



## MEETING OF THE TOWN BOARD

Town Board Room  
807 Mountain Avenue  
Town of Berthoud, Colorado  
Tuesday, November 13, 2018 6:30 p.m.

**I. REGULAR MEETING CALLED TO ORDER** – Mayor William Karspeck Called into session 6:29 p.m.

**II. PLEDGE OF ALLEGIANCE** – Mayor William Karspeck

**III. ROLL CALL** – Mayor Karspeck, Mayor Pro Tem Hindman, Trustee Alaback Trustee Tomassi. Trustee Hardy, Trustee Dower and Trustee Laak were present. Mayor Pro Tem Hindman left after the Town Budget.

**IV. CITIZEN PARTICIPATION** –

Linnea Reckase of Berthoud and representative of Kids and Community which is an issues committee that worked to encourage the passage of 3I and 3J. She thanked the board for getting these issues on the ballot. She is here to address the concerns about Kids and Community that Mr. Tomassi has. Mr. Tomassi has informed various newspapers and the board that Kids and Community were an unregistered anonymous group sending out mailers in violation of state law. She stated she is the representative and she brought copies of the mailers that they sent out, print out of their website and a copy of their registration dated September 10, 2018. She wanted Mr. Tomassi to know that everyone has a right to their own opinion and a right to vote on it. She felt that she is owed an apology.

Len Guldenpfenning of Berthoud came to speak about Recreation and quality of life. Thanked the Board for putting the choice to voters. He felt the voters voted for reasonable quality of life recreation amenities to enjoy in the very near future. He felt the failure of 3J by ten percent is because Berthoud residents are smart, responsible and want a good quality of life without being recreation poor. He does not feel that 3K got the attention the voters were saying yes to use those funds for other recreation amenities. He would like us to start finishing those mid-sized projects to residents as soon as possible regarding trails. He would like us to focus on delivering what we started within a reasonable amount of time and deliver to Berthoud Residents the quality of life they desire.

Rick Rupp of Berthoud thanked everyone for a great election. Feels we need to look at the quality of life moving forward. He also talked about the trees and sidewalks. He would like the board to look at the cost of taking care of them.

**V. SCHEDULED ITEMS**

**1. Consent Agenda**

- a) Approval of November 13, 2018 Agenda
- b) Approval of Minutes – October 23, 2018
- c) Habitat for Humanity Fee Waiver Request
- d) Berthoud Community Library Trustee Appointment
- e) September 2018 Financials

Habitat for Humanity and Berthoud Community Library Trustee Appointment were pulled from the consent agenda for further discussion.

**Mayor Pro Tem Hindman Motioned to combine and approve the items on the Consent Agenda. Trustee Hardy Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.**

**2. Berthoud Community Library Trustee Appointment**

Amie Pilla came to the Board with a Routine request to appoint Lorna Greene to fulfill the Berthoud Community Library District Board of Trustee term to end on December 31, 2022.

**Trustee Dower Motioned to approve the appointment of Lorna Green as Berthoud Community Library District Board of Trustee. Trustee Hardy Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.**

### 3. Habitat for Humanity Fee Waiver Request

Jan Dowker and Mike Cook with Habitat for Humanity came before the board to request a fee waiver for a second house for this year. They have several homes under construction some of them are High Efficiency Solar Decathlon Houses that they brought to the community to be put up. Net Zero houses one came from New York City and another from Evanston, Illinois. They have also been working with Loveland and Thompson Valley High School Geometry and Construction Program. There is no other Habitats using the Smart Technology that Berthoud Habitat has brought in.

**Mayor Pro Tem Hindman made a Motion to approve Habitat for Humanity Fee Waiver. Trustee Hardy seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.**

### 4. Heron Pointe Lot B Preliminary Plat

Curt Freese gave an update on Heron Pointe project since the October 23, 2018 Board meeting decision to continue the hearing. Meetings were conducted with staff and the applicant along with the Town's Traffic Engineer and Applicants Traffic Engineer. Thompson School District also gave their letter of recommendation to staff. The applicant provided a new concept plan that shows an expanded open space and park area. It also shows amenities such as a pool, Tot lot that would be fenced in, club house and a dog play area.

Steve Steinbicker from Architecture West restated what Curt Freese mentioned for the amenities. He also spoke about the round-a-bout. He stated studies show that round-a-bouts are generally safer than normal crossing areas. The pedestrian safe zone gives the pedestrian an opportunity to just focus on one direction of traffic then cross to safe zone and then focus on the other direction of traffic. This keeps them from having to look at both directions when crossing. The beacons that they are adding just provide the intensity of being safe but is not actually necessary.

John Seyer Town Traffic Engineer stated that the round-a-bout was safe per design standards and that he would have to go look at what the concerns are with the design.

Marisol Rodriguez of Berthoud came up and spoke about the park being shared at Heron Pointe and that the apartment community does not do their part in taking care of the park like homeowners do. She had concerns also with there being a lot of people in a small area. She would like to see Townhomes. She also stated concerns with school crowding, traffic and where kids are going to play.

Paul Frekey of Berthoud he had a possible solution to the round-a-bout. He stated that using those collapsible line dividers would slow the traffic down and take care of the concerns of people trying to pass in the round-a-bout.

Dave Wilson of Berthoud would like to see there be more consistency in speed limit through Berthoud Parkway.

Linda Wilson of Berthoud would like the Town Traffic Engineer to come out a look at how traffic flows in the round-a-bout. She also had concerns with there being commercial on east and west side of the new apartments.

Winston Hale of Berthoud has concerns with the commercial signage the lighting and height. Feels that it already crowded with the existing multi-family on the west side. Has concerns with traffic and the already crowded schools. The golf course is also going to add to this. There is also no storage and parking is limited.

**Trustee Tomassi Motion to approve the Heron Pointe Lot "B" with the changes submitted by the applicant, and with a condition that a sidewalk and improvements be built as per the School Districts recommendation, and this cost be shared by the applicant, and with condition of round-a-bout improvements with lights and other possible improvements and additional buffering with the planning commission recommendations. Along with detention ponds being passive recreation. Mayor Pro Tem Hindman Seconded. WITH THE FOLLOWING IN FAVOR Trustee Tomassi, Mayor Pro Tem Hindman, Trustee Alaback and Mayor Karspeck. THE MOTION CARRIED. Not in favor was Trustee Hardy, Trustee Laak and Trustee Dower.**

### 5. 2019 Town of Berthoud Budget Preliminary Presentation Introduction

Chris Kirk Town Administrator gave a presentation on the Preliminary Budget. November 27, 2018 is an opportunity to review the budget and would like for the board to be able to vote on the Budget December 11, 2018. He discussed how they reviewed the budget and prior plans to come up with the 2019 budget. He stated that they stayed conservative because there are some new revenues that we do not currently have hard numbers for. He also stated we can have another special meeting on December 4, 2018 to discuss any further Budget items that the board feels needs to be addressed.

Town Administrator Kirk went over the 44-page power-point that highlight each department and their needs. He also went over items that he felt would enhance the Town of Berthoud's communication and outreach to the general public and the cost associate with that. He reiterated the next steps of the process will be for staff to make any of the fee schedule changes, possibly have an additional budget review which would be set for December 4, 2018. Then on December 11 to adopt the 2019 fee schedule, 2019 Budget and 2019 Mill Levy.

Mayor Pro Tem Hindman and Trustee Alaback both complimented the presentation and appreciated the layout of what expectations were.

**Trustee Tomassi Motion to direct staff to Schedule a public hearing for the approval of the 2019 Town of Berthoud Budget, Fee Schedule and Mill Levy on December 11, 2018. To publish the hearing notice in accordance with state statute and notify the Colorado Department of Revenue that a new sales tax will be levied beginning January 1, 2019, as approved by the Berthoud Voters on November 6, 2018. To schedule a special meeting on December 4, 2018. Trustee Dower Seconded. WITH ALL IN FAVOR THE MOTION CARRIED.**

#### **6. Waste Water Plant UV Project Award**

Stephanie Brothers presented that they sent out bid to seven contractors and only two applicants were interested in the project for modification and aeration improvements along with removal and replacement of the UV process. The contract was awarded to Moltz Construction which was the lowest bid. Moltz Construction is currently wrapping up construction at the Berthoud Water Treatment Plant expansion project. This project needs to be done because it is at the end of its life cycle and maintaining the current system is getting more expensive.

**Trustee Laak Motioned to authorize Town Administrator to initiate the Waste Water Plant UV and Aeration projects with Moltz Construction. Trustee Hardy Seconded. WITH ALL IN FAVOR THE MOTION CARRIED. (Mayor Pro Tem Hindman was not present for this vote.)**

#### **7. Construction Site Maintenance Ordinance 2nd Reading**

Curt Freese the ordinance reflects the changes recommended by the Board at its October meeting. Staff sent out the ordinance to builders for comment and the only concerns were the dumpsters. The dumpsters setting needs to be pre-approved and could not block traffic. It will be addressed by a case by case.

**Trustee Laak Motion to approve Ordinance 1254, an ordinance of the Town Board of the Town of Berthoud, amending Chapter 30, Section 5 of the Development Code of the Town of Berthoud, for the purposes of amending and revising the Development Code. Trustee Alaback Seconded. WITH ALL IN FAVOR THE MOTION CARRIED. (Mayor Pro Tem Hindman was not present for this vote.)**

## **VI. ELECTED OFFICIAL REPORTS**

Greg Bell reported the Ordinance for the 1% sales tax needs done.

Trustee Laak sent out an email around best practices and would like to get it on our agenda. He went through the handbook for elected official for best practices. Hopes that other Trustees are also interested in this. He also stated he would be gone from November 20 to November 30, 2018 and would be missing the November 27, 2018 Meeting.

Trustee Hardy attended the I-25 Coalition meeting. There was not much to talk about other than what has already been funded. Johnson Corner already has some bridge work started.

Trustee Dower would like to say Thank you to the voters for supporting recreation. She also wanted the public to know she respects and understands their decision on not wanting to take on the bond debt. She also asked the Surveyor if they would also put that in their paper. Becky from the Surveyor agreed to let her put her letter to the editor. She thanked Brian for the draft code of conduct.

Town Administrator Kirk reported that Curt and himself met with Weld County to talk about a coordinated planning agreement within our three-mile area. It would provide us notice and be able to comment. They have brought the same agreement to us that the board will review at the next meeting. He also thanked staff for what they do. He stated they have a great passion for the Town of Berthoud and he feels extremely lucky to be the Town Administrator.

Trustee Alaback is really happy with the way the election worked out he is looking for the great new things in Berthoud. He had nothing to report.

Trustee Tomassi had nothing to report.

Mayor Pro Tem Hindman was not present to report.

Mayor Karspeck pulled some of our board liaisons away from the committees and trying to figure out how that is going to work. He is thinking of having them come in quarterly to do a report. He invited the bike share company over. Town Administrator Chris and himself rode a bike around. It is very affordable and can be partnered in with other entities as an advertising platform. He would like to have it put on the agenda in the future to get the rest of the boards take on it.

VII. ADJOURN AT 11:08 p.m.

Michelle Adams  
Town Clerk or Deputy Town Clerk

William Karspeck  
Mayor Karspeck

