

Town of Berthoud  
Regular Meeting  
October 28, 2014  
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**BOARD OF TRUSTEES  
REGULAR MEETING  
October 28, 2014  
BOARD ROOM  
6:30 P.M.**

**Board Members Present:** Mayor David Gregg  
Mayor Pro Tem Jan Dowker  
Trustee Chris Buckridge  
Trustee Jennifer Baker  
Trustee Suzie White  
Trustee Paul Alaback (Absent)  
Trustee Mike Henning

**Staff Members Present:** Town Administrator Mike Hart  
Town Engineer Stephanie Brothers  
Town Clerk Mary Cowdin  
Town Road and Cemetery Superintendent Jerry Wilson  
Administrative/Court Clerk Melissa Colucco

Mayor Gregg Led the Pledge of Allegiance.

**Citizen Participation**

**None.**

**Consent Agenda**

The consent agenda consisted of the minutes of October 14, 2014 and the July and August 2014 Financial Statements.

Trustee Henning requested the following corrections to the October 14, 2014 meeting minutes. On page 3 of 7 the first sentence should read, Trustee Henning asks Slate Communication what some of the specific plans were to help with communication in addition to flyers. In regard to the reports section of the minutes Trustee Henning also requested a future meeting on the sale and process with the Berthoud Commons Property.

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**Mayor Pro Tem Dowker moved to approve the October 14, 2014 Meeting Minutes with corrections and the July, August and September 2014 Financial Statements. Trustee Henning seconded the motion. The motion passed unanimously.**

**Budget Review**  
**Transportation, Street Assessment, Maintenance and Sidewalks**

Town Engineer Stephanie Brothers presents the board with an update on the condition of the Town's roads and sidewalks. The presentation includes photos and videos of several roads that are in need of maintenance or repair. The presentation is to bring awareness to the board on a master plan for consideration for next year's budget that could accommodate the maintenance and repairs needed.

Engineer Brothers introduces Scott Sickler from Ground Engineering.

Mr. Sickler explains the assessment Ground Engineering has done in regard to the Town's roads. This assessment is information compiled from a recent reevaluation of roads that were originally evaluated by Ground Engineering in 2011. Mr. Sickler gives specific examples of town roads that are in worse condition and are considered high priority as well as roads needing maintenance to preserve a longer life cycle. Last Mr. Sickler provides his recommendations and different options for repairs.

Engineer Brothers introduces John Seyer from HDR Engineering.

Mr. Seyer presents the board with a final draft of The Transportation Master Plan. Mr. Seyer explains that this is a guiding document for transportation improvement and future improvements. The Master Transportation Plan is an assessment of existing road conditions and analyzing theoretic future road traffic and capacity. This Plan will assist with preparing future budgeting for roads with growth and development and our current needs.

Engineer Brothers also added that in addition to the roads there is a need to spray for the weeds and maintain asphalt before potholes appear.

Mayor Gregg added that Trustee Alaback asked that we have a discussion in regard to weed control.

Another issue Brothers added is in regard to Sidewalks. The towns Municipal Code states that sidewalks are to be maintained by the homeowner.

Town Street/Cemetery Super Attendant Jerry Wilson has been measuring the hazardous trip zones in regard to the town sidewalks. We need to come up with a plan to approach this issue. If the town has an ordinance and we do not enforce that ordinance then the town becomes responsible.

Engineer Brothers adds that we either need to enforce the Municipal Code in place or budget for the repairs.

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Engineer Brothers goes over different options of cost needed and different timelines to stay within budget. Brothers ask the board for some direction on which way to proceed to get the roads and streets maintained and repaired. "One of the largest problems has been infrequent funding".

Trustee White asked where we are currently with funding.

Town Clerk Cowdin estimated we are at \$800,000 if we are reimbursed for flood grant. Without the flood grant our estimated budget is \$600,000

Hart explains that we know we have a problem with our streets and sidewalks and this meeting is to prepare for funding and plan for the upcoming budget with some of the recommendations presented.

#### Reports

Administrator Hart reported that the regional meeting went well and there were good issues discussed.

Trustee Henning also mentioned that there was a lot of good information from the regional meeting. In regard to trash and recycling we should consider impact fees to help with street and roads.

Mayor Pro Tem Dowker reports the 287 Corridor Coalition meeting will be Thursday October 30, 2014. The BATS and RAFT meeting is coming up. The MPO meeting will be on November 6, 2014 at 5:30. The meeting will be held in Greeley and attendance is encouraged.

Mayor Gregg reminded the board of the upcoming Oil and Gas meeting at 5:30 on Thursday 30, 2014 at the Community Center. This Oil and Gas meeting is not sponsored by the Town.

Trustee Baker also attended the regional meeting.

Mayor Gregg Adjourned the meeting at 8:42pm.



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Mayor David Gregg



Melissa Colucco  
Administrative Court Clerk