



## MEETING OF THE TOWN BOARD

Town Board Room  
807 Mountain Avenue  
Town of Berthoud, Colorado  
Tuesday, February 26, 2019 6:30 p.m.

**I. REGULAR MEETING CALLED TO ORDER** – Mayor William Karspeck Called into session 6:30 p.m.

**II. PLEDGE OF ALLEGIANCE** – Mayor William Karspeck

**III. ROLL CALL** -All were present.

**IV. CITIZEN PARTICIPATION –**

**Lynn Larsen of Berthoud:** stated this if from his January comment on a letter he sent to the board. He is a retired Federal employee who had a lot of assignments. One of them being responding to e-mail from citizens across the country. Even if the messages were irrational or misinformed he would respond. He expects the same courtesy from the Town Board. He also stated the property development signs do not compare to the development signs in Johnstown and Mead, which are much larger and sturdier.

**Tammie Dedic of Berthoud:** representing Berthoud Concern Citizens went over the petition they have circulated regarding Fickel Farm Development. They are petitioning the Town Board of Trustees to reject rezoning of the proposed Fickel Farm Development that would allow for high density housing. The small town, somewhat rural character is one of many reasons they have chosen Berthoud as a place to make their home. The wide range and long-term impact of this, or any sizeable development of the town, they are strongly urging the elected Board of Trustees to make the following changes to Berthoud's formal process for considering and making determinations regarding zoning and development within its borders.

- Return direct responsibility to the Town Board for final decision making of rezoning or comprehensive development.
- Return the Planning Commission to provide advisory recommendations to Town Board.
- Increase notification of proposed development from 500 feet to 1000 feet.
- Develop a specific appeal process for any development approval.

**Diane Kuligowski of Berthoud:** Her statement is about the petition of Fickel Farm Development. Her concern is the rezoning hearing of Fickel Farm for R-2 zoning is 16 units per acre. She wants to go on record to express her extreme concern. The proposed R2 zoning neighborhood will have three times the number of people. The major concern is the increase in traffic. Her other concern is the schools with the increase in population. Extremely troubled by explosive development that does not appear to be improving our quality of life here in our town.

**V. SCHEDULED ITEMS**

1. **Consent Agenda**

- a) Approval of February 26, 2019 Agenda
- b) Approval of Minutes – February 5 and 12, 2019
- c) Historic Designation of John Bell House-633 6<sup>th</sup> Street

**Trustee Laak Motioned to combine and approve the items on the Consent Agenda. Trustee Hardy Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.**

2. **A Little Help/Parents as Teachers Presentation**

**Bruce Fickel:** Introduced and stated that this was established by Doyle and Luvesta Jones who placed money into the Community Foundation which has benefited Berthoud Citizens. They have been spending the money on our children which is our future. The money has gone to Parents as Teacher program which has received a total to date from October 23, 2014 \$4,012.00. Berthoud Bash (Is a fundraiser for school needs) since 2013 has received \$295,000.00. Berthoud Fund (this goes

to local smaller community organizations and 501c3 organizations) \$304,000.00. A \$200,000.00 grant was made to them to help provide sufficient funding to support the Berthoud Community. Four Year Scholarships given since 2013 total \$514,000.00. These are \$4,000.00 to \$5,000.00 a year. Berthoud Preschool has received \$45,000.00. Boy Scout Troop 6 has received \$11,000.00. For a total of \$1,694,312.00.

**Michelle White with Parents as Teachers (PAT):** PAT an evident-based program that empowers families and early child-hood intervention. The benefits of Parents as Teachers (PAT) are:

- ❖ By the age of 3, PAT children are significantly more advanced in language, problem solving, cognitive abilities and social development.
- ❖ PAT children score higher on kindergarten readiness and standardized achievement test.
- ❖ PAT parents display confidence in their parenting role.

They currently have twenty-seven families and about forty children. In July 2019 they will be switching their program to House of Neighborly service. Their budget for this year is \$64,000.00. They will be getting a \$15,000.00 a three-year grant from TGYS (Tony Grampsas Youth Service Program (managed by Parent Possible)) that will be used for staff education and to take over four families out of Loveland. They also partner with Toys for Tots because of them they are able to give books each visit they do with a family. In addition, Toys for Tots makes it possible to give birthday gifts and Christmas gifts. With our program there are four things that are very important...

- ❖ Home visits that are parent driven
- ❖ Resources that they need
- ❖ Screenings-hearing and vision
- ❖ Group Connections where they meet once or twice a month with the families.

This is a free service that we have in Berthoud.

**Jason Morgan with A little Help:** Thanked the Board for starting this conversation. A Little Help is a service Organization. They are more of a community. Their mission statement is: *“Connecting neighbors to help seniors thrive.”* They help with transportation, handy work that help seniors stay in their homes. It is volunteer based. It also helps them age well by care calls and social activities. Little Help is a state-wide group that started thirteen years ago in Denver and has spread. The Berthoud location is now the fifth office. They are currently looking for volunteers and members. May 25, 2019 they will be kicking off an event called Service Saturday, with a ribbon cutting and proclamation.

**Bruce Fickel Quote:** *“Berthoud can be family. We can say, it is time we took a look and except everybody into our community and be inclusive and not exclusive.”*

### 3. Youth Advisory Committee Appointments

**Town Clerk Samora introduced:** We had four applications.

**Trustee Laak Motioned to appoint Genevieve Babyak, Cara Courtright, Kellen Marks, and Eliana Paradise to the Youth Advisory Committee. Trustee Tomassi Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.**

### 4. Youth Advisory Committee Bylaws

**Eric Godfrey Chair of the Youth Advisory Committee:** Explained that they rewrote their bylaws and it took three meetings for them to create. This item will come back to the Board for approval after staff works with them to finalize them.

### 5. Amendment Regarding Inoperable and Abandoned Vehicles 2<sup>nd</sup> Reading

**Town Clerk Samora introduced:** This was brought to the board on February 12, 2019 as a first reading.

**Trustee Tomassi Motioned to adopt Ordinance 1258, an ordinance of the Town Board, Town of Berthoud, amending and clarifying certain chapters of the Berthoud Municipal Code with respect to abandoned and inoperable vehicles and other matters. Trustee Dower Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.**

### 6. Case Annexation Finding of Fact

**Community Development Director Freese introduced and Jim Birdsall was available for questions:** This item 6, along with 7 and 8 are under the same introduction. However, there are **three separate motions**. As per Ordinance Number 1180, any new annexation west of County Road 19 must be approved by voters of the town prior to being considered or approved by the Town Board. The voters overwhelmingly approved the request to consider the annexation at the November 2018 election. This annexation currently consists of a house on a little over 6 acres and is surrounded by the Heron Lakes Club Annexation already approved with R-4 zoning. The applicant is proposing to continue the Heron Lakes Lake Club uses and facilities onto this property. The applicant is proposing a future motor coach/RV use on this property, consistent with the Lone Tree and Lake Club annexation.

**Trustee Tomassi Motioned to approve Resolution 2019.05, a resolution of the Town Board, Town of Berthoud Setting forth findings of fact and determinations regarding the eligibility for annexation on the Case Annexation pursuant to C.R.S §31-12-114(10). Trustee Hardy Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.**

#### **7. Case Annexation Approval**

**Trustee Dower Motioned to approve and adopt Ordinance 1259, an ordinance of the Town Board, Town of Berthoud, annexing property known as the Case Annexation to the Town of Berthoud, Colorado. Trustee Tomassi Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.**

#### **8. Case Annexation Zoning**

**Trustee Tomassi Motioned to approve Ordinance 1260, an ordinance of the Town Board, Town of Berthoud, to establish zoning of a property known as the Case Annexation, newly annexed in the Town of Berthoud. With the condition that the zoning map (The Mylar Recorded with the County) reflect a requirement with any future residential development be approved by Planning Commission and Town Board for approval. Trustee Hardy Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.**

#### **9. Habitat for Humanity Final Plat Amendment**

**Community Development Director Freese introduced and Mike Cook was available for questions:** Habitat for Humanity is requesting a revised combined ODP, FDP and Final plat approval, which would result in the creation of eight (8) new lots, over a 5.66-acre total area. They currently have 13 homes built. The amendment to the ODP and FDP would apply to half of the existing Habitat property in which the existing lots will be essentially split in half for ten paired or zero lot line homes. Habitat desires a new product type, with paired or zero lot line homes, and potentially townhouses which can be built on much narrower lots than currently approved. The project was originally zoned as a PUD with ODP and FDP approval in 2006. Staff has allowed Habitat to continue with its old PUD, however the amendment to the PUD does require approval from the Planning Commission and the Town Board as density would increase, and new setbacks would be established.

**Trustee Tomassi Motioned to approve the Habitat for Humanity Overall Development Plan, Final Development Plan, and the Final Plat as per the findings found in pages 2-3 of this Staff Report. Trustee Hardy Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.**

#### **10. Economic Development Update**

**Business Development Manager Elish** gave the update via a PowerPoint that highlighted the following...

- The way we encourage economic development
  - Monthly meetings
  - Surveys
  - Workshops
- We monitor website activity
- Development Highlights
  - 518 residential building permits
  - Love's Opened for Business
  - Bridge over CR44 was replaced
  - Mountain Avenue Corridor Plan Initiated
  - Water Plan capacity has doubled
- All Old Town Hall has been rented out to other businesses

#### **11. Town Board Code of Conduct**

**Attorney Bell:** Stated that they kept the overall point and policies. There were varying references to statute. They used Jeff Wilson document which is in Appendix A. They also used consistent terms throughout.

**Trustee Hardy Motioned to approve Resolution 2019.06, a resolution of the Town Board, Town of Berthoud, adopting a Code of Conduct for the Town Board, Town of Berthoud. With addition of three or more board members to get an item on the agenda. Trustee Tomassi Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.**

## **VI. ELECTED OFFICIAL REPORTS**

**Trustee Alaback:** Continued from Habitat for Humanity, stating he has several people through the years speak to him about having a Community Garden in that area. Feels that staff should look at that sight and what they could do. He has contacts to help with grants and will supply that information. Feels it will also reflect well on Berthoud if we do something there.

**Trustee Tomassi:** Had nothing to report.

**Mayor Karspeck:** Went to the NOCO Bike and Ped meeting on February 27, 2019. They got accepted to the walkability action institute in Atlanta Georgia. Part of the requirement is to come back and implement a plan and then submit it back for accreditation. He also attended a Boys and Girls Club Breakfast on February 14, 2019, to learn about their accomplishments last year. Trustee Tomassi and himself went to the Berthoud Fire an annual meeting going over their Comprehensive Plan and future plans. Went the finance meeting of the MPO before it goes before the MPO meeting. He met with Congressman Joe Neguse. Also, went to the Little Thompson Observatory Volunteer Celebration. They have had 75,000 visitors since they started.

**Mayor Pro Tem Hindman:** Staff has identified a place for a Dog Park. He is standing by his offer for coordinating volunteers, material delivery, and his time. He met with our new Congressman Joe Neguse which was fantastic, and he is incredibly impressive. He mentioned to the Congressman Neguse and encourages others to take the Northern Colorado Water Conservancy District Tour. It is very educational in the fact of where our water comes from. He also mentioned our Post Office and the number of complaints we get. That we have no control over.

**Trustee Dower:** She met Congressman Joe Neguse. She was impressed on how much he cared about our area. He wanted to know what local concerns we had. Transportation was one thing that was discussed as a concern. Safe Route to Schools was a community driven grant opportunity that local advocate residents tried to get funding for. Safe Route to Schools Grant was put together by multiple people Kelsey Byron, Michelle Mayfield, Town Administrator Kirk, Mayor Karspeck, Trustee Dower, Stephanie Brothers and many others who had a hand in it. They were awarded \$300,000.00.

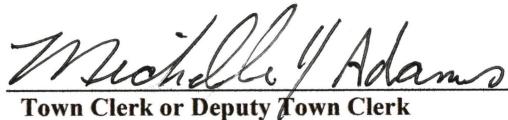
**Trustee Hardy:** I-25 Coalition meeting was canceled. CDOT has some changing of representation. I-25 construction is still going as we can see. County Road 9 the frontage road next to I-25 will be slightly moved to accommodate new improvements.

**Trustee Laak:** He would like to see a sign with the hours of our park, along with what is allowed at the park i.e. Dogs allowed. The signs he would like it to be like that of a National Park Sign because it is recognizable and easy to understand. He would also like to have this information up on our website. He would also like to see the analytics of our website and have our website simplified. The current state of our website has a lot of information making is confusing on where to go.

**Town Administrator Kirk:** The new Administrator Report will come out in the first week of March as per discussion it will be monthly. It will include extra narrative instead of just bullet points. They are still working on the construction drawings for Berthoud Reservoir to get them ready for bid. The Parks and Recreation Department are working on a grant with Division of Wildlife. Met with the School District to talk about fireworks and location. Is hoping for July 3, 2019 and will be bringing it back to the board. The Town Board last year adopted changes to the development codes is being used and has created better submittals for development.

**Attorney Bell:** Will bring back the decision regarding Bargain Storage at the next meeting.

**VII. ADJOURNED AT 10:34 p.m.**

  
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Town Clerk or Deputy Town Clerk

  
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Mayor Karspeck

