



## MEETING MINUTES OF THE TOWN BOARD

Town Board Room  
807 Mountain Avenue  
Town of Berthoud, Colorado  
Wednesday, September 11, 2019 6:30 p.m.

### I. REGULAR MEETING CALLED TO ORDER

Mayor Karspeck started the meeting with a moment of silence in honor and remembrance of the events that happened on September 11, 2001.

### II. PLEDGE OF ALLEGIANCE

Mayor Karspeck led the Pledge of Allegiance.

### III. ROLL CALL

Clerk Samora called roll and all members of the Town Board were present.

### IV. CITIZEN PARTICIPATION

There was not any comment from the Public.

### V. SCHEDULED ITEMS

#### 1. Consent Agenda

(Christian Samora)

*Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.*

- a) Approval of September 11, 2019 Agenda
- b) Approval of August 27, 2019 Minutes
- c) July 2019 Financial Information
- d) Solid Waste Transfer Station Lease Agreement

Trustee Tomassi motioned to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. With all in favor, **THE MOTION CARRIED.**

#### 2. Mountain Avenue Overlay Plan

(Curt Freese)

Freese gave an introduction and provided background information.

Members of the consultant team followed up with a more detailed presentation and additional information.

The Board discussed the signage options and gave direction to the consultants to bring back other options for signage than what was presented.

Bill O'Hara of Berthoud at 1148 Wagonbend Rd suggested providing examples of what the signage would look like during different seasons.

Trustee Tomassi motioned to approve the Mountain Avenue Overlay Plan. Trustee Hardy seconded the motion. With all in favor, **THE MOTION CARRIED.**

**3. Dog Park Intergovernmental Agreement**

(Chris Kirk)

Jeremy Olinger gave a presentation and provided background information.

The Board gave direction to proceed with a four-foot fence and mulch as a ground covering in the park.

**Trustee Laak motioned to approve the intergovernmental agreement between the Town of Berthoud and the Thompson School District R2-J for the purpose of placing and operating a dog park. Trustee Dower seconded the motion.**

**4. Heron Lakes Re-Zoning Request**

(Curt Freese)

Ordinance 1275 amending the zoning map of the Town of Berthoud to rezone a portion of property known as "Heron Lakes"

Freese gave an introduction and provided background information.

The applicant followed up with additional information and examples of what they planned to accomplish with the change in zoning.

Mayor Karspeck opened the public hearing.

Bill O'Hara of Berthoud at 1148 Wagonbend Road stated that he was opposed to the rezoning. O'Hara described where he lived, which was across Berthoud Parkway to the east of the proposed zoning change. He stated that he was of the understanding that a golf course would be across the street, but has since discovered that it will be developed.

Mayor Karspeck closed the public hearing.

**Trustee Tomassi motioned to approve Ordinance 1275, an ordinance of the Town of Berthoud amending the zoning map of the Town of Berthoud to rezone a portion of property known as "Heron Lakes" from single family to limited multi-family residential (R-2); multi-family residential (R-3); mixed use district (R-4); single family (R-1) to limited multi-family (R-2); and multi-family residential (R-3) to limited multi-family (R-2) with the following findings:**

- 2. It satisfies the applicable zoning amendment criteria of Section 30-3-110.B of the Town's Development Code found on pages 4-5 of the staff report. And,**
- 3. It is consistent with the Town of Berthoud's Comprehensive Plan and Preferred Land Use map.**

**Trustee Laak seconded the motion. With all in favor, THE MOTION CARRIED.**

**1. Heron Lakes 12<sup>th</sup> Filing Preliminary Plat**

(Curt Freese)

Freese gave an introduction and provided background information.

The applicant followed up with additional information and example of what they planned to accomplish with the change in zoning.

Mayor Karspeck opened the public hearing.

There was not any public comment.

Mayor Karspeck closed the public hearing.

Trustee Laak motioned to accept the Planning Commission Recommendation of approval of the Heron Lakes 12<sup>th</sup> Preliminary Plat consisting of 22.96 acres with the following findings: Finding it is consistent with the requirements for Preliminary Plats in Section 30-6-107 and the Comprehensive Plan on pages 2-3 of the staff report. Trustee Tomassi seconded the motion. With all in favor, **THE MOTION CARRIED.**

**2. Development Code Update**

(Chris Kirk)

Ordinance 1276 amending Chapter 30, Sections 1-6 of the Development Code of the Town of Berthoud, for the purposes of amending and revising the Development Code

Kirk gave an introduction and provided background information.

Freese gave an overview of the changes that are included in the update.

Mayor Karspeck opened the Public Hearing.

Lynn Larsen of Berthoud at 205 Hubbell Street stated that he found a few errors in the document. He stated that he would send the errors to Town staff for correction.

**Mayor Pro-Tem Hindman motioned table the issue and continue the Public Hearing until October 8, 2019. Trustee Laak seconded the motion. With all in favor, THE MOTION CARRIED.**

**VI. ELECTED OFFICIAL REPORTS**

Trustee Laak reported that there was a Youth Advisory Meeting and one of the members is working on a voter registration drive. The committee also reviewed the proposed bylaws.

Trustee Alaback stated that he was happy to see that the Town received the grant from Northern Water Conservancy District for the Hillsdale garden.

Trustee Dower stated there was a PORT Committee meeting. The topic at the meeting was regarding park design standards. Dower commended staff for going after grant funds.

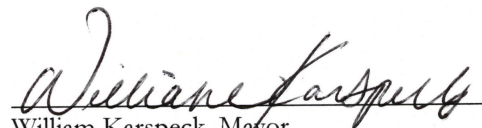
Administrator Kirk stated that the playground equipment has been installed at Bien Park. In addition, security cameras have been installed in key locations. CDOT will be making a presentation to the Town Board regarding the I25 changes at the next Study Session.

Pro-Tem Hindman thanked staff for the pedestrian crossing signs in Town. He stated that the HPC meeting was cancelled. Pro-Tem Hindman asked Mayor Karspeck a few questions about a meeting that he had at the Waggener property.

**VII. ADJOURN**

**The meeting was adjourned at 11:15 PM.**

  
Town Clerk or Deputy Town Clerk

  
William Karspeck, Mayor