

**Board of Trustees  
Regular Meeting  
December 13, 2016**

**1. CALL TO ORDER**

Mayor Steve Mulvihill called the regular December 13, 2016 Board of Trustees meeting to order at 6:35 p.m. in the Board Room.

**2. ROLL CALL**

Town Clerk Alisa Darrow called the roll, those present were: Mayor Mulvihill, Mayor Pro Tem Buckridge, Trustee Dunkelberger, Trustee Hindman, Trustee Karspeck and Trustee Laak. Trustee Baker was absent.

**3. PLEDGE OF ALLEGIANCE**

Mayor Mulvihill led the Pledge of Allegiance.

**4. CITIZEN PARTICIPATION**

None.

**5. CONSENT AGENDA**

The Consent Agenda consisted of the November 29, 2016 minutes, October financial statements and October bills allowed.

Trustee Dunkelberger moved, seconded by Trustee Laak, to approve the Consent Agenda with the minutes amended. The motion carried 6:0, with Trustee Baker absent.

**6. PUBLIC HEARING – MILL LEVY FOR 2017**

Senior Accountant Leach presented on this item and explained how the mill levy is calculated through the County Assessor's work and TABOR requirements limiting revenue maximums.

The public hearing was opened at 6:43 p.m.

1. Donald Kack – Asked what services were provided by the County locally that were provided in other cities. He was specifically concerned about mental health and suicide prevention.

There being no further speakers, the public hearing was closed at 6:45 p.m.

Administrator Hart gave an overview of County services and their locations, noting there were no County offices located in Berthoud. He also clarified that the County collected their own mill levy and the Town's was separate.

Trustee Hindman speculated that it might not be efficient for the County to locate services in a Town on the edge of the County's borders.

Administrator Hart provided information on past conversations with the County to bring services and/or offices to Berthoud.

Trustee Karspeck wondered if the Town could offer the County space in the old Town Hall after staff moved to the new building. He was interested in classes or groups that could have space for meeting.

Mayor Mulvihill noted that the Community Center, New Freedom and Grace Place had space available for programs related to supporting youth in Berthoud.

**Mayor Pro Tem Buckridge moved, seconded by Trustee Laak, to approve Ordinance No. 1224 adopting the mill levy for 2017. The motion carried 6:0, with Trustee Baker absent.**

**7. RESOLUTION FOR SUPPLEMENTAL APPROPRIATION OF FUNDS FOR I-25 WATER AND WASTEWATER PROJECTS.**

Senior Accountant Leach presented on this item.

**Trustee Hindman moved, seconded by Trustee Dunkelberger, to approve Resolution No. 28-16 appropriating supplemental funds for completion of the I-25 water and wastewater projects. The motion carried 6:0, with Trustee Baker absent.**

**8. APPOINT MUNICIPAL JUDGE**

Town Clerk Alisa Darrow presented on this item.

**Trustee Hindman moved, seconded by Trustee Karspeck, to approve Resolution No. 29-16 accepting the resignation of John Easley as Berthoud Municipal Court Judge and appointing Stewart Olive as Municipal Court Judge, effective January 1, 2017, and continuing through April, 2018. The motion carried 6:0, with Trustee Baker absent.**

**9. DEVELOPMENT PROCESS – STAFF UPDATE**

Community Development Director Freese presented on this item, Administrator Hart was available to answer questions and provide historical information.

Trustee Hindman suggested a study session be held when the time came and wanted to ensure there was time for input from the Board, developers and the community before a new policy was adopted.

Community Development Director Freese explained the opportunity the Board had to shape the future of commercial corridors through design guidelines and districts. He further commented on the liberal planning guidelines in the State of Colorado and how the Board could set standards such as building material, facade, where the drive-thru could be located and more.

Mayor Mulvihill expressed concern about the lack of jurisdiction of the Board related to compatibility.

Administrator Hart noted that there was an I-25 Sub-Area Plan that was out of date and would need to be looked at in the process.

Trustee Hindman mentioned there were communities that would allow a moratorium on certain areas of the code while regulations were being changed.

## **10. REPORTS**

Trustee Dunkelberger attended the 287 Corridor meeting related to transportation, the primary discussion at the meeting was about the FLEX bus route and other multi-modal transportation options.

Trustee Karspeck attended the Larimer County Elected Officials meeting, he was impressed with the number of attendees. He was able to discuss quiet zone issues with other elected officials at the meeting.

Mayor Pro Tem Buckridge attended the Historic Preservation Advisory Committee Meeting that included a holiday celebration where he was able to meet the extended families of members. He noted there were four properties going through the listing process currently. He also mentioned several members would be attending the "Saving Places" meeting coming up.

Trustee Laak noticed a tree was taken down in the park and he was able to get the wood and had it piled for firewood that others could pick up and use. His goal in taking the wood was to ensure that the wood was not taken out of Berthoud.

Mayor Mulvihill commented that he had attended the Policy Committee meeting at CML and he was also at the County Dinner with Trustee Karspeck. He mentioned that the Board needed to consider how to give Administrator Hart a 360 review that would be facilitated through an outside contractor.

Town Clerk Darrow gave a brief overview of upcoming legislation coming at the State level.

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Administrator Hart informed the Board of several items including an upcoming CML article on Tree City USA that would feature Berthoud, Town assistance with SnowFest, a coloring contest Parks and Recreation had in motion, an upcoming article in the Coloradoan on water quality, and he informed the Board that Town Hall would be closed January 3 and 4, 2017 for the Town Hall move. He encouraged the Board to meet with him one on one at any time when they had questions or concerns.

Senior Accountant Leach commented that the Chamber Installation Dinner would be held on January 28, 2017.

Attorney Bell commented that the Board might want to take time at a future meeting to honor Judge Easley's service to the Town.

#### 11. EXECUTIVE SESSION

Trustee Hindman moved, seconded by Mayor Mulvihill, to go into Executive Session for the purpose of contract negotiations at 8:00 p.m. The motion carried 6:0, with Trustee Baker absent.

#### 12. ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned at 9:48 p.m.

Approved this 24<sup>th</sup> day of January, 2017

APPROVED BY:

  
Mayor Steve Mulvihill

ATTEST:



Alisa R. Darrow, Town Clerk

