

**BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 22, 2017
BOARD ROOM, 6:31 P.M.**

1. CALL TO ORDER

Mayor Pro Tem Buckridge called the regular August 22, 2017 Board of Trustees meeting to order at 6:30 p.m. in the Board Room

2. ROLL CALL

Kathy Webb, Administrative Assistant to the Town Clerk, called the roll. Those present were: Mayor Pro Tem Buckridge, Trustee Hindman, Trustee Baker, Trustee Dunkelberger, Trustee Karspeck and Trustee Laak.

Mayor Mulvill was absent.

3. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Buckridge led the Pledge of Allegiance.

4. MOTION TO APPROVE AGENDA

Mayor Pro Tem Buckridge moved to approve the agenda as amended, seconded by Trustee Baker. Motion passed 6:0, with Mayor Mulvihill absent.

5. CITIZEN PARTICIPATION

None.

6. CONSENT AGENDA

No items.

7. HISTORIC PRESERVATION ADVISORY COMMITTEE (HPAC) HOMES

Community Development Director, Curt Freese, presented on this item.

Trustee Karpeck moved to adopt Resolution No. 9-2017, a resolution by the Board of Trustees of the Town of Berthoud, Colorado Designating 706 7th Street (Arndt House) and 648 Welch Avenue (Ullery House) as Local Historic Landmarks. Seconded by Trustee Baker. Motion passes 6:0 with Mayor Mulvihill absent.

8. SLATE COMMUNICATIONS POLICY

Kim Newcomer with Slate Communications presented.

After some Board discussion, direction was given to Staff to transition to in-house communications and present job description for a Communications Coordinator/ Public Information Officer position to the Board in the near future.

Trustee Hindman moved to approve the presented Communications Policy, seconded by Trustee Laak. Motion passed 6:0 with Mayor Mulvihill absent.

9. RAW WATER PURCHASE AGREEMENTS

Town Administrator Hart introduced Attorney Paul Zilis who presented on this item. Attorney Zilis explained that presented agreements would give Berthoud a majority share of Loveland Lake.

Trustee Dunkelberger moved to approve the presented water purchase agreements, seconded by Trustee Karspeck. Motion passed 6:0, with Mayor Mulvihill absent.

10. HERON LAKES PRELIMINARY PLAT

Community Development Director Freese brought this item before the Board. Applicant, Jim Birdsall with Heron Lakes also addressed the Trustees.

Comments were exchanged in regard to tree lines, the practice facility layout, lighting, and target markets.

7:55 pm Opened Public Hearing

No Public Comment

7:56 pm Closed Public Hearing

After discussion among Trustees;

Trustee Laak moved to approve the Heron Lakes 7th Filing Preliminary Plat, with the findings that it is consistent with Section 30-6-105 C (found on pages 3-4 of the Staff Report). Motion seconded by Trustee Baker and passed 6:0, with Mayor Mulvihill absent.

11. MOSQUITO CONTROL MEASURES

Presentation by Town Administrator Hart and Town Attorney Bell. A sentence was added to the policy that reads as follows;

“Should a second VI report be submitted to the Town prior to the commencement of spraying, and such report indicates the VI has fallen below the .5 reading; the spraying action resulting from the first reading will be suspended.”

With little further discussion, the present Board unanimously voted to approve the policy.

Trustee Hindman moved to approve the additional sentence to the existing policy. Seconded by Trustee Dunkelberger. Motion passed, 6:0 with Mayor Mulvihill absent.

12. MARIJUANA TAX RESOLUTION REVIEW

Presentation by Town Attorney Bell.

Board reviewed the language of Resolution 8-17, to place a ballot issue on the November 2017 election that would establish a excise tax to be placed on the sale of retail Marijuana products within Town limits, if approved.

Trustee Hindman moved to approve Resolution 8-17 with the amendment to include the phrases 'such additional amounts as they are collected' and 'youth activities and services'.
Seconded by Trustee Laak. Motion passed 6:0, with Mayor Mulvihill absent.

13. AFTER HOURS ACCESS TOWN HALL

Town Attorney Bell presented new information, findings and correspondence to the Board in regard to allowing anyone other than Staff access to Town Hall after hours.

Discussion was held. Concerns were addressed regarding the protection of confidential information and election ballots. Additional options explored.

Direction was given to Staff to explore relocating the Town Trustee office to Old Town Hall and/or providing a lock box location at Town Hall for mail and other correspondence. Present findings to the Board in the near future.

14. REPORTS

Mayor Pro Tem Buckridge proposed a Board Retreat follow-up, as soon as possible. Direction was given to Staff to schedule.

Town Administrator Hart reminded Trustees of CML meeting October 2nd, commented on core request from Longmont, water collection in a nearby development and introduced Deputy Clerk Kravig to Board.

Attorney Bell reminded the Trustees remand for Bargain Storage needed to be scheduled and direction was given to Staff. He also responded in regard to the core request for Trustee texts on their phones, explaining they were not legally required to do so unless given a court order.

Trustee Hindman, no report.

Trustee Baker attended a VanGo meeting and found it very informative and beneficial.

Trustee Karspeck reminded Board members that Commissioner Donnelly would be in the area tomorrow, reported he will be doing a Dark Sky reading at Malchow Farms, provided update on LarimerConnects, NoCO Bike & Ped and Affordable Housing Cultural Committee. He also attended an Emerald Ash Borer workshop in a neighboring community.

Trustee Dunkelberger reported that the Youth Advisory Committee will be picking up trash over the weekend and on their other activities.

Trustee Laak gave an update on the Historic Preservation Committee and their effort to connect with and support the Berthoud Historical Society. Outreach efforts at the Farmers Market are going well. He also reported the Tree Advisory Committee will soon be looking for new members. Trustee Laak concluded by providing additional information about signage concerns in small towns.

Mayor Pro Tem Buckridge reported that Mayor Mulvihill would like to reconsider Study Sessions and explore the possibility of making them Regular meetings and this communication policy with the Town Attorney, both of which will be addressed at the upcoming retreat. He also voiced concerns that the Mayor had regarding Code Enforcement, which Town Administrator Hart addressed.

The Trustees closed by discussing the Town Administrator interview process scheduled for the next day.

Jim Anderson, Berthoud Squad Police Chief, introduced a new volunteer program for crosswalk crossing guards headed by Heidi Short. Town Administrator Hart mentioned the improved school zone surrounding Carrie Martin Elementary and applauded the efforts of Berthoud police and the Streets Department.

15. AGENDA REVIEW

Youth Advisory Committee to report at upcoming meeting, tentatively scheduled for October 10, 2017

16. ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned at 9:03 p.m.

Approved this 12th day of September, 2017.

APPROVED BY:



Mayor Pro Tem, Chris Buckridge

ATTEST:



Kathy Webb, Administrative Assistant

