

**BOARD OF TRUSTEES  
REGULAR MEETING  
MAY 20, 2014  
BOARD ROOM  
6:30 P.M.**

Board Members Present:

Mayor Pro Tem Jan Dowker  
Trustee Chris Buckridge  
Trustee Jennifer Baker  
Trustee Suzie White  
Trustee Paul Alaback

Board Members Absent:

Mayor David Gregg  
Trustee Mike Henning

Staff Members Present:

Town Administrator Mike Hart  
Town Clerk Mary Cowdin  
Parks and Recreation Director Jeremy Olinger  
Town Arborist Roy McBride  
Administrative Clerk Jory Haslett

Mayor Pro Tem Dowker led the Pledge of Allegiance.

**Citizen Participation**

Keith Hancock, owner of Popping Kettle Drum, residing at 328 Bimson Ave, addressed the Board regarding his location in Fickel Park. He has a permit valid through the end of the year; however Town administration has asked him to relocate from Fickel Park. He collected over 100 signatures last weekend from local business owners and customers stating that they like his presence in the park. He would like clarification regarding vending permits and policies.

Trustee White asked if his license specified where he can go with the license. Mr. Hancock replied that his license stated that the location listed on the permit was Fickel Park. He further stated the two reasons he was given was that there is park maintenance that takes place on Thursdays and there are special events on Saturdays.

Benjamin Zink of 739 Mountain Ave addressed the Board and stated after the annexation issues and the election, he believes the citizens of the Town are looking for pro-action on the part of the Board and some tangible results. He encourages the Board to communicate clearly to the citizens all the good things that are happening in Town.

Trustee White stated that the Town is on the verge of some really exciting things.

Julie McGee of 734 5<sup>th</sup> Street addressed the Board stating her concern regarding the cancellation of the Clean-up day and the amount of trash that has accumulated in the alleys of Old Town Berthoud.

Town Clerk Cowdin stated that there was not enough participation to justify having an annual clean-up day, even with bi-annual event, there is not much participation. Administrator Hart added that the County was no longer assisting in the program due to budget constraints.

Ms. McGee stated she is concerned about burning weeds in the alleys given the conditions of some of the outbuildings along the alleyways. She would like a program similar the Christmas tree disposal program.

### **Consent Agenda**

The consent agenda consisted of the Minutes of April 29 and May 6, 2014, the April 2014 Bills Allowed, and the January 2014 Financial Statement. Mayor Pro Tem Dowker requested grammatical changes on both sets of minutes.

**Trustee Alaback moved to approve the Consent Agenda with the amended minutes. Trustee Baker seconded the motion. The motion passed unanimously.**

**Trustee Buckridge moved to adjourn to Executive Session to discuss matters that may be subject to negotiations, strategy or instruction of negotiators and to receive legal advice. Trustee Alaback seconded the motion. The motion passed unanimously.**

Mayor Pro Tem Dowker adjourned the Regular Meeting to Executive Session at 6:55 PM. Mayor Pro Tem Dowker called the meeting back to order at 7:28 PM.

### **Award Bid – Final Emergency Repair on County Road 44**

Administrator Hart stated that no bids were received for the project.

### **Reports**

Trustee Alaback reported that he attended the annual meeting of the Northern Colorado Trust, which had very interesting keynote speaker in Bob McMann. He thinks that the information that Mr. McMann presented would be of interest to the Board.

Trustee Buckridge reported that he attended the Historical Preservation Committee meeting. They continue to work on support for the residential historical district.

Trustee White reported that she has been in touch with the BMX track operator and has discussed the future of the track in Berthoud. She has also been in touch with another interested party who is compiling information on what will be required to become a track operator.

Administrator Hart reported on the status of insuring the track and the issues surrounding the Town's liability. Town staff has posted no trespassing signs and are working on decommissioning the site. Attorney Bell stated that there needs to be a clear delineation that the property is not a public park.

Trustee Baker suggested signage or a flyer to be posted at the former track providing an update on the status of the BMX Park.

Administrator Hart reported that the Regional Managers meeting is next week and encouraged available Trustees to attend.

#### **Information re: Emerald Ash Borer**

Parks & Recreation Director Olinger introduced the presentation regarding Emerald Ash Borer (EAB) which was given by Town Arborist Roy McBride.

Arborist McBride stated that they have been sending out flyers to inform the public and they are also working on posters. He reported that there are 797 ash trees in Berthoud's public parks and along the streets.

He next reviewed the treatment options for the Town's ash trees, along with the budget implications for treatment. He suggested preemptive removal and replacement of trees in poor health, as well as treating the trees that are in good condition.

Trustee White asked if a tree had been infested, if it was possible for the tree to be saved. Arborist McBride stated that most trees can be brought back after about a 40% die-off.

Trustee White asked if the Town residents would be able to take advantage of any cost-savings for treatment if they treat their trees in conjunction with the Town. Director Olinger stated that was an idea they want to explore.

Director Olinger presented the 2014 Preliminary Emerald Ash Borer Strategic Plan Outline.

Trustee Alaback asked for clarification on the ease of detecting an infestation. Arborist McBride stated that signs of infestation can take some time to present. Sampling will be important to determine if there is infestation.

John Goreski, Chairman of the Berthoud Tree Advisory Committee, addressed the Trustees. He thanked Town staff for quickly coming up to speed on the EAB issue. He reported that the committee will have a booth at Berthoud Day to help educate Town residents about EAB. Mr. Goreski then gave a brief presentation about the history of the Tree Board in Berthoud, which is now called the Tree Advisory Committee. He also talked about the tree inventory that was completed, which will be a great benefit to the community.

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Mayor Pro Tem Dowker asked how strict the guidelines are regarding the transportation of firewood. Arborist McBride stated that it is difficult to enforce, but it is federally regulated.

Administrator Hart asked if there was any available grant money. Arborist McBride stated that there is not any available federal money to his knowledge.

Director Olinger stated that staff will continue moving forward per the strategic plan and working on budget issues to support the plan.

John Goreski again addressed the Board and stated the importance and value of Berthoud's urban forest.

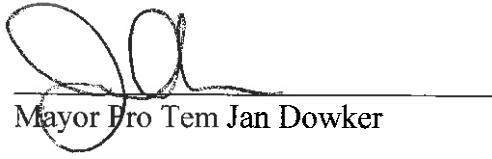
### **Ordinance Updating Protection of Trees**

Director Olinger presented the revision to Ordinance #396, which included changes in the language as well as changes to the policy regarding licensing of tree companies who wish to operate in Berthoud.

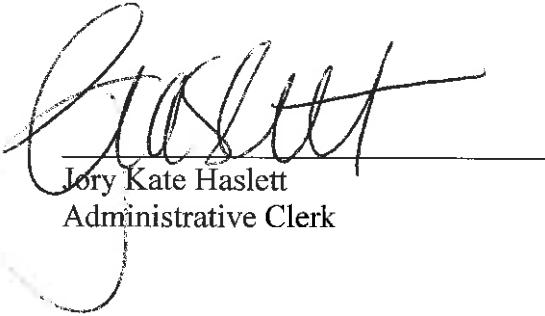
The new ordinance will allow the Town to accept licenses from other communities in the Front Range that administer written and physical testing, rather using staff time to administer those tests as a requirement for Town licensing. However, staff will administer testing if necessary, but accepting out-of-town licenses will increase efficiency and save staff time. The insurance requirements were also updated.

**Trustee Buckridge moved to approve Ordinance 1181 regarding Town trees and tree maintenance. Trustee Alaback seconded the motion. The motion passed unanimously.**

Mayor Pro Tem Dowker adjourned the meeting at 8:59 PM.



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Mayor Pro Tem Jan Dowker



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Jory Kate Haslett  
Administrative Clerk