



MEETING MINUTES OF THE TOWN BOARD

Town Board Room

807 Mountain Avenue

Town of Berthoud, Colorado

Tuesday, September 24, 2019 6:30 p.m.

The full discussion of the Agenda items can be found by going to the Video archives on

<https://www.berthoud.org/government/board-of-trustees/trustee-meeting-videos/archived-trustee-meeting-videos>

- I. **REGULAR MEETING CALLED TO ORDER** – Mayor Karspeck called into session at 6:30 p.m.
- II. **PLEDGE OF ALLEGIANCE** – Mayor Karspeck lead the Pledge of Allegiance.
- III. **ROLL CALL** –Deputy Town Clerk Adams called the roll.

The following were present:

Mayor Karspeck

Trustees: Alaback, Dower, Laak, Hardy, Tomassi

The following were absent:

Mayor Pro Tem Hindman

IV. CITIZEN PARTICIPATION

Chad Onthank of Berthoud spoke briefly about the Board consideration on changing the newspaper of record from Berthoud Surveyor to the Reporter Herald. He feels that the Board should support local business and local media. We have a local newspaper here whose primary job is to represent the people of Berthoud. He stated that with the Berthoud Surveyor we get to be the priority, and as citizens he believes we can all agree that is a good thing to be on board with.

V. PRESENTATION

1. Clear Lighthouse

Trustee Laak introduced Cheryl Mlcoch of Clear Lighthouse: She went to one of the Youth Advisory Council meetings and gave them a presentation what she is trying to accomplish around Mental Health and Suicide issues. Trustee Laak was really impressed with their approach and invited her to speak with the Board to explain their vision.

Cheryl Mlcoch of Clear Lighthouse: She created Clear Lighthouse because of her own personal experience of traumatic events that took place in her life and how they were handled. Clear Lighthouse is a new approach where things like money, transportation and making it a one stop place were considered in the model. She stated that Colorado ranks in the top 10 for highest suicide rate in the United States and Colorado has the largest teen suicide rate. She stated that we have become a very disconnected society. The biggest cause of this is people are not spending time together and our conversations are surface level. For example: How is the weather, how are you doing? How is the family but not going into depth on how someone actually is. There are four parts to her Mental Health Community Center: Youth Leadership, Experiential Activities, Community Collaborations and Mental Health Education. The center of that is Body, Mind, Spirit and Human Connection. Their hope is to find space with two to five acres. This would include indoor and outdoor space. This is meant to be a membership type program. A mental health gym. They do have some sponsors that are willing to do scholarships. She is looking for support from the Board and his hoping they can provide space to get them started.

VI. SCHEDULED ITEMS

1. Consent Agenda

- a) Approval of September 24, 2019 Agenda
- b) Approval of Minutes-September 11, 2019 Minutes
- c) Public Correspondence Regarding Dog Park
- d) Proclamation-Dick Strachan Years of Service

Trustee Tomassi Motioned to combine and approve the items on the Consent Agenda. Trustee Dower, Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.

2. Parks, Open Space, Recreation and Trails Committee Appointment

Trustee Dower: Stated that herself, Trustee Alaback and Park and Recreation Director Olinger interviewed three candidates. The candidates that they interviewed had some great ideas moving forward and it was a difficult task to through the candidates.

Trustee Alaback: Stated he was also really impressed with the quality of applicants and echoed what Trustee Dower stated. He also stated that it was great to have more applicants than positions.

Trustee Dower: Stated that they recommend Marisol Rodriguez and felt that she would be the best fit for the committee. She brings a ton of volunteer organizational experience. She has lived in multiple areas of the country and has seen Park Development done the right way and the wrong.

Trustee Tomassi Motioned to appoint Marisol Rodriguez to the PORT Committee for a term of two years. Trustee Hardy, Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.

3. Development Impact Fee Update

Town Administrator Kirk: He stated, the Town hired Raftelis, Inc. to prepare a report analyzing and updating all non-utility impact fees (i.e. Parks, Public Facilities, Transportation). For background, impact fees are one-time payments imposed on new development that are used to capital projects, or “system improvements”, that are necessary because of growth’s impact on the town. Dwayne Guthrie from Raftelis is here to give a presentation. Town Administrator Kirk state that in order to adopt this will need to adopt an ordinance and pursuant to that will need to adopt a resolution. This is a first reading.

Duane Guthrie from Raftelis: He stated that the Board will want to keep periodically updating. That our development projections are much more rapid than they have been and also update the planning process. He commended them on doing a good job with master plans. The impact fees are the next step.

Our current fees are set up by housing type and then public facilities. They are recommending simplification of the non-residential, and then the residential by size threshold. The three categories of infrastructure are roads, parks/recreation and public facilities. The update they are proposing is modifying and simplifying the categories under which fees are imposed. The update also modifies residential impact fees to be consistent with prior fee changes to more fairly charge for “small home” development. The projections are conservative.

The Board wanted us to look at the following before bringing this back...

- To use more up to date information on our population.
- To look at trails
- To look at transit
- To look at separate crossings
- To look at bike lane separations or cycle tracks
- To include the Five-year update
- To include the CPI
- Trails included in one of the sections
- To include select pedestrian underpasses

4. Cell Phone Tower Lease Agreement

Verizon Wireless has requested a lease of approximately 625 sq. ft. of Town owned property for the construction of a cell phone tower. This property is located immediately south of the Regional Wastewater Treatment facility east of I-25. It is the Public Works Director’s belief that the installation of a cell tower at this location will not have a negative impact on the operations of the treatment facility or on the Town’s ability to expand the facility in the future. Additionally, the cell tower will be constructed to look like a grain silo for aesthetic purposes.

While the lease payment amount and a few other general edits recommended by the Town Attorney are still being discussed with Verizon. The terms are five year that renews for five periods totaling 25 years.

Trustee Tomassi Motioned to authorize the Town Administrator to execute a lease with Verizon Wireless for the lease of Town Property, which shall be subject to final review and approval of the Town Attorney. Trustee Hardy, Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.

VII. ELECTED OFFICIAL REPORTS

Trustee Laak: Stated he sent out an email regarding changing our paper of record. He said the Loveland Reporter Herald also has their print shop and their main office on Second Street and also contribute a lot to our town. Staff will be bringing this back October 8, 2019. We have been directed to look at subscription cost, what the paper of record actually requires, number of online subscriptions. They also wanted to know if you can access public notices without a subscription.

Trustee Alaback: Stated he attended the Tree Board Meeting. They were discussing the landscape plans for Waggener Farm Park. The Mayor and himself attended the Elected Officials meeting last week. Which he thought was interesting. He went to learn about the Oil and Gas Task Force. They have an online questionnaire for getting more input at <https://www.larimer.org/planning/oil-and-gas-regulations/oil-gas-open-house-september-12-2019> that ends on September 30, 2019. The task force is hoping in their next couple of meetings to come up with reasonable model regulations for the county. Most of the Oil and Gas permits are between Loveland and Berthoud. He also had the opportunity to check out the Spring Creek Trail. The trail goes through the middle of Fort Collins and he thought it was a good model of what our trails could be. He was used in a lot of various ways.

Trustee Dower: Stated that she recently completed a Honey Bee Medicine Session to help other bee keepers in town. She also mentioned that this coming Saturday September 28, 2019 there is a National Public Lands day. She stated if you go online there are multiple ways you can sign up and volunteer to help build trails, trail maintenance, and other areas of public lands where they need volunteers.

Mayor Karspeck: Stated it was good to be with Trustee Alaback to learn about the Oil and Gas updates. He also mentioned that Commissioner Kefalas is working on an update to affordable housing and Berthoud and Mission Homes was mentioned in what we are doing. He also went on a tour for Oil and Gas and got to see the camera in use. He stated he would send out an email to the board members with more information.

Trustee Tomassi: He had nothing to report.

Trustee Hardy: He had nothing to report.

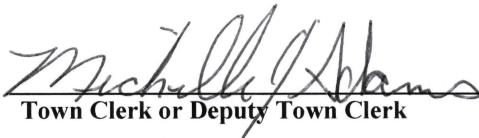
Town Attorney Long: He had nothing to report.

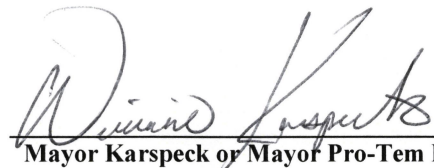
Town Administrator Kirk: He had nothing to report.

VIII. ADJOURNED FROM REGULAR MEETING AT 9:33 P.M

IX. EXECUTIVE SESSION

Trustee Tomassi Motioned that the Town Board enter executive session pursuant to C.R.S. § 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. The Following details are proved: Potential Acquisition of property. Trustee Hardy Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.


Town Clerk or Deputy Town Clerk


Mayor Karspeck or Mayor Pro-Tem Hindman

