

**Board of Trustees  
Regular Meeting  
March 21, 2017**

**1. CALL TO ORDER**

Mayor Mulvihill called the regular March 21, 2017 Board of Trustees meeting to order at 6:30 p.m. in the Board Room.

**2. ROLL CALL**

Kathy Webb, Administrative Assistant to the Town Clerk called the roll, those present were: Mayor Mulvihill, Mayor Pro Tem Buckridge, Trustee Hindman, Trustee Baker, Trustee Dunkelberger, Trustee Karspeck, and Trustee Laak.

**3. PLEDGE OF ALLEGIANCE**

Mayor Mulvihill led the Pledge of Allegiance.

**4. CITIZEN PARTICIPATION**

None.

**5. CONSENT AGENDA**

There were no items on the consent agenda.

**6. UNITED WAY OF WELD COUNTY**

Town Clerk Alisa Darrow introduced Caitlin Larson from North Range Behavioral Health in Greeley presented on Weld's Way Home on behalf of United Way of Weld County. This item was informational only.

**7. COMCAST FRANCHISE AGREEMENT**

This item was pulled from the agenda and not discussed.

**8. OIL & GAS STANDARDS**

Community Development Director Curt Freese presented on this item.

Director Freese spoke about updating special use requirements and mitigation regarding oil and gas wells and drilling sites. Freese emphasized the need for stronger land use restrictions and visual impact standards.

Discussion was held at length.

Greg Bell, Town Attorney, spoke about legal requirements Colorado Oil & Gas Conservation Commission (COGCC) has set and encouraged Town to set regulations at this time instead of deferring; pointing out Board can always amend on an ongoing basis. He went on to explain that as a Statutory Town, Berthoud cannot exceed state statutes where these matters are concerned.

**Trustee Hindman moved, seconded by Trustee Laak to adopt Ordinance No. 1225 approving amendments to the revisions of Chapter 30 of the Development Code to include specific reference to traffic impacts and clarifying flood plain and public facility/school references. The motion carried 7:0.**

## **9. HERON LAKES LIFT STATION**

Public Works Director Stephanie Brothers presented A supplemental appropriation budget item. A Public Hearing will be held in future.

She explained with addition of golf course's no gravity lift station, the developer agreed to fund the project; however the Town would be the future owner and therefore responsible for management and maintenance.

**Trustee Buckridge moved, seconded by Trustee Karspeck, to approve RESOLUTION NO. 2-17 to execute the agreement for the Supplemental Budget appropriation for the Wastewater capital budget to construct necessary wastewater in Heron Lakes under the condition that this project will not be awarded by the Town Administrator until the funding is deposited into Town funds. The motion carried 7:0.**

## **10. REPORTS**

Town Administrator Hart highlighted multiple Public Works projects around town and increased interest in the Economic Development incubator program for small businesses.

Sargent Jim Anderson spoke about the updates CDOT was making around town including the use of high visibility green and thermo-plastics in a few of the crosswalks.

Hart continued, reporting Love's would be break ground soon, Parks & Rec is preparing the pool for opening, and commented that this is the 35<sup>th</sup> year Berthoud is being recognized as a *Tree City USA*. Interviews were being conducted for the PORT Committee, firms were being explored in the search for a new Town Administer and discussion was held about Old Town Hall.

Administrator Hart concluded that the key-card entry system for the new Town Hall should be live in the coming week. He mentioned creation of a 'parking lot' to track the addition of topics by Board members to the agenda calendar.

Trustee Dunkelberger spoke about upcoming Alex Sabado Day of Kindness. Trustees and the Youth Advisory Committee will have a booth at the event.

Trustee Karspeck expressed interest in attending a CML climate change class. Board unanimously supported. Staff to coordinate registration.

Trustee Laak spoke about the recent Tree Advisory Board meeting, echoing that this is the 35<sup>th</sup> year Berthoud has been designated a *Tree City USA*, receiving a prestigious Growth Award, due to our planting and tree management practices. He went on to mention that the Town had hired a full-time forester and updating the GIS system. On April 22<sup>nd</sup> at 10 am, in recognition Arbor Day, an elm is to be planted.

Hindman addressed upcoming Alex Sabado Day of Kindness, giving a brief history of the event. He plans on attending upcoming Colorado Green Building Guild tour as well as Open Lands Advisory Committee meeting later in the week.

Trustee Baker, no report.

Trustee Buckridge expressed concern about *Pokémon Go* stops on private land and historic sites, and directed Town staff to write letter to company addressing concern.

Mayor Mulvihill spoke about Berthoud resident asking to have ash trees treated. Trustee Laak suggested Parks & Rec involvement, Administrator Hart agreed. On March 22, the Mayor plans to attend a meeting at Community Center to discuss senior transportation issues with state and county officials and will meet with Commissioner Donnelly at Grace Place on Thursday. Reminded Board, third week of each month set aside for study sessions.

Greg Bell, Town Attorney, addressed possibility of rescheduling upcoming Board of Appeals.

Trustee Karspeck mentioned Library Board discussion

## 11. ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned at 8:03 p.m.

Approved this 9<sup>th</sup> day of May, 2017.

APPROVED BY:

ATTEST:

Kathy Webb  
Kathy Webb, Administrative Assistant

Steve Mulvihill  
Mayor Steve Mulvihill

