

Town of Berthoud
Regular Meeting
September 9, 2014
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**BOARD OF TRUSTEES
REGULAR MEETING
September 9, 2014
BOARD ROOM
6:30 P.M.**

Board Members Present: Mayor David Gregg
Mayor Pro Tem Jan Dowker
Trustee Chris Buckridge
Trustee Jennifer Baker
Trustee Suzie White
Trustee Paul Alaback
Trustee Mike Henning

Staff Members Present: Town Administrator Mike Hart
Town Clerk Mary Cowdin
Planner Sherry Albertson-Clark
Administrative/Court Clerk Melissa Colucco
Administrative Clerk Jory Haslett

Mayor Gregg Led the Pledge of Allegiance.

Citizen Participation

None.

Consent Agenda

The consent agenda consisted of the minutes of August 19, 2014, the August 2014 Bills Allowed and the June 2014 Financial Statements.

Trustee Henning moved to approve the Consent Agenda. Trustee Baker seconded the motion. The motion passed unanimously.

Agriculture Economic and Innovative Opportunities:

Administrator Hart introduces Kathay Rennels, Assistant Vice President of Community and Economic Development at Colorado State University. This presentation is about the important role agriculture plays in the economy for the state and region and connecting agriculture with technology.

Kathay Rennels gives a brief history of her role and experience with agriculture.

Kathay Rennels presents the board with a slide presentation on “The Value Chain of Colorado Agriculture”. Kathay explains how agriculture is one of the largest contributors to Colorado’s economy.

One of the challenges with agriculture is that we are three generations out which means some of us do not even have a cousin working in agriculture. This creates difficulty in understanding agriculture. The value chain refers to a series of steps in assisting agriculture to enterprise.

Colorado has a cluster of agriculture. Some examples are the western slope is fruit, eastern Colorado has a majority of dairy and grain. Colorado’s biggest distributor is beer and beef. There is a bubble reaching down through Boulder on to Denver. Berthoud is right in the middle of that bubble. Berthoud has an opportunity to attract businesses to work with agriculture. Kathay states; “Berthoud is one of the prettiest areas with such an amazing opportunity.”

Kathay also explains that The Value Chain shows where small origin, large origin and innovation share the same fate. Agriculture is very different today than it was twenty years ago. With connecting agriculture with new technology we can expand and help innovation grow.

Kathay also adds that in March she is hosting a summit bringing together innovators to interact at CSU.

Administrator Hart added that what Berthoud is lacking is in infrastructure. Companies are looking for existing structure. When they need to start ground up it makes it harder to market Berthoud.

Kathay mentioned some support to assist with infrastructure and long term financing especially for rural areas like Berthoud.

Bill Markham thanked Kathay for her devotion to agriculture. Mr. Markham gave a brief history of how Kathay has helped host tours on his sugar beet farm. They have hosted for people from Russia, Belgium and Australia and mentioned how much everyone loves Berthoud. Mr. Markham also added how proud he is that the farm has been in the family for 105 years and proud to be in Berthoud.

Mr. Markham reported that FFA is back in the school district as of January 1, 2015 and invited Board to M&M Farms on September 17, 2014 for Chamber After Hours which is geared around agriculture.

Mayor Pro Tem Dowker also thanked Kathay for her incredibly informative presentation and all the work she does. As a board we want to be able to keep open door policies to assist with preventing road blocks for businesses working with owners.

Resolution accepting an annexation application for property located at I-25 & Highway 56:

Planner Albertson-Clark reviewed the annexation of the property at I-25 and Highway 56. The formal annexation after beginning disconnection from Johnstown is effective September 18, 2014.

Mayor Gregg asked for a motion to accept resolution #12-14 of annexation of I-25 and Highway 56.

Trustee Henning motioned to accept application for annexation on property at I-25 and Highway 56; 12-14 and setting an October 14, 2014 public hearing date. Trustee White seconded the motion. The motion passed unanimously.

Amend IGA (Intergovernmental Agreement) with Johnstown re wastewater facility & 208 Service area:

Attorney Bell gave a description of the IGA pertaining to a friendly disconnection of 130+ acre parcel adjacent to the intersection of I-25 and Highway 56. A condition to the agreement was to modify language in 2005 IGA between the communities concerning construction and use of the sewer plant in that intersection. Previous wording allowed Berthoud to notify Johnstown of its intent to terminate the joint-use agreement in 2015. Terms in our new IGA amendment would remove our ability to terminate the joint-use of a sewer facility.

Mayor Pro Tem Dowker moved to amend IGA with Johnstown. Trustee Baker seconded the motion. The motion passed unanimously.

Reports

Mayor Gregg reports that we do not have to wait until a Board meeting to answer staff questions. In order to get "cold" questions answered in a more timely matter they can be addressed outside of the hearing and avoid putting staff on the spot.

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Trustee Alaback reports that this year Farmers Market has been one of the most successful. Vendors have reported selling more at the Berthoud Market than in Longmont and more people were interested. The Agriculture Advisory Board is meeting on September 10, 2014. Boulder County is doing a special presentation on utilizing open space for scenic, conserving and testing.

Trustee Buckridge reports on candidates for the Historic Preservation Advisory Committee and is hoping to get a spot on the next board meeting to present their choice for the position. A date has been set for the town hay ride through historic area on October 18, 2014 and a tentative time of 1pm to 3pm.

Mayor Pro Tem Dowker reported that planning and zoning met and will meet again Thursday September 11, 2014. A tour is scheduled for September 20, 2014 to look at different communities and design. We had a conference call today to talk about formulas and continued funding for transportation. It was a great meeting and we talked about continued funding from CDOT for I-25. Thursday we plan to talk about formulas for all the different funding for 287 & 56 as well as 56 & 125.

Mayor Pro Tem Dowker reported that the first monthly Town Chat is still scheduled for September 17, 2014 starting at 7:00 pm. Dowker asked for an update on the previous suggested location at the Community Center.

Town Clerk Cowdin reported that the Community Center has a band that meets there every Wednesday and it would not be an option as a location for the date and time we requested.

Mayor Pro Tem Dowker suggested having the Town Chat meeting here at the Town Hall in the Board Chambers and set up the board room with tables and food to create an informal atmosphere and change the dynamic.

Town Clerk Cowdin suggested we provide the information for the upcoming Town Chat in the local newspaper.

Mayor Gregg confirms that the first Town Chat will be September 17, 2014 from 7pm to 8 pm here in Board Chambers.

Trustee White voiced concern that citizens may think they can only discuss issues geared around the guest speakers or staff that are attending the meeting. Another concern was to keep the meeting moving and avoid "grand standing".

Mayor Gregg stated that staff is not necessarily giving a presentation but there for questions.

Trustee Alaback added that keeping it an informal atmosphere and the way the settings arranged is important. The fact that it is a smaller number of people sitting around the table makes a difference.

Trustee White shared a concern of how to keep the meeting moving along and avoid the grand standing.

Mayor Gregg suggested engaging the ground rules at the beginning of the chat to keep the meeting moving along. Make sure they know this is their meeting.

Mayor Pro Tem Dowker followed with setting the stage. If we have someone who is taking a lot of time or grand standing to acknowledge that opinions are appreciated but we would like to make sure we hear from everyone.

Trustee White suggested a packet or rule book for board meetings.

Trustee Buckridge agrees that having something for ground rules would be beneficial.

Trustee Henning had nothing to report.

Attorney Bell reports that he met with the police chief and fire department in regard to the 2012 International Fire Code. There was a hold up on that due to the fire district passing a resolution and sending it to the town to be passed and enforced. However the enforcement then lies within the fire district and they cannot pass that since they are not a court. The fire district decided to have us adopt it in our ordinance. We are in the process of doing that once we have verified all the codes.

Planner Albertson-Clark reports Cougar Land Services is under contract for geo physical testing in our area. They are surveying for Extraction Oil and Gas. Cougar will be contacting residents to participate. They will start testing in November. Testing is not covered by the towns' oil and gas regulations. We are hoping to host a community meeting with Cougar so people have an opportunity to ask questions. Cougar would be happy to bring in Extraction Oil and Gas as well to answer questions.

Administrator Hart adds that we cannot prevent them from doing the testing.

Mayor Pro Temp Dowker wanted to add that in Evans there was thumping taking place and that the meeting was so informative to the public. The process was explained very well and it would be beneficial to set up a meeting.

Trustee White asked when the meeting between Cougar and the Town would be.

Planner Albertson-Clark reported they are still working on that. They are trying to find a time and place that works for everyone. There has even been a suggestion to have meeting on Saturday.

Planner Albertson-Clark also reported on a Building Department handout in regard to building permits. On page 2 it shows for the month of August 208 permits were issued but that a majority of those permits were for roofing. The town will probably not go over 100 permits for single-family homes.

Chief Anderson reports the Larimer County Sheriff's Office (LCSO) decided to start a Facebook page for Wellington and Berthoud. Each will have their own page. Anderson will make sure everything is up and running. Good way to keep people informed.

Trustee White suggested officers putting some good news on there as well.

Chief Anderson agrees and also adds recognizing officers and events.

Town Clerk Cowdin reminded board of the RSVP needed for CML District 2 meeting in Estes Park. RSVP deadline is next Monday. It is scheduled for October 2, 2014 from 4pm to 8pm.

Gave a heartfelt thank you to Jory Hawkins for assisting on Tuesdays taking minutes for the board and appreciate everything she has done.

Administrator Hart reports on Larimer County URAs. The URAs captures tax information for budgeting projects. We were asked to participate in a study on what the impact is from URAs and all their entities. They are asking us to participate for \$1000. Do not see the study impacting us right now.

Administrator Hart wanted to make the board aware we received a letter from City of Fort Collins we are no longer getting FTA funding for the BATS program. The good thing is there will be no restrictions on how we spend the money but that it is a dwindling resource. It will be a line item with Fort Collins budget. It will be addressed more in our budget meeting.

NCC-Northern Colorado Economic Development Corporation is rebuilding due to the resignation of the CEO. NCC is regrouping and this could take some time.

The Volunteer Committee's and Commissions have 2 openings and 3 applicants. Planning and Development had 3 applicants but no interviews at this time.

We are going into a budget process and we have a finance person who unfortunately had a medical misfortune. We will be meeting approximately three times in October there is a lot to discuss in regard to the budget.

Met about the IGA process again but the maps do not comply, or are not current. We need to have a discussion to get maps updated.

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We have interviewed three candidates for our town website and have narrowed it down to one. We are hoping by the first meeting in October to have a decision. We would like to have a website up and running by beginning of next year.

Trustee White mentioned that there was no newsletter in last month's bill.

Administrator Hart explained that they were delayed and we did not want to delay the bills from going out.

Trustee White reported meeting with Poudre Valley REA. They would like to do a presentation with the board to consider the town using them.

Administrator Hart explains that Xcel has a right to certain areas as well at PV REA. Although we do not have any written agreements with either company there is a lot involved with doing that. Maybe this could be a discussion for next year. Hart also mentioned that there is a lot involved in that transition and it is very complicated.

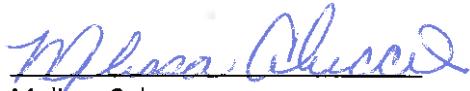
Trustee White also mentioned that we currently have five trash companies and it does impact the roads having so many trucks at the same time.

Administrator Hart noted that he tried to meet with downsizing to one company. Due to it being a free enterprise issue it caused heated discussions.

Mayor Gregg Adjourned at 8:06 pm.



Mayor David Gregg



Melissa Colucco
Administrative Court Clerk