

**BOARD OF TRUSTEES  
SPECIAL MEETING  
JANUARY 29, 2013  
BOARD ROOM  
7:00 P.M.**

**Board Members Present:**

Mayor David Gregg  
Mayor Pro Tem Jan Dowker  
Trustee Dick Shepard  
Trustee Paul Alaback  
Trustee Thomas Jones  
Trustee John Bauer  
Trustee Suzie White

**Staff Members Present:**

Town Administrator Mike Hart  
Engineer Stephanie Brothers  
Planner Tim Katers  
Wastewater Pretreatment Coordinator Don Long  
Town Clerk Mary Cowdin  
Administrative Clerk Jory Haslett  
Economic Development Director Ron Schneider

The Mayor led the Pledge of Allegiance.

**NFRMPO Bike Plan**

Aaron Fodge from NFRMPO presented the proposed regional bicycle plan, which is a part of the Regional Transportation Plan (RTP 2040).

The plan does not commit Berthoud to a financial obligation to build or construct bicycle trails, but rather supports the effort to bring infrastructure dollars to the region.

There are a total of 12 corridors in the region that are built or proposed. One of the corridors proposed that connects to Berthoud from Johnstown/ Milliken is the Little Thompson corridor. It also connects to Carter Lake.

Trustee Bauer asked if there may be better temporary alignments between Johnstown and Carter Lake, especially those sections without adequate shoulders, like County Road 8.

Mayor Gregg pointed out that the trail must cross the railroad track at some point.

Administrator Hart stated that a high priority for Berthoud is connecting the former Agilent Plant and the Heron Lakes area.

The Front Range Trail will also connect with Berthoud to the Heron Lakes area and Carter Lake.

Trustee Alaback stated that the Front Range Trail would be a priority for Berthoud in tying into all the investments already in place in Loveland.

Administrator Hart asked what the role of the MPO would be in the grant process. Mr. Fodge stated that the role of the MPO is to be of support to the Town when requesting funds from GOCO.

Trustee Shepard asked if the regional trail ties into the management plan for Heron Lakes. Planner Katers stated that the regional plan avoids the rookery so that there will not be any closures that affect the regional trail.

Trustee White asked about the surface of the trails proposed. Mr. Fodge stated that it is up to the community what kind of surface is used.

The BNSF Fort Collins/Berthoud corridor will also connect Berthoud to Loveland and Fort Collins and will also align with the Mason Street Corridor in Fort Collins.

The last corridor that Berthoud is connected to is the Carter Lake/Horsetooth Foothills Corridor.

### **21013 IGA for FLEX**

Engineer Brothers presented the Intergovernmental Agreement (IGA) for the FLEX transit service for the year 2013, which includes a stop in Berthoud. This IGA must be renewed every year.

It is the same budgeted amount from 2012 of \$5,000.

Administrator Hart stated that there is a desire for a Berthoud bus pass for FLEX that would also work with other regional transit systems. If something is agreed upon between Berthoud, FLEX and the other transit systems, it would likely be an amendment to the IGA.

**Trustee Shepard moved to approve Staff's recommendation to allow the Town Administrator to sign the IGA with the City of Fort Collins for the 2013 FLEX service. Mayor Pro Tem Dowker seconded the motion. The motion passed unanimously.**

### **Ordinance: Flood Plain Regulations & Maps**

Planner Katers presented the FEMA Flood hazard maps or Flood Insurance Rate Maps (FIRMs) which have been recently updated for Larimer County. The maps and the accompanying Flood Insurance Study will become effective February 6, 2013.

Additionally, the State of Colorado has adopted new Rules and Regulations for Floodplains, which must be incorporated into the Town regulations. The floodplain regulations would be a new Section 30-2-130 of the Town of Berthoud Development Code.

**Trustee Bauer moved to approve Ordinance 1152 adopting Section 30-2-130: Floodplain Regulations of the Town of Berthoud, Larimer and Weld Counties, Colorado as an emergency ordinance. Trustee Jones seconded the motion. The motion passed unanimously.**

### **Wastewater Pretreatment Enforcement**

Administrator Hart explained to the Board that some issues have arisen due to discharges into the Town's wastewater system by local businesses, especially restaurants that do not use grease traps. A letter stating the Town's intent to enforce the existing ordinance, which prohibits the introduction of certain materials into the Town's wastewater system, has been sent to local businesses.

Engineer Brothers and Wastewater Pretreatment Coordinator Long discussed the adopted pretreatment program at the wastewater plant. Coordinator Long has been working with businesses regarding compliance issues and stated that the majority of problems are due to restaurant that do not have grease traps. He would like to draft a letter to be sent to local restaurants that would outline that food service establishments are required to install grease interceptors to bring them into compliance.

### **Farm Leases**

Administrator Hart presented information about farm leases for Town-owned properties. Staff is preparing to provide lease information to local individuals and businesses for the approximately 175 acres of Town-owned land that is suitable for farming or grazing.

Trustee Bauer requested a review of email etiquette and reminded the Board that personal responses to emails should indicate that it is a personal opinion and not representative of the entire Board.


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Mayor Gregg adjourned the meeting at 8:38 PM.



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Mayor David Gregg



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Jory Kate Haslett  
Administrative Clerk