



## MEETING MINUTES OF THE TOWN BOARD

Town Board Room  
807 Mountain Avenue  
Town of Berthoud, Colorado  
Tuesday, May 8, 2018 6:30 p.m.

- I. **REGULAR MEETING CALLED TO ORDER** – Mayor William Karspeck
- II. **PLEDGE OF ALLEGIANCE** – Mayor William Karspeck
- III. **ROLL CALL** – Mayor William Karspeck

The Deputy Town Clerk, Michelle Adams called roll and the following officials were present: Will Karspeck, Mayor; Jeff Hindman, Mayor Pro-Tem; Brian Laak, Trustee; Pete Tomassi, Trustee; Tim Hardy, Trustee; Maureen Dower, Trustee; Paul Alaback, Trustee; Chris Kirk, Town Administrator; Greg Bell, Town Attorney; and Christian Samora, Town Clerk.

- IV. **CITIZEN PARTICIPATION** – *3-minute time limit. Citizen participation is for items not on the agenda and for agenda items that are not scheduled public hearings.*

Lynette Lugwig of Berthoud stated that she is excited about the new board. She stated that the outreach can come out in different forms and would like to talk to them individually about it.

Proclamation Mental Health Awareness: Guests from Larimer County: Lori Stolen, Kelsey Lion, and Ann Marie Doolittle, President of Doolittle Foundation. Mayor Karspeck presented signed proclamation to the representatives from Larimer County.

## V. SCHEDULED ITEMS

1. **Consent Agenda** (Christian Samora)  
*Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.*
  - a) Approval of Agenda
  - b) Approval of Minutes: April 24, 2018 & May 1, 2018
  - c) Financials for March 2018
  - d) Bills Allowed for March 2018

Trustee Laak motioned to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. With all in favor, THE MOTION CARRIED.

2. **Southern Water Supply Pipeline II Contract** (Paul Zilis)

Paul Zilis introduced the item and provided maps of our water supply.

The Board made several comments and asked several questions for a better understanding of the item for consideration.

Trustee Tomassi motioned to approve the SWSP I Reimbursement Agreement and SWSP II Contract for Capacity as presented and authorize the Town Administrator to execute the contracts. Trustee Dower seconded the motion. With all in favor, THE MOTION CARRIED.

**3. Citizen Appointment to Tree Committee**

(Jeremy Olinger)

Gave an introduction and provided background information.

**Trustee Tomassi motioned to approve the appointment of Laura Davis to the Tree Committee. Trustee Hardy seconded the motion. With all in favor, THE MOTION CARRIED.**

**4. Berthoud Fire Impact Fee (Informational)**

Chris Kirk introduced the impact fee.

Chief Steve Charles gave a presentation and to answer questions. This was to inform the Board what the impact fee is this included a study that was done by a 3<sup>rd</sup> party consultant Carson Bise from Bethesda, MD. The only way they can collect impact fees is through an intergovernmental partnership. Also, to explain where the fire department is located and how it effects insurance on homeowners based on the coverage area. John Camille there is a CPI that is good for seven years this address the rising cost from year to year.

**Pro-Tem Hindman motioned to approve the Intergovernmental Agreement to be effective in 30 days and subject to any non-substantive changes that the Town Administrator or Town Attorney may have. Trustee Tomassi seconded the motion. With all in favor, THE MOTION CARRIED.**

**International Fire Code Introduction (Informational)**

Chris Kirk gave an introduction and provided background information.

The item will be scheduled for a future meeting for consideration.

**5. Retail Marijuana Regulations & Excise Tax (1<sup>ST</sup> Reading)**

(Chris Kirk)

First of Ordinances 1242 and 1243 adopting retail marijuana authorizations and regulations as part of the Berthoud Municipal Code and imposing an excise tax in the form of a transactions fee on the retail sale of marijuana products pursuant to voter approval of such taxes at the November 7, 2017 General Election and providing specific purposes for revenue generated.

Chris Kirk gave introduction and provided background information.

The items will be brought back at the May 22, 2018 Meeting for approval.

**VI. Elected Official Reports**

1. Town Board – Jeff Hindman, Brian Laak, Maureen Dower, Pete Tomassi, Tim Hardy and Paul Alaback.
2. Mayor – William Karspeck

Trustee Laak: Youth Advisory meeting they were fun, energetic, smart. It was nice to hear their take on our meetings. Would like to see an Oil and Gas Extraction Study Session. Kirk suggested a summary memo and then more clear direction from board to staff. Laak would like to plant a tree in honor of people who provide service to the Town of Berthoud, maybe put on an agenda item as well. Would like to revisit our Impact Fees. Kirk suggested that there could be a discussion during our budget process.

Trustee Hardy: Hardy asked about metro districts. Kirk stated that a Metro District service plan is coming and information will be given on what Metro District is. Hardy also asked about overlays and if there is a park we can be dedicated as Memorial Park.

Trustee Dower: Dower sent a memorandum regarding a recreation district to the Board for

review.

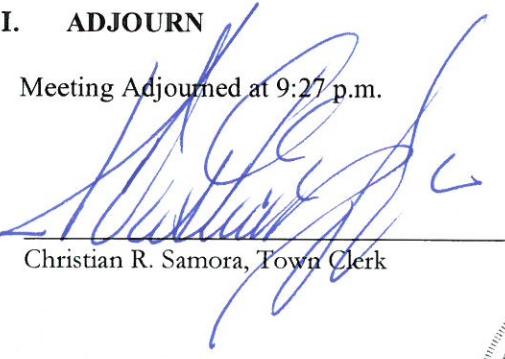
Trustee Alaback: Alaback stated that he would like to talk about what our priorities should be.

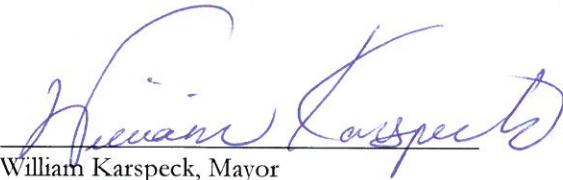
Mayor Pro-Temp Hindman: stated that he attended the Open Lands Advisory Board Meeting. Hindman would like to see the Open Space Impact Fee scheduled for a discussion at a future meeting. Hindman distributed a document regarding mosquitos.

Mayor Karspeck: Karspeck met with community Historic Society regarding a GPS guided tour system. Karspeck asked Trustee Alaback to be part of the Tree Committee; Alaback agreed to do so.

**VII. ADJOURN**

Meeting Adjourned at 9:27 p.m.

  
Christian R. Samora, Town Clerk

  
William Karspeck, Mayor

