Kyle Thomas with D.A. Davidson explained COP's: The COP is the financing tool for the Recreation Center. It is a lease structure subject to annual appropriation. That means the Town would choose to appropriate annually to the budget process to make the payments on that lease in return receive a lump sum that the Town uses to build the project.

Mayor Pro Tem Hindman Motioned to Approve Ordinance 1281 an Ordinance of the Town of Berthoud Colorado authorizing a site lease and lease purchase agreement between the Town of Berthoud and UMB Bank, N.A. solely in its capacity as Trustee for the purpose of financing the construction of a recreation center. Approving not to exceed \$23,000,000 principal amount of Certificates of Participation Series 2020 in connection therewith; authorizing officials of the Town to take all action necessary to carry out the transactions contemplated hereby; and related matters with the changes as presented.

Trustee Dower Seconded the Motion.

Mayor Pro Tem Hindman, Trustee Hardy, Trustee Laak, Trustee Dower, Trustee Alaback were IN FAVOR.
Mayor Karspeck and Trustee Tomassi NOT IN FAVOR.
THE MOTION CARRIED.

4. Mountain Avenue Overlay District 2nd Reading

Community Development Director Freese introduced. The changes that were made were based on Town Board input on January 14, 2020.

- Added an exemption for existing Single-Family Houses
- Clarified what constitutes a parking area reconfiguration
- Added yearly permit to sidewalk sandwich board signs in downtown commercial district.
- Added new temporary signage language limiting such signage to two continuous weeks a calendar year.

Mayor Pro Tem Hindman Motioned to Approve Ordinance 1280, an ordinance of the Town Board, Town of Berthoud, amending Chapter 30, Section 3-104 Table 3.3 and Section 3-114 of the Development Code of the Town of Berthoud. For the purposes of amending and revising the Development Code regarding uses in the general commercial district for the creation of the Mountain Avenue Overlay. Trustee Laak Seconded the Motion.
WITH ALL IN FAVOR THE MOTION CARRIED.

VI. ELECTED OFFICIAL REPORTS

Town Administrator Kirk: They met with the library board last week and talked about a couple of options for partnership, as the library considers and studies various locations to hopefully expand the current library building in the future.

They just signed a contract with Plan Tools and BHA for the Town Comprehensive Plan. There were some scope changes that they worked through after the initial meeting to emphasize a little bit more of the visuals within the plan. That is not just text and narrative but really providing a lot of great visuals about what the future of Berthoud looks like. They want to really enhance and strengthen the public outreach component of the plan.

They will be bringing to the board language for the April Ballot regarding sales tax overage that will ask the voters to allow the town to keep the extra money.

They also met with Slate Communications our consulting firm that helps with public communication efforts. They are having them work on the video series that is focused on a variety of different projects that the town is pursuing that is consistent with some strategic priorities that have been identified.

Attorney Long: Had nothing to report.

Trustee Alaback: The tree committee met. Arbor Day is going to be April 18, 2020. Berthoud has been designated as Tree City USA and is at the Silver Level. Joe Neguse wrote us a letter congratulating us for our recognition and our tree program. He would like to see the town work with the school district to treat the thirty-three possible Emerald Ash Trees and make that a priority. They are public land and basically function as parks.

Trustee Hardy: The Berthoud Mainstream Committee met. They have received their official 501-C letter from the IRS. They can now except donations that can be tax write-offs to the donors. They are looking for ways to promote and bring business downtown. With conjunction with the business they are hoping to do more events and more noticeability to downtown businesses as well as Main Street as it expands. He would like to see some signage on Highway 287 for Main Street Downtown and would like to know how we would go about getting that signage.

Trustee Laak: Youth Advisory will have a meeting February 6, 2020 at 6 p.m. to have a round table discussion about youth in our community. On February 11, 2020 they are also doing a fund raiser.

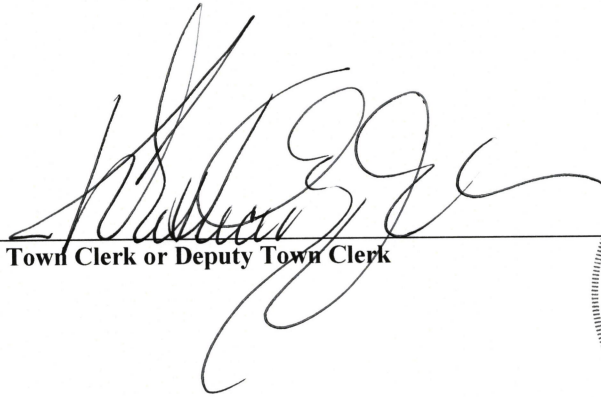
Trustee Tomassi: The Chamber Board reviewed applications today for a new Executive Director and they hope to begin interviews in a couple of weeks. They hope to have new Executive Director in place beginning of April/May at the earliest.

Trustee Dower: There is a PORT Tour on the February 4, 2020 between 3 p.m. and 5 p.m.

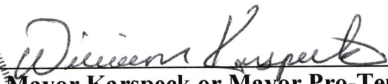
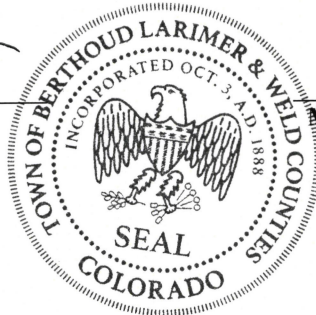
Mayor Pro Tem Hindman: The Historic Preservation had a tour this morning at 9:30 a.m. of the Foursquare Church. It is in need of a lot of maintenance, but structurally the building is very sound. He believes that it is the first time the members of the committee had seen the building in person. He feels that there is a huge amount of potential and there is general agreement to follow the same process we followed to restore the historic Olde Towne Hall. He stated that it was incredibly beautiful inside. If it gets opened to the public it will need some significant work done to bring it to code, but feels it is do able.

Mayor Karspeck: Thanked those candidates both on the board and willing to run for Trustee. He feels it takes a lot of courage to put your name in the hat and go for four years. He also asked for support in writing a letter for House Bill 20-1084 on puppy mills in lieu of a proclamation, the board was in support.

VII. ADJOURNED FROM REGULAR MEETING AT 9:30 P.M



Town Clerk or Deputy Town Clerk



Mayor Karspeck or Mayor Pro-Tem Hindman