

**BOARD OF TRUSTEES  
SPECIAL MEETING  
JUNE 7, 2016  
6:00 P.M.**

**Board Members Present:** Mayor David Gregg  
Mayor Pro Tem Chris Buckridge  
Trustee Jeff Hindman  
Trustee William Karspeck  
Trustee Brian Laak  
Trustee Jennifer Baker  
Trustee Kelly Dunkelberger

**Staff Members Present:** Town Administrator Mike Hart  
Town Attorney Gregg Bell  
Accounting Technician Carla Gustafson  
Deputy Town Clerk Tamiko Brewster  
Community Development Director Curt Freese

Mayor Gregg led the Pledge of Allegiance.

**Creation of a Recreation District**

Mayor Gregg opened the meeting by stating the agenda for the special meeting of the Board. At the last regular meeting, the Board directed Trustee Hindman to consult with GreenPlay to come up with recommendations of what the makeup of a Citizen Advisory Committee would look like. Also, at the last meeting the Board directed staff to move forward towards getting a rec district on the November ballot. He requested a report of what was discovered.

Administrator Hart referred to a packet of information provided to the Board. A memo from Development Director Curt Freese provided information from Attorney Pogue on the details of creating a recreation district for the November ballot. Mr. Hart obtained an estimate of 50 to 60 thousand dollars to engage Attorney Pogue. He had a meeting with Trustee Hindman and Attorney Fickle to bring them up to date.

Attorney Bell mentioned all key materials were in the packet provided to the Board. He advised that while the time frames are technically legal, they may not be practical.

Mayor Gregg asked if this type of election could be an April Special Election if it does not have to take place every other November.

Attorney Bell replied it would take place in May or November of even number years. According to Attorney Pogue, you may not hold them in an odd number year, as it is a Tabor Election.

Trustee Hindman asked if that was just for the bonding or for the actual formation of the district.

Attorney Bell replied it was just for the Tabor issue, which is a financial Mill Levy authorization.

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Trustee Hindman asked if they could form a district and do a Mill Levy and just wait to do the bond issue.

Attorney Bell replied yes, you could, normally they are done together but you do not have to.

Mayor Pro Tem Buckridge pointed out the packet says Tabor Elections would be on the first Tuesday of odd number years.

Attorney Bell said the information in the packet would be correct.

Mayor Pro Tem Buckridge remarked November of 2017 is a better option. It would provide more time for a proper well thought out plan.

Trustee Hindman said that although he was not able to review the packet in full detail, until they explore all options he is not willing to throw in the towel. The details do not need to be figured out before going to voters. They may not be able to get the rec district on the County ballot but they could certainly get something on the Town ballot by November.

Attorney Bell clarified elections are even number years for the Town or odd number years in General elections. A special election can not be used for this purpose.

Trustee Hindman expressed urgency to move forward to get the rec center on the ballot.

The Board discussed possible dates that the rec center issue could get on a ballot as well as funding options.

Mayor Gregg asked Trustee Hindman for his recommendations for a committee.

Trustee Hindman presented his recommendations. The Board discussed and agreed the Committee would be made up of ten members including:

3 Trustees/P & Z members

Jeff Hindman

Kelly Dunkelberger

Brian Laak

4 Citizens

1 Business Owner

1 School Board Member

1 County Resident

The positions will be advertised in the Berthoud Surveyor and on the Towns website. The Board will consider all applicants at the June 28, 2016 Board Meeting.

**Mayor Gregg adjourned the Special Meeting at 7:15pm.**

  
MAYOR PRO TEM  
Mayor David Gregg

  
Carla Gustafson  
Accounting Technician